



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Council

Date: **Wednesday 15 July 2015**

Time: **6.00 pm**

Place: **Council Chamber**

For any further information please contact:

Alec Dubberley

Service Manager, Elections and Members' Services

0115 901 3906

Council

Membership

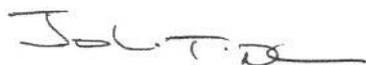
Mayor Councillor Meredith Lawrence

Deputy Mayor Councillor Sandra Barnes

Councillor Michael Adams	Councillor Gary Gregory
Councillor Bruce Andrews	Councillor Helen Greensmith
Councillor Pauline Allan	Councillor Sarah Hewson
Councillor Emily Bailey	Councillor Jenny Hollingsworth
Councillor Peter Barnes	Councillor Viv McCrossen
Councillor Chris Barnfather	Councillor Barbara Miller
Councillor Denis Beeston MBE	Councillor Marje Paling
Councillor Alan Bexon	Councillor John Parr
Councillor Tammy Bisset	Councillor Michael Payne
Councillor Nicki Brooks	Councillor Carol Pepper
Councillor Bob Collis	Councillor Stephen Poole
Councillor John Clarke	Councillor Colin Powell
Councillor Jim Creamer	Councillor Alex Scroggie
Councillor Kevin Doyle	Councillor Paul Stirland
Councillor Boyd Elliott	Councillor John Truscott
Councillor David Ellis	Councillor Jane Walker
Councillor Roxanne Ellis	Councillor Muriel Weisz
Councillor Andrew Ellwood	Councillor Henry Wheeler
Councillor Paul Feeney	Councillor Paul Wilkinson
Councillor Kathryn Fox	

SUMMONS

A meeting of the Borough Council will be held in the Council Chamber, Civic Centre, Arnot Hill Park on Wednesday 15 July 2015 at 6.00 pm to transact the business as set out below.



John Robinson
Chief Executive

AGENDA

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| 1 | Opening Prayers. | |
| 2 | Apologies for Absence. | |
| 3 | Mayor's Announcements. | |
| 4 | To approve, as a correct record, the minutes of the meeting held on 8 April and 20 May 2015. | 7 - 18 |
| 5 | Declaration of Interests. | |
| 6 | To deal with any petitions received under Standing Order 8A. | |
| 7 | To answer questions asked by the public under Standing Order 8. | |
| 8 | To answer questions asked by Members of the Council under Standing Order 9. | 19 - 20 |
| 9 | Referral from Cabinet: Council Plan and Budget Outturn and Budget Carry Forwards 2014/15 | 21 - 70 |

Report of the Senior Leadership Team.

Council is recommended to approve:

- 1) The overall method of financing of the 2014/15 capital expenditure as set out in Appendix 7 of the report;
- 2) The capital determinations in Section 3.4 of the report.

10	Referral from Cabinet: Adoption of the Gedling Borough Community Infrastructure Levy Charging Schedule	71 - 98
	Report of the Planning Policy Manager.	
	Council is recommended to:	
	<ul style="list-style-type: none"> 1) Approve the adoption of the Gedling Community Infrastructure Levy Charging Schedule as attached at Appendix B to the report, as endorsed by Cabinet on 25 June 2015, and that it should come into effect on 16 October 2015; 2) Delegate authority to the Corporate Director and the Chairman of Planning Committee to make any minor changes (e.g. typing errors, formatting and images) necessary prior to publication (such changes will not alter the content of Appendix B). 	
11	Nottinghamshire County Council Full Electoral Review – Response to draft recommendations	99 - 148
	Report of the Service Manager Elections and Members' Services.	
12	Waiver of Contract Standing Orders	149 - 152
	Report of the Facilities Manager.	
13	Proposed amendment to the Constitution: Standing Orders relating to Staff	153 - 162
	Report of the Council Solicitor and Monitoring Officer.	
14	To receive questions and comments from Members concerning any matter dealt with by the Executive or by a Committee or Sub-Committee (Standing Order 11.1).	
a	Minutes of meeting Wednesday 25 March 2015 of Appointments and Conditions of Service Committee	163 - 164
b	Minutes of meeting Wednesday 25 March 2015 of Audit Committee	165 - 168
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Licensing Committee

f	Minutes of meeting Monday 13 April 2015 of Overview and Scrutiny Committee	185 - 190
g	Minutes of meeting Wednesday 22 April 2015 of Planning Committee	191 - 196
h	Minutes of meeting Thursday 23 April 2015 of Cabinet	197 - 200
i	Minutes of meeting Tuesday 5 May 2015 of Environment and Licensing Committee	201 - 204
j	Minutes of meeting Wednesday 3 June 2015 of Planning Committee	205 - 214
k	Minutes of meeting Tuesday 9 June 2015 of Environment and Licensing Committee	215 - 218
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n	Minutes of meeting Tuesday 23 June 2015 of Audit Committee	227 - 230
o	Minutes of meeting Thursday 25 June 2015 of Cabinet	231 - 236
p	Decisions made under delegated authority	237 - 240
15	To consider comments, of which due notice has been given, under Standing Order 11.03(a).	
16	To consider motions under Standing Order 12.	

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MINUTES COUNCIL

Wednesday 8 April 2015

Councillor Jenny Hollingsworth (Mayor)

Present:

Councillor Meredith Lawrence	Councillor Kathryn Fox
Councillor Steve Ainley	Councillor Gary Gregory
Councillor Pauline Allan	Councillor Cheryl Hewlett
Councillor Roy Allan	Councillor Sarah Hewson
Councillor Bruce Andrews	Councillor Mike Hope
Councillor Patricia Andrews	Councillor Paul Hughes
Councillor Emily Bailey	Councillor Barbara Miller
Councillor Peter Barnes	Councillor Marje Paling
Councillor Sandra Barnes	Councillor John Parr
Councillor Chris Barnfather	Councillor Michael Payne
Councillor Alan Bexon	Councillor Lynda Pearson
Councillor Krista Blair	Councillor Carol Pepper
Councillor John Boot	Councillor Stephen Poole
Councillor Nicki Brooks	Councillor Colin Powell
Councillor Bob Collis	Councillor Suzanne Prew-Smith
Councillor Ged Clarke	Councillor Darrell Pulk
Councillor John Clarke	Councillor Roland Spencer
Councillor Jim Creamer	Councillor Sarah Tomlinson
Councillor David Ellis	Councillor John Truscott
Councillor Roxanne Ellis	Councillor Muriel Weisz
Councillor Andrew Ellwood	Councillor Henry Wheeler
Councillor Paul Feeney	

Absent: Councillor Denis Beeston MBE, Councillor Tony Gillam, Councillor Mark Glover, Councillor Phil McCauley, Councillor Richard Nicholson and Councillor Nick Quilty

74 **OPENING PRAYERS.**

Reverend Michael Taylor, Mayor's Chaplain, delivered the opening prayers.

75 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors Gillam, Glover, McCauley and Nicholson.

76 **MAYOR'S ANNOUNCEMENTS.**

The Mayor informed Members that she had attended 50 engagements since the last meeting of Full Council.

The Mayor highlighted her recent visits to Carlton and Arnold Fire Stations, where she was shown the contents of a fire engine and ate dinner with the fire crews.

The first Pride of Gedling Awards were recently held to recognise people's contributions to their community and were well attended and received.

The Mayor also attended a recent children's book presentation held by New Writers UK. The Mayor reflected that in this age of technology, it was nice to see that children are still enthusiastic about reading, writing and producing their own hand written materials.

The Mayor also spoke of the recent opening of the Men in Sheds project at Jubilee House, Arnold and thanked the Corporate Director, Public Protection and Facilities colleagues and Age UK for their work on the project.

77 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 21 JANUARY AND 3 MARCH 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

78 DECLARATION OF INTERESTS.

The Mayor, on behalf of all Members of the Council, declared a non-pecuniary interest in the petition received from the Friends of Ethel Avenue, as the Council owns a section of the access that the petition relates to.

79 TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER STANDING ORDER 8.

Jed Brandreth and Myles Kirk, of the Gedling Youth Council, asked a question of Councillor Wheeler, as the Portfolio Holder for Health and Wellbeing, in the following terms:

"Every year, bullying is raised as one of the most prominent issues that the young people of Gedling have.

We feel that teachers can be out of touch with the new forms of bullying and are uneducated about spotting it.

Could the Council get in touch and influence schools to improve this, if so how?

We would be very grateful if we could receive feedback on any movement in this area.”

Councillor Wheeler provided the following response:

“I would like to thank the young people from the Gedling Youth Council for attending Council this evening. I am aware that the Youth Council is working in theme groups to tackle some of the issues most important to young people in Gedling, including bullying, and am pleased to report that Members Grant funding of £1,200 has been given to help the Youth Council to deliver its action plan this year.

It is great that young people feel that they can come to the Council and ask a question about a real important issue that affects all young people in the Borough – namely teachers’ inability to spot the new forms of bullying and subsequently stop it.

As a Council we have also recognised that Cyber Bullying in particular is a new issue which we cannot ignore. Last October our Netherfield Community Safety week focused upon Cyber Crime. We arranged presentations and interactive drama workshops in the two local primary schools and also at Carlton le Willows Academy. The presentations informed of what both 0 to 9 year olds and 9 to 16 year olds are currently doing on-line and highlighted the risks and benefits of this activity. Activity includes social networking sites, sharing sites (such as Instagram), gaming, use of mobile technology and webcams. They also offered advice to parents and children about how to manage use of technology and how to identify the dangers and signs of cyber bullying.

A short video was also produced in partnership with Netherfield Primary School showing the importance of parents taken the time in their busy lives to recognise potential signs of cyber bullying. This video is currently available on You-Tube.

We also agreed with the three schools to run Cyber Bullying workshops for teachers. The purpose so teachers could deliver similar sessions themselves within school and promote greater understanding around the issues of cyber bullying. The Heads of all three schools felt this issue was becoming a real problem within their schools and that staff were not necessarily sufficiently skilled enough to deal with it.

The Council now plans to purchase merchandise around cyber bullying to raise the profile of the issue and this will offer links to some helpful websites. We plan to distribute this merchandise at various events over the summer months.

The question posed tonight by the Youth Council prompts us a Council to build on our initial work we have done in the Netherfield area. The young people have recognised that their teachers are not up to speed when it comes to issues such as cyber bullying and are asking this evening if Gedling Borough Council can help to contact and influence other local schools to change this.

Firstly we have already contacted Nottinghamshire County Council's Anti-bullying Coordinator, who is happy to work with the Gedling Youth Council on this issue.

Secondly we will use the lessons learnt from working with schools in Netherfield to approach other local schools. I propose that the Council and partners meet at the earliest opportunity with representatives of local schools and the Youth Council to explore the issue further and identify some effective solutions to this growing problem.

Thirdly, we will report back to the Youth Council our progress with this.

I would like to thank Jed, Holly, Jeevan and Myles again for taking the time to attend this evening."

Councillor Nicholson entered the meeting.

80 TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER STANDING ORDER 9.

None received.

Councillor Collis left the meeting.

81 PETITIONS SCHEME – FRIENDS OF ETHEL AVENUE

Mr Andrew Robinson, on behalf of the Friends of Ethel Avenue, presented the petition, outlining the history of the site and the current issues relating to the petition. Mr Robinson and the petition requested that the Council do all in their power to reopen the footpath, not make available for sale the section of land owned by the Council and to support a decision by Nottinghamshire County Council to open the section of land as a bridleway.

The Mayor formally accepted the petition on behalf of the Council.

It was proposed by Councillor Clarke, seconded by Councillor Barnfather and

RESOLVED to:

1. Support the Friends of Ethel Avenue to ensure continued access for walkers and cyclists (as established by over 130 years of

continued and well documented public use) to the grassed footpath section of Ethel Avenue between Emmanuel Avenue and Kenrick Road which has been unofficially blocked since July 2013;

2. Strongly urge Nottinghamshire County Council to prioritise the decision regarding the recent application to have this section of Ethel Avenue registered as a public bridleway in order to protect this very much valued local route, in the light of the current residential planning application which threatens continued public access to this route;
3. Ask Officers to write to Nottinghamshire County Council requesting that the recent application be prioritised;
4. Recommend to the Executive that the decision to sell the strip of land in the Council's ownership is reconsidered in light of this petition and in the event that the land is sold that the sale is subject to continued public access being preserved; and
5. Request that Planning Officers continue to monitor the site and consider enforcement action if appropriate.

Councillor Collis entered the meeting.

82 TO RECEIVE QUESTIONS AND COMMENTS FROM MEMBERS CONCERNING ANY MATTER DEALT WITH BY THE EXECUTIVE OR BY A COMMITTEE OR SUB-COMMITTEE (STANDING ORDER 11.1).

In accordance with Standing Order 11.1, a number of comments were made and responded to by the appropriate Cabinet Member or Committee Chair.

83 TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER STANDING ORDER 11.03(A).

None Received.

84 TO CONSIDER MOTIONS UNDER STANDING ORDER 12.

None received.

The meeting finished at 7.00 pm

Signed by Chair:
Date:

**MINUTES
COUNCIL**

Wednesday 20 May 2015

Councillor Jenny Hollingsworth (Mayor)

Present: Councillor Meredith Lawrence Councillor Paul Feeney
Councillor Michael Adams Councillor Kathryn Fox
Councillor Bruce Andrews Councillor Gary Gregory
Councillor Pauline Allan Councillor Helen Greensmith
Councillor Emily Bailey Councillor Sarah Hewson
Councillor Peter Barnes Councillor Viv McCrossen
Councillor Sandra Barnes Councillor Barbara Miller
Councillor Chris Barnfather Councillor Marje Paling
Councillor Denis Beeston MBE Councillor John Parr
Councillor Alan Bexon Councillor Michael Payne
Councillor Tammy Bisset Councillor Stephen Poole
Councillor Nicki Brooks Councillor Colin Powell
Councillor Bob Collis Councillor Alex Scroggie
Councillor John Clarke Councillor Paul Stirland
Councillor Jim Creamer Councillor John Truscott
Councillor Kevin Doyle Councillor Jane Walker
Councillor Boyd Elliott Councillor Muriel Weisz
Councillor David Ellis Councillor Henry Wheeler
Councillor Roxanne Ellis Councillor Paul Wilkinson
Councillor Andrew Ellwood

Absent: Councillor Carol Pepper

1 OPENING PRAYERS.

The Mayor's Chaplain, Revered Michael Taylor, delivered opening prayers.

2 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Carol Pepper.

3 MAYOR'S ANNOUNCEMENTS.

The Mayor reflected on her year in office and how proud she had been to represent the Borough at over 250 events.

The Mayor informed Council that while she was unable to choose any favourite events from the year, as they were all special in their own right, there were a few events that stood out as particularly memorable. The

Mayor highlighted the excellent, and very innovative, play days that she had attended, supported by the volunteers of the Gedling Play Forum. The Mayor also highlighted her visits to the Carlton and Arnold Fire Stations and the Holocaust Memorial, along with her trike ride at the annual toy run and celebrating the receipt of a Queen's Award by a member of the Netherfield Forum. The Mayor also spoke about the touching World War One memorial events that had taken place, including the Lights Out Event and the memorial service at Arnot Hill Park, during which students from Arno Vale Primary School placed crosses on the war memorial for each fallen soldier, with each student also writing the Mayor a personal letter.

The Mayor thanked Members, officers and the public for their support in fundraising for her chosen charities and highlighted the recent opening of the Men in Sheds project at Jubilee House, which aims to reduce loneliness.

The Mayor gave thanks to Barbara Calvert- Benner and Mike Storer for their assistance, to the Reverend Michael Taylor, her Chaplain, to her husband, to her Deputy Mayor and Mayoress, her drivers and the Members' Services Team.

The Mayor concluded that it had been an honour to serve as the Borough's first citizen and gave her best wishes to the incoming Mayor and Mayoress.

4 DECLARATION OF INTERESTS.

None.

5 TO ELECT A MAYOR FOR THE ENSUING YEAR.

It was proposed by Councillor Clarke, seconded by Councillor Payne and

RESOLVED:

That Councillor Meredith Lawrence be elected Mayor of the Borough of Gedling for the ensuing year.

Councillor Lawrence made a signed Declaration of Acceptance of Office and thanked the Council.

Councillor Lawrence adjourned the meeting to allow for the transfer of the Chain of Office and robes.

The meeting then resumed with Councillor Lawrence in the Chair.

6 VOTE OF THANKS TO THE OUTGOING MAYOR.

It was proposed by Councillor Clarke, seconded by Councillor Payne and

RESOLVED:

That Councillor Hollingsworth and Mr Ken Hollingsworth MBE, the Mayor's Consort, be thanked for the work undertaken by them during their term of office.

7 TO APPOINT A DEPUTY MAYOR FOR THE ENSUING YEAR.

It was proposed by Councillor Clarke, seconded by Councillor Payne and

RESOLVED:

That Councillor Sandra Barnes be elected Deputy Mayor of the Borough of Gedling for the ensuing year.

Councillor Sandra Barnes made a signed Declaration of Acceptance of Office and thanked the Council.

8 TO RECEIVE THE MAYOR'S NOMINATION OF CHAPLAIN AND THE MAYOR'S CHARITY FOR THE ENSUING YEAR.

The Mayor nominated Reverend Barry Drake, retired Minister of the Netherfield United Reformed Church, as his Chaplain for the ensuing year.

The Mayor nominated We R Here as his charity for the ensuing year.

9 TO APPOINT THE LEADER OF THE COUNCIL FOR THE ENSUING FOUR YEARS.

It was proposed by Councillor Payne, seconded by Councillor Collis and

RESOLVED:

That Councillor Clarke be appointed as Leader of the Council for the ensuing four years.

10 TO RECEIVE NOTIFICATION FROM THE LEADER OF THE COUNCIL OF PORTFOLIO HOLDERS AND MEMBERSHIP OF THE CABINET.

Councillor Clarke advised Council of his appointments to the position of Deputy Leader and his Cabinet.

11 TO RECOGNISE THE LEADER OF THE CONSERVATIVE GROUP.

It was proposed by Councillor Parr, seconded by Councillor Powell and

RESOLVED:

That Councillor Barnfather be recognised as the Leader of the Conservative Group.

12 TO APPOINT THE SCRUTINY COMMITTEE, STANDING ORDINARY COMMITTEES AND SUB-COMMITTEES OF THE COUNCIL.

It was proposed by Councillor Clarke and seconded by Councillor Collis that the membership of the scrutiny committee, standing ordinary committees and sub-committees of the Council, as circulated at the meeting, be approved.

RESOLVED:

To appoint to the Council's scrutiny committee, standing ordinary committees and sub-committees in accordance with the document circulated.

13 TO APPOINT THE CHAIR AND VICE-CHAIR OF THE SCRUTINY COMMITTEE, STANDING ORDINARY COMMITTEES AND SUB-COMMITTEES OF THE COUNCIL.

It was proposed by Councillor Clarke and seconded by Councillor Collis that the appointment of Chairs and Vice Chairs of the scrutiny committee, standing ordinary committees and sub-committees of the Council, as circulated at the meeting, be approved.

RESOLVED:

To appoint to the Chair and Vice Chair of the Council's scrutiny committee, standing ordinary committees and sub-committees in accordance with the document circulated.

14 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES.

It was proposed by Councillor Clarke and seconded by Councillor Collis that the appointment of representatives to outside bodies, as circulated at the meeting, be approved.

RESOLVED:

To appoint representatives of the Council to outside bodies, in accordance with the document circulated.

15 TO APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR.

It was proposed by Councillor Clarke and seconded by Councillor Collis that the schedule of meetings for the ensuing year, as circulated at the meeting, be approved.

RESOLVED:

To approve the schedule of meetings for the 2015/16 municipal year, in accordance with the document circulated.

Signed by Chair:
Date:

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Questions received from Members of the Council under Standing Order 9

Question to the Portfolio Holder for Resources and Reputation, Councillor Michael Payne:

“What efforts have been made by the Council to sell the land between 15-22 Perlethorpe Drive, Gedling, which has been derelict for over 8 years?”

Councillor Andrew Ellwood

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Report to Cabinet

Subject: Council Plan and Budget Outturn and Budget Carry Forwards 2014/15

Date: 25 June 2015

Author: Senior Leadership Team

Wards Affected

Borough-wide

Purpose

This report presents the Council Plan and Budget Outturn and Budget Carry Forwards for 2014/15.

Cabinet is asked to note the final outturn position for 2014/15 and:

- a) recommend that Council approve the method of financing the 2014/15 capital expenditure which includes making the Capital Determinations required by the Local Government and Housing Act 1989;
- b) note the carry forward of budgets from 2014/15 as additions to the 2015/16 budgets, in accordance with financial regulations.

Key Decision

This is a not a key decision

Background

- 1.1 The Council's financial regulations allow for the carry forward of capital and revenue budgets to the new financial year where there is an underspend against the approved budget.
 - 1.2 The Chief Financial Officer has delegated authority to approve the carry forward of contractually committed schemes above £50,000 for Capital and £10,000 for Revenue, and all schemes where the underspend does not exceed £50,000 for Capital and £10,000 for Revenue, subject to reporting the source of the underspend and the subsequent use of the carry forward to the Portfolio Holder.
 - 1.3 Approval of full Council is required for schemes, which are not contractually committed, with a value over £50,000 for Capital and £10,000 for Revenue. There are no schemes which meet this criteria for 2014/15.
-

Proposal

2.1 Summary Budget Outturn Position

This report highlights continued good management of the Revenue and Capital budgets and overall Council performance.

Capital budgets are underspent by £357,792 against the current estimate after accounting for carry forwards proposals of £589,100 (see paragraph 3).

Revenue budgets are underspent by £184,597 against the original estimate, including carry forwards from 2013/14, or £182,457 against the current estimate i.e. the latest quarter 3 monitoring projection. After accounting for the approved budget carry forwards of £97,800 the total underspend is £84,657 or 0.6% of the current estimate.

The 2014/15 budget process was set against a backdrop of significant reductions in government grant funding and increasing cost pressures, for example, the living wage implementation, increased pension fund contributions and reduced fees and charges. A significant budget review was undertaken and budget reduction proposals were approved totalling £2.458m to be delivered over the 5 year period of the Medium Term Plan, with £1.31m of that budgeted for delivery during 2014/15 (see paragraph 2.2.3 for further details). This together with the continuing uncertainty for future local government funding means that 2014/15 has been another challenging financial year. The outturn position demonstrates that services have responded well to delivering efficiency savings and that strong financial management throughout the year has ensured that resources have been effectively employed in the delivery of the Council's objectives.

The outturn position will be analysed to identify any further underspends which can be removed from the future budget.

Given the extent of changes this represents a robust outturn position for the Council which increases reserve balances in the face of continuing uncertainty about future funding levels.

2.2 General Fund Revenue Financing and Budget Outturn 2014/15

2.2.1 General Fund Financing 2014/15

2.2.1.1 Revenue Support Grant Settlement (RSG) Funding

During 2014/15 the Government top-sliced part of the RSG for allocation as New Homes Bonus effectively earmarking resources based on an estimate of the funds that would be required for that scheme. The actual resources distributed under that scheme was evidently finalised at an amount under the original estimate and the residual sums have been redistributed across Local Government on the basis of original funding allocations. This has resulted in additional grant funding of £9,149 being allocated to Gedling.

2.2.1.2 Business Rates Retention

Background

The Business Rates Retention Scheme was introduced on 1 April 2013. Business Rates income was previously paid into a national pool which was then reallocated by central government to local authorities on a needs based formula through formula grant as part of the local government finance settlement. The Business Rates Retention scheme has replaced this centralised funding system, with 50% of income now being retained locally whilst the remaining 50% continues to be distributed on the needs based formula system via Revenue Support Grant.

Under the new regime the portion of a local authority's income that comes from retained business rates will change according to movements in its local business rates income (which could move up or down) to provide an incentive for supporting local business growth.

The 2014/15 local government finance settlement provided each local authority with its baseline funding level against which movements in income will be measured. For Gedling this is £2,739,887 with an addition of £31,348 S31 Grant to fund the inflation cap introduced in the Autumn Statement.

Any growth in business rates is subject to a levy, which is a mechanism to limit any disproportionate benefit from business rate income as some local authorities have a lot of business property and would potentially be able to make large gains for relatively small investment in business rates growth. Levies paid are used to fund the safety net. For Gedling the levy rate is 50% of growth above the baseline funding level.

The safety net provides protection against significant decreases in business rates income, and ensures no local authority's income drops below 92.5% of its baseline funding level.

Gedling has entered into a pooling arrangement with the other Nottinghamshire authorities (excluding the City). Under this arrangement each member makes the levy payments, if applicable, into the Pool that would ordinarily have been required to be paid to central government had the Pool not been in operation. The Pool funds are then distributed by Nottinghamshire County Council (as lead authority) to Pool Members on the basis of a Memorandum of Understanding. This ensures no Member is worse off by being in the Pool, by offering an equivalent "safety net mechanism" to that offered by central government for authorities not in a Pool, and then sharing any remaining surplus. The Pool outturn figures for 2014/15 have been finalised with a sum of £50,085 identified for redistribution to Gedling and this has been transferred to earmarked reserves for spend on future projects to be agreed by the Pool. Being the first year of operation the Pool outturn figures for 2013/14 were not available prior to closure of the accounts last year, so the amount identified for redistribution to Gedling for that year of £17,000 has been recognised in 2014/15 and also transferred to the earmarked reserve.

2014/15 Outturn

The initial Baseline Funding Level for Gedling was set at £2,739,887 and the retained growth current estimate set at £345,191 for 2014/15 giving a total Business Rates estimate of £3,085,078.

Business Rates income in 2014/15 is based on the estimates provided to central government in January 2014 in the required statutory returns.

Growth recognised in the accounts for 2014/15 is determined by a complex model in which it is initially recognised as income based on the estimated position, and is then adjusted in the following year, as required by regulation, via the Collection Fund surplus/deficit calculation which is based on actual outturn figures.

The actual growth figure attributable to Gedling for 2014/15 is £63,930, of which £31,965 (equivalent to the 50% levy) is payable to the Nottinghamshire Pool and 10% £6,393 is payable to the preceptors which are part of the Business Rates Retention Scheme i.e. Notts County Council and Notts Fire Authority. This leaves retained growth for Gedling of £25,572 which is £319,619 less than the current estimate of £345,191.

However, as described above, the amount credited to the General Fund balance from the Collection Fund during 2014/15 for growth is based on the estimated figures provided to central government in January 2014, which totals £775,450 minus the pool contribution and preceptor shares growth of £38,358 leaving a contribution to the General Fund Balance of £737,092. This will be offset by the inflation cap grant and an adjustment in the surplus and deficit calculation of £711,520 in 2015/16 to ensure the final amount credited is the actual growth figure i.e. £25,572. This is in line with expectations in the Medium Term Plan 2015/16.

2.2.2 General Fund Budget Outturn 2014/15

2.2.2.1 The actual net revenue expenditure for each Portfolio area 2014/15 is detailed in Appendix 1, together with explanations of major variances in expenditure and income.

2.2.2.2 The table below summarises the actual net expenditure for each Portfolio in 2014/15 compared to both the original estimate and the current estimate. The current estimate is that approved by Cabinet in February 2015, adjusted by budget virements in the fourth quarter. During the financial year Cabinet approved a number of budget amendments as part of the quarterly monitoring process approving a net reduction of £1,600.

2.2.2.3 The table shows an overall General Fund underspend of £182,457, against the current estimate, equating to 1.4%

General Fund Revenue Outturn and Proposed Carry Forwards 2014/15

	Original Estimate (inc Carry Forwards 2013/14)	Current Estimate 2014/15	Actual 2014/15	Variance to Original Estimate	Variance to Current Estimate	Proposed Carry Forward
	£	£	£	£	£	£
Community Development	1,603,600	1,656,500	1,549,950	(53,650)	(106,549)	0
Health & Housing	1,116,100	1,079,100	981,705	(134,395)	(97,395)	0
Public Protection & Communication	1,639,700	1,497,600	1,460,720	(178,980)	(36,880)	7,400
Environment	4,568,400	4,762,900	4,509,958	(58,442)	(252,942)	39,200
Leisure & Development	1,916,500	1,927,900	2,126,938	210,438	199,037	11,900
Finance & Performance	2,244,800	2,163,500	2,275,772	30,972	112,272	39,300
TOTAL	13,089,100	13,087,500	12,905,043	(184,097)	(182,457)	97,800

2.2.2.4 Proposed Revenue Carry Forwards

The revenue carry forward requests total £97,800 and are attached at Appendix 2. These comprise the schemes which the Chief Financial Officer has authorised to carry forward in line with the delegation arrangements, totalling £97,800. There are no carry forward requests which require Council approval.

2.2.2.5 General Fund Balance at 31 March 2015

The General Fund Balance at 31 March 2015 is £6.575m, an increase of £557k against the current estimate of £6.018m. Of this balance £97.8k is required to fund revenue carry forwards and £801k is required for the actual cumulative Business Rates Collection Fund deficit. This level of balances remains above the minimum required in the Council's Medium Term Financial Plan.

Movements on the General Fund Balance can be analysed as follows:

- a) Variations on the Financing estimates create an increased contribution to balances of £375k in 2014/15. However this will be required in 2015/16 to fund the addition to the Business Rates Collection Fund deficit.

- b) The Revenue Budget outturn position enables a contribution to General Fund balances of £182k.

Details of the total reserves held at 31 March 2015 are shown at Appendix 3.

2.2.3 **2014/15 Budget Reduction Proposals**

As detailed in paragraph 2.1 a significant budget review was undertaken during the 2014/15 budget process and as a result budget reduction proposals were approved totalling £2.458m to be delivered over the 5 year period of the Medium Term Plan, with £1.31m of that budgeted for delivery during 2014/15.

It was recognised that the scale of the work programme would require resources to enable the changes to be managed effectively and to cover any change management costs e.g. redundancy/retirement, and accordingly a Transformation fund of £300,000 was established in 2014/15. During the year £110,400 of the fund has been spent on redundancy costs, consultancy and training, leaving a balance of £189,600 which has been transferred to an earmarked reserve to ensure the implementation of the remainder of the work programme can continue to be supported.

It was also recognised that there are risks in the delivery of the budget proposals as planned in terms of both projects timescales and values and accordingly a Budget Reduction Risk Reserve of £260,000 was established in 2014/15. The work programme has progressed well and of the £1.31m of budget reductions planned for 2014/15, £1.09m have been achieved leaving a shortfall of £219,000, a net improvement on the overall planning assumption.

The shortfall of £219,600 is represented by:

- £39,600 for projects that have been delayed but are still in the programme for delivery; and
- £180,000 for proposals that have not been achievable, either in full or in part, due to service pressures or community impact and these have been added back to the base budget for 2015/16.

The shortfall of £219,600 was funded during 2014/15 as follows:

- £149,500 was accommodated within the base budget from underspending identified during the quarterly budget monitoring process; and
- £70,100 was funded from the Budget Reduction Risk Reserve.

The remaining balance in the Budget Reduction Risk Reserve of £189,900 has been transferred to the balance sheet to manage future risks of the ongoing work programme.

2.3 Summary of Major General Fund Revenue Variances from Current Estimate

2.3.1 After accounting for carry forward requests the net revenue underspend against the current estimate is £84,657 or 0.6%.

Major variances in excess of £10,000 are highlighted in the paragraphs below.

2.3.2 Expenditure Areas – Major Variances in Excess of £10,000

Additional expenditure has arisen in the following services:

- Development Management – additional expenditure of £37,400 has been incurred due to higher than anticipated court costs in relation to the wind turbine and crematoria cases.
- Planning Policy – additional expenditure has been incurred due to additional legal fees of £15,900 and consultancy fees of £7,900 in relation to the Aligned Core Strategy.
- Waste Management - agency staff in waste services has been £21,000 higher than expected mainly due to an additional Bulky Waste Amnesty week, driver training and long term sickness.

Reductions in expenditure include:

- Employee Expenses – During the year salary savings identified through positive vacancy management of £384,100 were recognised and reflected in the budget during quarterly monitoring. These were partly offset by additional staffing requirements in Hackney Carriage Licencing, Planning and Waste Services. The final underspend compared to the current estimate is £53,000 which is over and above the vacancy provision target of £90,000.
- Utilities – Net savings of £97,800 against the original estimate mainly due to: reduced recharges from the Academy at Carlton Forum LC £47,600; savings on gas and metered water due to Arnold Leisure Centre closure £27,500; reduced fuel oil consumption and water refund at Calverton LC £17,100; and other minor changes, partly offset by increased gas and electricity usage at the Civic Centre £11,300. £40,300 of the savings were approved by Cabinet during quarterly monitoring resulting in a final underspend position of £57,500 compared to the current estimate.
- Rent Allowances - The 2014/15 outturn on rent allowances is favourable by £51,500 against the current estimate. This is partly due to volatility in the level of eligible current and previous year overpayments and the associated loss of subsidy, but also to significant volatility in the profile of some types of overpayment recoveries. In addition, the actual contribution to the bad debt provision was lower than anticipated when based on the actual outstanding aged debt at 31 March.

- Council Tax Benefits (CTBs) - The outturn on CTBs in 2014/15 was favourable by £14,700 against the current estimate. CTBs and the associated subsidy arrangements were abolished on 1 April 2013, however where valid backdated claims are made after this date the Council is obliged to pay them and to bear the whole cost. Conversely, where a previous overpayment has been identified, the Council is entitled to recover this and no subsidy is clawed back. "Technical overpayments" arise where a change is made to a relief, exemption or discount for a period prior to 1 April 2013. These have no impact on the claimant but generate an adjustment to benefit previously paid by the General Fund to the Collection Fund. It is this scenario that has generated the majority of the favourable variance. As more time elapses from the abolition of CTB it is envisaged that future adjustments will become less significant.
- Savings on Economic Development consultancy and projects £24,800
- Reduced debtors bad debts provision £20,000

2.3.4 Income Areas - Major Variances in Excess of £10,000

Reductions in income include:

- Planning Income
A reduction in the number of major applications submitted has resulted in a reduction in income of £35,700.
- Leisure Centre Income
Leisure Centre fee and charges original estimate for 2014/15 was set at £2,184,400 with the current estimate revised to £2,064,600, a reduction of £119,800. The main contributory factors were swimming sessions at all sites which have seen a reduction in users, the all-weather pitches which are underutilised due to the condition, and theatre bookings on both productions and private functions were fewer than anticipated. Actual fees and charges collected in 2014/15 were £2,054,000 which was £10,600 under the current estimate which was mainly due to reduced joining fees as a result of a promotion in the last quarter.
- Hackney Carriage Licencing
The original budget for 2014/15 assumed a reduction in demand for taxi licencing arising from the introduction of a knowledge test for drivers. Original income forecasts for 2014/15 were based on the full year effect of the knowledge test introduction and the consequent expected reduction in demand. Delays to the introduction of the knowledge test led to an additional £56,000 for licence income being added to the budget at Quarter 1, plus an additional £20,200 income for vehicle inspections. This was partly offset by a £50,000 revenue contribution to capital for improved customer facilities at the depot.

The knowledge test was implemented in July 2014 and evidence is now showing that the expected reduction in demand from drivers licencing with us has not fallen, but indications are that the huge growth experienced in previous years has slowed. As part of Quarter 2 monitoring we forecast the full year effect of the continuing demand giving additional income of £207,100, and added in additional staffing costs in licencing, customer services and fleet management totalling £69,000, to enable us to cope with the workload it brings. The proposed amendments to the Quarter 2 gave a net additional income of £138,100.

Demand levelled off in quarter 4 at a rate faster than expected, meaning driving licence income fell short of revised budget by £27,900 and vehicle licence income by £17,100.

- Reduced contract income of £20,000 in Building Services due to a delayed third party project which is now expected to go ahead in 2015/16.

Additional income includes:

- Trade Waste - VAT Reclaim

HMRC confirmed in February 2011 that since section 45 of the Environmental Protection Act 1990 created a “special legal regime” for VAT purposes, trade waste collection services operated by local authorities were to be treated as non-business supplies. In conjunction with its advisers the Council submitted a claim for the reimbursement of output tax previously paid. In previous year’s accounts this has been acknowledged as a contingent asset.

Following a lengthy process to assess the large number of claims received, and the potential for “unjust enrichment” (whereby authorities might gain from receiving refunds of VAT that had effectively already been reclaimed by its VAT registered customers) HMRC adopted a “generic” approach to reimbursement and agreed to settle 20% of the Council’s claim. This resulted in net income of £34,100.

- Additional Trade Waste income due to current customers having additional services and new customers £27,000.

2.4 Building Control Fee Earning Trading Account

There is a statutory requirement to break even on the Building Control Fee Earning account to ensure the service is not subsidised by the council tax payer.

Following several difficult years the deficit owed to the General Fund at 31 March 2014 was £118,399. In 2014/15 a surplus of £45,644 has been achieved which is £15,444 higher than estimated. This is mainly due to a reduction in staffing costs which have transferred to the taxpayer funded non-fee earning building control account due to increasing volumes in that area of the service. The deficit on the Building Control fee earning account at 31 March 2015 is £72,755.

The financial position will continue to be closely monitored in 2015/16.

2.5 Reserves and Provisions

Reserves and provision requirements have been reviewed and transactions completed within the portfolio analysis. A full list of Earmarked Reserves is included in Appendix 3 which details the actual position on Earmarked Reserves at 31 March 2015 of £3.722m compared to the estimated position of £2.357m, an increase of £1.365m.

Significant movements in reserves and provisions are summarised below:

- IT Replacement Reserve – usage of the reserve in year lower than anticipated due to fewer replacements and additional contributions for major security and switch work required - fund at year end £199,000 higher than original estimate.
- Transformation Fund – remaining budget earmarked for future change costs of £189,600 (see Para 2.2.3)
- Risk Management Reserve – an additional contribution of £189,900 has been made due to currently unused Budget Reduction Risk Reserve (see para 2.2.3);
- Asset Management Reserve – the receipt of car parking enforcement income from the Nottinghamshire Parking Partnership has enabled a contribution of £55,000 for future car park maintenance;
- Economic Development Fund – remaining economic development monies of £274,000 set aside for committed and future projects;
- CCTV Reserve – an additional contribution of £41,000 has been made for future maintenance liabilities;
- NNDR Pool Reserve – contribution of £67,000 from the share of the surplus on the Nottinghamshire Business Rates Pool earmarked for projects (see para 2.2.1.2)
- The Earmarked Grants reserve contains grants which are received for specific purposes to fund qualifying expenditure in future financial years. Notable grants added during 2014/15 include £140,600 New Burdens grant, £85,800 Severe Weather Recovery grant and £30,200 Domestic Violence Grant.

2.6 Members Pot Outturn 2014/15

In 2014/15 the Members Pot budget was £75,000 of which £75,049 has been spent on grants to third parties as detailed in Appendix 4.

2.7 Support Service Recharges and Capital Financing Variations

Detailed explanations of major variations at individual portfolio holder level are included at Appendix 1. Global changes in respect of the treatment of support services and capital financing can mask the detail of performance in individual areas and these 'non controllable costs' are also highlighted separately (see paragraphs below).

Support Service Recharges

The budgets of all central support, service administration and fleet providers have been monitored and updated as part of the quarterly budget monitoring process. Reallocation of support costs has been undertaken as part of the accounts closedown process based on actual outturn figures and therefore variances between the central support budgets and actual recharges have occurred as a result of this reappraisal. Variances resulting from the reappraisal of central support and service administration have occurred across the board, but the entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. **Overall, support services have underspent compared to the current estimate by £84,437 in 2014/15.**

Capital Financing Charges

Capital financing charges reflected in the Council's service department budgets include amortisation and depreciation.

Amortisation charges relate to the cost of Capital schemes where no asset is created and the capital expenditure is therefore charged to revenue in the year it occurs. Budget variances may occur because of capital scheme under and overspends and carry forwards/slippage. Depreciation reflects the usage of capital assets within the services and budget variances can occur due to the revaluation of assets.

The entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. The net cost to the General Fund is nil, as there is a corresponding credit within the Finance and Performance Portfolio.

2.8. Statement of Accounts – Technical Adjustments

- 2.8.1 The Council is required to comply with International Financial Reporting Standards (IFRS) in the production of its Statement of Accounts which requires a number of technical adjustments to be made to portfolio totals. The adjusted totals are then presented in the Comprehensive Income and Expenditure Statement within the Statement of Accounts.
- 2.8.2 Adjustments will be made in respect of Employee Benefits i.e. holiday pay and pensions, and impairments arising from asset revaluations and further details are provided below. The adjustments themselves do not impact on the budget requirement or the amount to be raised by Council Tax and therefore do not affect the General Fund balance. A summary of the adjustments to be made are detailed in Appendix 5. No budgets are set for them and managers do not have direct control of the costs. They are therefore not included within the Outturn Portfolio balances at paragraph 2.2.2.3.

Employee Benefits Holiday Pay

Adjustments are required for untaken employee annual leave at the financial year end. This is to ensure the charge to the revenue account fully reflects the actual work undertaken during the year. The net impact on the Net Cost of Services for 2014/15 is an increase from 2013/14 of £4,371.

Pension Benefits

IFRS reporting standards require recognition in the Accounts of the benefit entitlements earned by employees during the period rather than the actual amount of employer's pension contributions payable upon which charges to council tax are based. Adjustments will be made to the service revenue accounts Net Costs of Services to remove the actual pension contributions payable and replace them with the benefit entitlements earned as provided by the Actuary. For 2014/15 this adjustment adds £263,257 to the Net Cost of Services.

Asset Impairment

A capital asset impairment review is undertaken each year end by the Council's valuer. An assessment is made of whether the asset values currently held in the Council's Balance Sheet reflect both the current physical and market conditions and determine if an adjustment is required. If an asset is impaired i.e. the value is assessed to be lower than that currently held, then the asset value is written down with the accounting loss being charged to the Comprehensive Income and Expenditure Statement.

During 2014/15 there were 2 significant impairments due to changes in market value. Car Parks values have decreased by £950,000 due to the cessation of charging and a plot of Investment Land has decreased by £1.26m following the recognition of a ransom strip value.

3. Capital Outturn 2014/15

- 3.1 A summary of the capital outturn is presented in the table below. The current estimate is that approved by Cabinet in February 2015. Capital outturn totals £2,635,908 compared to an approved budget of £3,582,800 a net under spend of £946,892. After accounting for carry forward requests of £589,100 the final underspend and reduced financing requirement on the capital programme is £357,792.

The underspend of £357,792 is mainly due to a reduced demand for Disabled Facilities Grants (DFGs). The Council spent £489,800 on DFGs against a budget of £764,700, which included carry forwards from 2013/14, giving a total underspend of £274,900. The service is now virtually up-to-date processing referrals for DFGs with a small waiting list of clients so no carry forward has been requested for the remaining budget as it is anticipated that the budget for 2015/16 will be sufficient to meet client needs. The remainder of the capital programme saving is due to efficiencies achieved in vehicle procurement.

The details of the outturn for individual schemes by Portfolio area are included at Appendix 6.

Capital Outturn and Proposed Carry Forwards 2014/15

Portfolio	Current Estimate 2014/15	Actual Expenditure 2014/15	Variation	Proposed Carry Forward
	£	£	£	£
Community Development	18,400	332	(18,068)	18,100
Health & Housing	114,000	0	(114,000)	114,000
Public Protection & Communication	773,400	498,436	(274,965)	0
Environment	1,517,200	1,258,584	(258,616)	282,900
Leisure & Development	1,103,500	863,786	(239,714)	132,600
Finance & Performance	56,300	14,770	(41,530)	41,500
TOTAL	3,582,800	2,635,908	(946,892)	589,100

3.2 Proposed Capital Carry Forwards

The capital carry forward requests total £589,100 against a current capital programme of £3,582,800 which represents 16% slippage for 2014/15. The level of funding available to finance the carry forwards is projected to be sufficient.

Attached at Appendix 2 are details of the schemes which the Chief Financial Officer has authorised to carry forward in line with the delegation arrangements, totalling £589,100. There are no carry forward requests which require Council approval.

3.3 Capital Financing 2014/15

The proposed method of financing the £2,635,908 capital expenditure incurred in 2014/15 is summarised below and full details are included in Appendix 7.

	£
Capital Receipts	859,509
Capital Grants and Contributions	1,658,434
General Fund Revenue Contributions	117,965
Total Capital Financing	2,635,908

3.4 Capital Determinations 2014/15

The Local Government and Housing Act 1989 requires each Local Authority to determine how its capital expenditure has been financed together with the amounts set aside from revenue as provision for credit liabilities (repayment of debt).

- (i) Section 42(2)(g) of the Local Government and Housing Act 1989 requires the Authority to determine the amount of expenditure which has been met out of money provided by other persons. This is:

	£
Capital grants receivable	1,170,279
Capital contributions	488,155

- (ii) Section 60(2) of the Act requires the Authority to determine the amount of usable capital receipts to be applied to meet expenditure incurred for capital purposes for 2014/2015. This figure is £859,509.

- (iii) Section 63(1) of the Act requires the Authority to determine the amounts set aside from revenue accounts as provision for repayment of debt, known as the minimum revenue provision (MRP). This is calculated in accordance with the MRP policy for 2014/15 as approved by Council on 3 March 2014 and equates to £532,734.

4. Performance Results and Future Targets

The Council's plans for each year are set out in the Gedling Plan. Performance against agreed actions and performance targets is managed through the Covalent Performance Management system, and performance information derived from it is available publicly on line on the Council's website at

<http://www.gedling.gov.uk/aboutus/howwework/prioritiesplansperformance/performance/>

Members are encouraged to access performance information through this link and hard copies of reports are no longer included with Cabinet papers. They are available for reference in the Members' Room.

Traffic light symbols continue to be used to show progress for both actions and performance indicators. To be assessed as Green at the end of the fourth quarter (i.e. end of year): -

- An action must be completed, or be on target compared with where it should be if the project straddles more than one financial year, as set out in its Project Plan.
- A performance indicator must be in line with the target for the year.

Progress is assessed against the latest agreed target for both actions and indicators.¹

Overall, progress against Gedling Plan priorities is very positive. Appendix 8 shows a summary of high level progress against priorities and objectives – it shows good progress against the Plan overall and against all five of the priority themes.

Progress against actions is particularly strong. 92% (56 out of 61) are either completed or on target with outcomes secured or on the way to being so, compared with 93% (49 out of 53) in 2013/14 and 83% in 2013/14. The year has seen the launch or completion of a range of significant projects, including opening of Gedling Country Park; opening of the “Men in Sheds” project; progression towards being a dementia –friendly organisation; successful relocation of Arnold Job Centre to the Civic Centre; adoption of the Aligned Core Strategy; and agreeing planning permission for the Gedling Access Road to open up the former Gedling Colliery site for development.

For the few Improvement Actions assessed as Red, work involved has been rolled forward for completion in the 2015/16 Gedling Plan and/or relevant Service Plans and revised targets agreed.

Progress against Performance Indicators overall has improved in the final quarter, with 57% (20 out of 35) with green status at year-end compared with 44% at the end of quarter 3. The Council has continued to set challenging performance targets but this years’ outturn suggests that increased demand for services (with our own and partners’ services) and budget reductions and reduced staffing levels are having an impact. Comparisons with previous years show 78% of measures on green status in 2013/14 and 67% green in 2013/14.

Notwithstanding the above, there is strong and improving performance in a number of areas, including the time taken to process housing benefit claims; creation of new apprenticeships; reduced sickness absence; cleanliness of streets and processing of major planning applications.

As previously, a separate report is produced highlighting key outcomes secured during the quarter, focusing on areas where the Council has made a real difference to people’s lives. This is attached at Appendix 9 and is available on the website and in hard copy in the Members’ Room.

Alternative Options

- 5 This report provides a statement of the actual performance against the Council Plan for 2014/15 and as such there are no alternative options. The proposals for budget carry forwards are in accordance with the requirements of Financial Regulations and

¹ The year-end reports largely follow the format for quarterly reports. The main difference is that performance indicator reports show both q4 results and full year results where appropriate. For indicators measured on an ongoing basis, there is generally a separate figure for the final quarter and for the full year - for those measured on a one-off basis at year end, only a year-end figure is included. In a limited number of cases, performance is measured on a 12 month rolling basis (for example, sickness absence performance) – in these instances the q4 and year-end performance data is the same. These documents contain explanations of variances and proposed target changes as previously, along with trend arrows for performance indicators (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value) and progress bars for actions showing progress made against project milestones

are submitted for Member consideration.

The approval of the capital financing method and determinations are statutorily required and as resources available for capital financing are severely restricted there are no alternative options available.

Financial Implications

6 As detailed in the report.

Appendices

- 7 Appendix 1 General Fund Revenue Outturn 2014/15 Variance Analysis
Appendix 2 Budget Carry Forward Summary 2014/15
Appendix 3 General Fund Balances and Earmarked Reserves 2014/15
Appendix 4 Members Pot 2014/15
Appendix 5 Statement of Accounts Technical Adjustments 2014/15
Appendix 6 Capital Outturn 2014/15
Appendix 7 Capital Financing Summary 2014/15
Appendix 8 High Level Summary of Performance Outcomes 2014/15
Appendix 9 Quarter 4 Performance Outcomes 2014/15

Background Papers

8 Council Plan 2014/15 and Quarterly Performance Monitoring Reports

Recommendations

Members are recommended:

- (a) **To note the Council Plan Performance and Budget Outturn figures for 2014/15;**
- (b) **To note the revenue carry forwards approved by the Chief Financial Officer of £97,800 included in Appendix 2, amounts not in excess of £10,000 and committed schemes above £10,000;**
- (c) **To note the capital carry forwards approved by the Chief Financial Officer of £589,100 included in Appendix 2, being amounts not in excess of £50,000 and committed schemes above £50,000;**
- (d) **To refer to Council for approval:**
 - i) **The overall method of financing of the 2014/15 capital expenditure as set out in Appendix 7 of the report;**
 - ii) **The capital determinations in Section 3.4.**

Reasons for Recommendations

- 10 To ensure Members are informed of the performance against the Council Plan for 2014/15 and to comply with statutory requirements for capital financing.

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	Original Budget 2014/15 £	Current (Revised) Budget 2014/15 £	Actual Expenditure £	Variation to Revised £	Analysis of variance	
					Controllable variance £	Non Controllable Variance £
General Fund						
Community Development	1,603,600	1,656,500	1,549,950	(106,550)	(16,672)	(89,877)
Health & Housing	1,116,100	1,079,100	981,705	(97,395)	(63,158)	(34,237)
Public Protection & Communication Environment	1,639,700	1,497,600	1,460,720	(36,880)	36,081	(72,961)
Leisure & Development	4,568,400	4,762,900	4,509,958	(252,942)	(74,351)	(178,591)
Finance & Performance	1,916,500	1,927,900	2,126,938	199,038	67,421	131,616
	2,244,800	2,163,500	2,275,772	112,272	(131,778)	244,051
General Fund	13,089,100	13,087,500	12,905,043	(182,457)	(182,457)	0

Portfolio. Outturn Summary 2014/15

	Current Approved Estimate 2014/15 £	Actual Expenditure £	Variation to Estimate £	Analysis of Variance	
				Controllable Variance £	Non Controllable Variance £
Community Development					
Democratic Mgt & Representation	688,500	685,974	(2,526)	(8,445)	5,919
Committee Services	(4,700)	0	4,700	(2,603)	7,303
Localities	137,200	148,245	11,045	9	11,036
Community Grants	194,700	191,618	(3,082)	(6,337)	3,255
Disabled Grants	6,100	5,125	(975)	(1,771)	796
The Arts & Tourism	106,600	83,197	(23,403)	973	(24,376)
Sports Development	59,200	37,084	(22,116)	(98)	(22,018)
Community Centres	273,700	238,964	(34,736)	966	(35,702)
Events & Play	195,200	159,410	(35,790)	633	(36,422)
Parish Aid	0	333	333	0	333
Community Development	1,656,500	1,549,950	(106,550)	(16,672)	(89,877)

Total Controllable Variance for Community Development Portfolio of (£17K) underspend

Democratic Mgt & Representation - £8.4K underspend

Variance mainly due to an underspend on mayoral related expenditure.

Committee Services - £2.6K underspend

Variance mainly due to an underspend on training expenses, stationery and projects and activities.

Localities - no variance

No major variances

Community Grants - £6.3K underspend

Variance mainly due to a reduced payment of the OAP Concessionary Use grant resulting from the cancellation of Age UK community centre bookings and a saving on employee expenses due to recruitment delays.

Disabled Grants - £1.7K underspend

No major variance.

The Arts & Tourism - £1K overspend

No major variances

Sports Development - £0.1k underspend

No major variances

Community Centres - £1K overspend

No major variance.

Events & Play - £0.6K overspend

No major variances.

Parish Aid - no variance

No major variance.

Portfolio. Outturn Summary 2014/15

	Current Approved Estimate 2014/15 £	Actual Expenditure £	Variation to Estimate £	Analysis of Variance	
				Controllable Variance £	Non Controllable Variance £
Health & Housing					
Housing Needs	364,500	397,029	32,529	13,777	18,753
Housing Strategy	96,600	68,733	(27,867)	(16,747)	(11,120)
Council Tax Benefits	(66,000)	(80,696)	(14,696)	(14,696)	0
Rent Allowances	91,200	39,716	(51,484)	(51,484)	0
Housing Benefit Administration	592,600	553,334	(39,266)	2,604	(41,870)
Rent Rebates	200	3,588	3,388	3,388	0
Health & Housing	1,079,100	981,705	(97,395)	(63,158)	(34,237)

Total Controllable Variance for Health & Housing Portfolio of (£63K) underspend

Housing Needs - £13.8K overspend

There has been a delay in the delivery of planned efficiency savings from joint working opportunities with other local authorities, which has been offset by savings in projects and activities. The variance is due to additional spend on maternity cover, higher than expected demand for South Notts Sanctuary Scheme and increased Bed & Breakfast costs.

Housing Strategy - £16.8K underspend

Variance due to vacant Housing Strategy and Development Officer post, partly offset by a reduction in income, and NNDR refunds relating to the car wash operated from the Grove car park.

Council Tax Benefits - £14.7K underspend

Following abolition of the CTB subsidy arrangements in April 2013, where a valid backdated CTB claim is received, the Council is obliged to pay it and bear the full cost. Conversely, where an overpayment of CTB is identified, the Council can recover it and it is not required to pay back any subsidy previously claimed. In addition, "technical overpayments" arise where a change is made to a relief, exemption or discount for a period prior to 1 April 2013. Whilst there is no impact on the claimant, an adjustment to benefit previously paid by the General Fund to the Collection Fund is created, resulting in additional income to the General Fund.

Rent Allowances - £51.5K underspend

Variance is largely due to the subsidy implications of higher than anticipated overpayments for previous and current years, more than offset by favourable movements in pending recoveries and bad debt provisions.

Housing Benefit Administration - £2.6K overspend

Variance mainly due to an additional Contribution to Reserves, offset by an underspend on Salaries due to vacancies held because of uncertainties over legislative changes.

Rent Rebates - £3.4K overspend

Subsidy implication of a previous year overpayment.

Portfolio. Outturn Summary 2014/15

	Current		Variation to Estimate	Analysis of Variance	
	Approved Estimate 2014/15	Actual Expenditure		Controllable Variance	Non Controllable Variance
	£	£		£	£
Public Protection & Communication					
Licencing & Hackney Carriages	(24,400)	135,657	160,057	27,527	132,530
Central Print Room	7,500	0	(7,500)	(4,279)	(3,221)
Environmental Protection	298,700	299,387	687	2,516	(1,829)
Food, Health & Safety	229,600	235,152	5,552	378	5,174
Comm Protection & Dog Control	568,200	582,721	14,521	924	13,596
Information Technology	92,500	0	(92,500)	1,346	(93,846)
Communications & Publicity	(11,000)	0	11,000	4,387	6,613
Renovation Grants	339,400	207,803	(131,597)	2,864	(134,461)
Customer Services	(2,900)	0	2,900	418	2,482
Public Protection & Communication	1,497,600	1,460,720	(36,880)	36,081	(72,961)

Total Controllable Variance for Public Protection & Communication Portfolio of £36K overspend

Licencing & Hackney Carriages - £27.5K overspend

Variance mainly due to taxi licencing income tailing off faster in quarter 4 than forecast at quarter 3, partly offset by salary savings and reduced CRB payments.

Central Print Room - £4.3K underspend

Variance mainly due to an underspend on Printing and Stationery.

Environmental Protection - £2.5K overspend

Variance due to additional agency staff used to cover sickness absence on a specialist post.

Food Health & Safety - £0.4K overspend

No major variances.

Community Protection & Dog Control - £0.9K overspend

Variance mainly due to an additional contribution to the CCTV replacement reserve, partly funded by savings on the CCTV contract. A carry forward has been requested for litter signs.

Information Technology - £1.3K overspend

Variance due to delayed software installations and upgrades, lower hardware support costs, lower connectivity costs and new arrangements in respect of support of the core telephony system. These have been offset by an increased Contribution to Reserves. A carry forward has been requested for the Bartec Software Licence.

Communications & Publicity - £4.4K overspend

Variance mainly due to expected salary savings not achieved and vacancy provision not met. Remaining variance due to increased expenditure for the 'Pride of Gedling' Awards.

Renovation Grants - £2.9K overspend

No major variances.

Customer Services - no variance

No major variance.

Portfolio. Outturn Summary 2014/15

	Current Approved Estimate 2014/15		Variation to Estimate	Analysis of Variance	
	Actual Expenditure			Controllable Variance	Non Controllable Variance
	£	£	£	£	£
Environment					
Sustainability	24,400	21,266	(3,134)	(118)	(3,016)
Estates & Valuation	27,600	0	(27,600)	(8,251)	(19,349)
Public Land & Buildings	5,800	(8,756)	(14,556)	(12,700)	(1,856)
Business Units	(19,900)	(17,029)	2,871	(2,320)	5,191
Waste Management	1,956,400	1,940,819	(15,581)	26,484	(42,065)
Trade Waste	(35,000)	(92,410)	(57,410)	(62,555)	5,144
Street Care	817,500	720,947	(96,553)	9,178	(105,731)
Public Conveniences	40,500	47,943	7,443	3,760	3,683
Technical Services	0	0	0	(6,720)	6,720
Building Services	5,300	0	(5,300)	20,168	(25,468)
Programmed Maintenance	86,700	70,454	(16,246)	(6,901)	(9,345)
Car Parks	233,100	221,351	(11,749)	(9,483)	(2,266)
Fleet Management	(0)	0	0	54,683	(54,683)
Public Offices	74,300	8,898	(65,402)	(47,020)	(18,381)
Assets & Sustainability	500	0	(500)	0	(500)
Allotments	21,700	26,047	4,347	901	3,446
Parks	1,589,800	1,635,151	45,351	(28,247)	73,598
Cemeteries	(65,800)	(64,723)	1,077	(5,210)	6,287
Environment	4,762,900	4,509,958	(252,942)	(74,351)	(178,591)

Total Controllable Variance for Environment Portfolio of (£74K) underspend

Sustainability - £0.1K underspend

No major variances.

Estates & Valuation - £8.3K underspend

Variance mainly due to an underspend on consultancy fees which are partially subject to a carry forward request and offset by minor overspends.

Public Land & Buildings - £12.7K underspend

Variance due to additional income from the sale of land and underspends on repairs and maintenance, partly offset by insurance liability claim.

Business Units - £2.3K underspend

Variance mainly due to lower Partnership payments as a result of empty units and a back dated NNDR refund.

Waste Management - £26.4K overspend

Variance mainly due to an overspend on Agency staff as a result of long term sickness, mandatory driver CPC training and the extension of the bulky waste amnesty. A carry forward has been requested for the improvement of the bin area at Bourne Mews.

Trade Waste - £62.5K underspend

Variance due to the successful Trade Waste VAT claim and an increase in income from additional customers.

Public Conveniences - £3.7K overspend

Variance mainly due to an increased NNDR charge.

Street Care - £9.2K overspend

Variance mainly due to an underspend on the Environmental Projects Fund, partly offset by the cost of unbudgeted insurance claims.

Technical Services - £6.7K underspend

Variance mainly due to an underspend on consultancy fees and mileage.

Building Services - £20.2K overspend

Variance mainly due to a delay in undertaking rechargeable works for external bodies, so income not achieved.

Programmed Maintenance - £6.9K underspend

Variance mainly due to an underspend on routine maintenance due to a delay in Civic Centre alterations, a carry forward has been requested.

Car Parks - £9.5K underspend

Variance mainly due to a saving on cash collection charges and an increase in permit income, partly offset by increased routine maintenance on repairs and white lining.

Fleet Management - £54.7K overspend

Variance mainly due the transfer of vehicle sales over £10k to capital and overspends on tyres and parts, offset partly by a fuel saving due to reduced prices.

Public Offices - £47K underspend

Variance mainly due to underspends on NNDR, premises rent and water charges, and increased rental and telephone mast income, partly offset by an overspend on gas and electricity. A carry forward has been requested due to a delay in works at the Civic Centre.

Allotments - £0.9K overspend

No major variance.

Parks - £28.2K underspend

Variance mainly due to an underspend on salaries, for which a carry forward has been requested, and additional income from 3rd parties for works carried out.

Cemeteries - £5.2K underspend

Variance mainly due to an underspend on external contractor works and no costs for assisted burials.

Portfolio. Outturn Summary 2014/15

	Current Approved Estimate 2014/15		Variation to Estimate	Analysis of Variance	
	Actual Expenditure			Controllable Variance	Non Controllable Variance
	£	£	£	£	£
Leisure & Development					
Development Service Support	0	0	0	(1,814)	1,814
Development Management	281,200	344,812	63,612	70,014	(6,402)
Planning Policy	309,600	346,550	36,950	22,440	14,510
Building Control Account	61,200	87,206	26,006	9,862	16,145
Building Control Fee Earning Account	(30,200)	(45,644)	(15,444)	(8,713)	(6,731)
Land Charges	(44,700)	(52,685)	(7,985)	6,696	(14,681)
Leisure Services Division	(2,800)	53,829	56,629	(3,741)	60,370
Leisure Misc Expenses/Contbn	0	6,500	6,500	6,500	0
Calverton Leisure Centre	229,300	210,897	(18,403)	(25,337)	6,935
Carlton Forum Leisure Centre	188,500	207,091	18,591	5,471	13,120
Redhill Leisure Centre	93,600	137,330	43,730	11,175	32,555
Arnold Theatre	60,000	61,830	1,830	(12,854)	14,685
Arnold Leisure Centre	512,200	478,424	(33,776)	(1,098)	(32,678)
Richard Herrod Centre	270,000	290,796	20,796	(11,179)	31,975
Leisure & Development	1,927,900	2,126,938	199,038	67,421	131,616

Total Controllable Variance for Leisure & Development Portfolio of £67K overspend

Development Service Support - £1.8K underspend

No major variances.

Development Management - £70K overspend

Variance mainly due to higher than anticipated court fees re the wind turbine and crematorium legal challenges and reduced planning application income.

Planning Policy - £22.4K overspend

Variance is due to legal fees incurred defending the challenge to the Aligned Core Strategy, additional consultancy spend relating to the Aligned Core Strategy and holiday leave buy back.

Building Control Non Fee Earning Account - £9.9K overspend

This variance is due to an increase in staffing costs which have transferred from the fee earning service, due to the increased volume of work and changes in the way time has been split across fee earning and non-fee earning accounts.

Building Control Fee Earning Account - £8.7K underspend

This variance is offset by the overspend on the Building Control Non Fee Earning Account (see above) and is due to changes in the way time has been split across fee earning and non-fee earning accounts.

Land Charges - £6.7K overspend

Variance due to changes in the way searches are requested, with a trend towards electronic communication incurring a lower fee.

Leisure Services Division - £3.7K underspend

Variance due to vacancies and temporary staffing arrangements.

Leisure Misc Expenses/Contbn - £6.5K overspend

Variance due to outstanding project costs from the refurbishment of Arnold Leisure Centre and Theatre.

Calverton Leisure Centre - £25.3K underspend

Variance mainly due to a significant increase in party booking due to promotion, an increase in number of people transferring from pay and play to memberships and a small saving on fuel oil due to less usage as milder winter.

Carlton Forum Leisure Centre - £5.5K overspend

Variance mainly due to a reduction in swimming numbers and income, the retention of DNA members has dropped at this site and costs relating to casual holiday entitlement have increased due to using casual staff while awaiting recruitment. This is partly offset by lower utility charges from the Academy.

Redhill Leisure Centre - £11.2K overspend

Variance mainly due to a reduction in income from fitness joining fees, fitness room, all weather pitch bookings and refreshment income as a result of fewer bookings.

Arnold Theatre - £12.9K underspend

Underspend is offset by carry forward requests to refurbish theatre toilets. Additional income achieved from additional productions.

Arnold Leisure Centre - £1.1K underspend

Variance mainly due to lower utility charges, this is partially offset by reduced income from recharges to library for this service. Vacancies on leisure attendants has led to increased cost on instructors to deliver swim lessons.

Richard Herrod Centre - £11.2K underspend

Variance is due to income from the Solar Panels being back dated to 2012 when they were installed and an increase in income from additional bookings in the Millennium Suite.

Portfolio. Outturn Summary 2014/15

	Current Approved Estimate 2014/15		Variation to Estimate	Analysis of Variance	
	Actual Expenditure			Controllable Variance	Non Controllable Variance
	£	£	£	£	£
Finance & Performance					
Arnold Master Plan	0	(476)	(476)	(476)	0
Organisational Development	40,400	0	(40,400)	(11,732)	(28,668)
Audit, Risk Management, Health & Safety	9,700	0	(9,700)	792	(10,492)
Corporate Management	967,500	965,243	(2,257)	22,295	(24,552)
Emergency Planning	12,300	14,810	2,510	(646)	3,156
Legal Services	3,100	0	(3,100)	(13,019)	9,919
Postages	15,200	0	(15,200)	(12,807)	(2,393)
Economic Development	652,200	647,055	(5,145)	(35,617)	30,472
Registration Of Electors	187,300	162,526	(24,774)	(8,604)	(16,171)
Elections	64,400	57,405	(6,995)	(1,663)	(5,332)
Procurement	12,500	0	(12,500)	326	(12,826)
Corporate Administration	1,000	0	(1,000)	(1,573)	573
Financial Services	0	0	0	(50,276)	50,276
Insurance Premiums	27,500	0	(27,500)	3,187	(30,687)
Revenues-Local Taxation	475,300	422,814	(52,486)	(15,175)	(37,311)
Central Provisions Account	484,200	463,721	(20,479)	(20,479)	0
Non Distributed Costs	134,400	156,463	22,063	22,063	0
Corporate Income & Expenditure	277,000	231,319	(45,681)	410,028	(455,708)
Movement in Reserves (MiRs)	(1,200,500)	(845,107)	355,393	(418,402)	773,795
Finance & Performance	2,163,500	2,275,772	112,272	(131,778)	244,051

Total Controllable Variance for Finance & Performance Portfolio of (£132K) underspend

Organisational Development - £11.7K underspend

Variance mainly due to underspends on consultancy fees, the Workplace Health scheme, the Employee Conference and from increased external training income, partly offset by increased training costs and an increased number of Long Service Awards.

Audit, Risk Management, Health & Safety - £0.8K overspend

No Major Variance.

Corporate Management - £22.3K overspend

Variance mainly due to redundancy costs following the Senior Leadership Restructure, partly offset by corresponding salary savings and an underspend on audit fees.

Legal Services - £13K underspend

Variance mainly due to underspends on professional fees, technical publications and bailiffs fees.

Emergency Planning - £0.6K underspend

No Major Variance.

Postages - £12.8K underspend

Variance mainly due to reduced costs of central postages.

Economic Development - £35.6K underspend

Variance mainly due to an underspend on consultancy fees and a vacant post.

Registration of Electors - £8.6K underspend

Variance due to an underspend on regular registration expenditure due to a focus on Individual Electoral Registration funded by government grants.

Elections - £1.7K underspend

Variance due to receipt of the finalised central government contribution for the European election.

Procurement - £0.3K overspend

No major variances.

Corporate Administration - £1.6K underspend

No major variances.

Financial Services - £50.3K underspend.

Variance mainly due to vacancies and an underspend on consultancy which is subject to a carry forward request.

Insurance Premiums - £3.2K overspend

Variance due to a contribution to the insurance reserve.

Revenues-Local Taxation - £15.2K underspend

Variance mainly due to underspends on Consultancy Work for the Business Rates review, which is in progress, and on Staffing because of vacancies held because of uncertainties over legislative changes. These are partly offset by lower than budgeted Council Tax Summons Costs income. A carry forward has been requested for the Capacity Grid Business Rates review.

Central Provisions Account - £20.5K underspend

Variance due to a reduction in the Bad Debt provision for GBC and Civica Debtors.

Non Distributed Costs - £22.1K overspend

Variance due to increased pension strain costs.

Corporate Income & Expenditure - £410K overspend

Variance due to NNDR Deficit entries - offset in MIRS (see below).

Movement in Reserves (MIRS) - £418k underspend

Variance due to NNDR deficit entries - offset in CIES (see above).

ALL COMMITTED REVENUE CARRY FORWARD REQUESTS, PLUS UNCOMMITTED REVENUE REQUESTS UNDER £10,000

This schedule will need to be approved by the Chief Financial Officer

Department:

Ref's

- A Work Committed (Ordered/Contract Agreed)
Not Committed but affected by Policy Decision/
B significant impact on Service Prov'n

Portfolio	Service Area	Description of Scheme/ Request	Approved Budget £	Actual Exp 2014/15 £	Reserved Creditors 2014/15 £	Total 2014/15 Actual £	Carry Forward Requested £	Ref A/B	Reason for Carry Forward
									Details
Public Protection & Communications	Community Protection	Order for litter signs	38,200.00	20,724.77	0.00	20,724.77	1,400.00	A	Order for litter signs, not delivered.
	Information Technology	Grounds Maintenance support system	6,000.00	0.00	0.00	0.00	6,000.00	A	Supporting PASC use of Bartec.
Environment	Estates	Core Asset Review - Consultancy Fees	34,000.00	24,085.00	0.00	24,085.00	5,500.00	B	Core Asset Review not yet completed.
	Street Care	Muirfield Rd Recreation Ground	24,200.00	11,657.00	0.00	11,657.00	11,800.00	A	New footpath - works currently underway.
	Kerbside Recycling	Bins for Bourne Mews	55,300.00	38,465.60	0.00	38,465.60	5,800.00	A	Delay in works scheduled to improve the bin area in Bourne Mews.
	Public Offices	Planned maintenance	26,300.00	24,235.52	0.00	24,235.52	2,100.00	A	Works delayed on Civic Centre
	Grounds Maintenance	BARTEC - population of software.	7,000.00	0.00	0.00	0.00	7,000.00	A	Admin support required for BARTEC database inputting.
	Grounds Maintenance	Temporary staff	7,000.00	0.00	0.00	0.00	7,000.00	A	Admin support for S106 applications, cemeteries and other databases.
Leisure & Development	Arnold Theatre	Refurbishment of Theatre toilets	14,000.00	7,473.79	0.00	7,473.79	6,600.00	A	Delay in scheme starting due to bookings in the Theatre.
	Arnold Theatre	Equipment for toilets	5,300.00	0.00	0.00	0.00	5,300.00	A	Delay in scheme starting due to bookings in the Theatre. Fixtures have been ordered and made to our specification.
Finance	Financial Services	Payline Review	30,000.00	1,544.00	0.00	1,544.00	28,000.00	A	Consultancy fees for the Payline review.
	Revenues - Local Tax	Capacity Grid Business Rates Review	11,300.00	0.00	0.00	0.00	11,300.00	A	Review currently underway.
TOTAL			258,600.00	128,185.68	0.00	128,185.68	97,800.00		

Prepared By:

Authorised By:

Chief Financial Officer

**ALL COMMITTED CAPITAL CARRY FORWARD REQUESTS, PLUS UNCOMMITTED CAPITAL
2014/15 to 2015/16**

This schedule will need to be approved by the Chief Financial Officer

Department: Various **Refs**
 A Work Committed (Ordered/Contract Agreed)
 B Not Committed but affected by Policy Decision/ significant impact on Service Prov'n

Scheme	Approved Budget £	2014/15 Actual		Reason for Carry Forward	
		Total 2014/15 Actual £	Carry Forward Requested £	Ref A/B	Details
Civic Centre Alterations	220,500	208,652	10,100	A	Work underway, scheduled for completion April.
Depot Customer Facility Improvements	50,000	12,136	35,000	A	Work underway, scheduled for completion April/May.
Affordable Housing	114,000	0	114,000	A	Delay in delivery of scheme.
Ford Transit/Tipper YT57 FBK	32,000	0	26,300	A	Vehicle ordered, delayed delivery.
Waste Mgmt System	12,100	0	12,100	A	Software ordered, awaiting installation.
Asset Mgmt Fund	41,500	0	41,500	A/B	Awaiting asset schemes to complete - Building Management System @ Arnold Leisure Centre
Replacement Trailers	12,000	0	12,000	B	Trailer replacement put back by 1 year to extend their useful lives.
Replacement Mercedes Econic	170,000	157,968	9,000	B	Signage for 3 waste vehicles awaiting completion.
Parish Aid	18,400	333	18,100	B	Awaiting claims from Parishes
Burton Road Play Area	6,400	0	6,400	A	Outstanding Retention
Salop Street Youth Facility	65,000	0	65,000	A	Delay in tender process - due to start April 15
Gedling Country Park	555,100	448,051	107,000	A	Continuation of work at Gedling Country Park
Arnold Leisure Centre	340,400	302,797	37,600	B	Oustanding snagging issues relating to issues with school changing facilities.
Redhill Gym Equipment	95,000	0	95,000	A	Equipment ordered, awaiting installation scheduled for May.
TOTAL	1,732,400	1,129,936	589,100		

Prepared By: _____ **Authorised By:** _____
 Chief Financial Officer

GENERAL FUND BALANCES AND TOTAL RESERVES 2014/15

	Current Estimate 2014/15 £000's	Actual Outturn 2014/15 £000's	Variance 2014/15 £000's
General Fund Balance at 1 April 2014	6,194	6,194	0
<u>Plus:</u>			
GBC Council Tax Requirement from Collection Fund	5,344	5,344	0
GBC share of declared previous year Collection Fund surplus	56	56	0
Parish Levy	519	519	0
GBC Share of Business Rates, tariff, levy & S31 SBR relief	2,813	3,188	375
New Homes Bonus	1,564	1,564	0
RSG & Other grants	3,134	3,134	0
<u>Less:</u>			
Committee Expenditure	(13,087)	(12,905)	182
Parish Precepts	(519)	(519)	0
General Fund Balance at 31 March 2015	6,018	6,575	557
Earmarked Reserves:			
Joint Use & Base Maintenance Reserve	100	105	5
Community & Crime Reserves	76	88	12
IT Replacement Reserve	218	417	199
Disabled Adaptations Reserve	20	22	2
Risk Management Reserve	156	344	188
S106 Revenue Reserve	111	96	(15)
Housing & Housing Benefits Reserve	427	450	23
Insurance Reserve	260	273	13
Efficiency & Innovation Reserve	125	144	19
Asset Management Reserve	65	145	80
Local Development Framework Reserve	89	118	29
Earmarked Grants Reserve	319	541	222
CCTV Reserve	173	214	41
LA Mortgage Scheme Reserve (LAMS)	63	66	3
Rural Broadband Reserve	90	90	0
Apprentice Reserve	40	54	14
Land Charges	25	25	0
NNDR Pool Reserve	0	67	67
Transformation Fund Reserve	0	189	189
Economic Development Fund Reserve	0	274	274
Total Earmarked Reserves at 31 March 2015	2,357	3,722	1,365
Total Reserves at 31 March 2015	8,375	10,297	1,922

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MEMBERS POT

OUTTURN SUMMARY
Members Pot Expenditure 2014-2015

Budget 2014/15	£	No. of Councillors:	50
	75,000	Spending their full allocation	50
		Part spending their allocation	0
Less Total Expenditure	75,049	Not spending their allocation	0
Balance Unspent	-49		

Breakdown of Grants/Contributions

Name	£ Amount	Name	£ Amount
1st Burton Joyce Scout Group	100.00	Gedling Leadership Academy	320.00
1st Gedling Scout & Guide Group	275.00	Gedling Play Forum	5425.00
1st Larch Farm Scout Group	250.00	Gedling Southbank Football Club	803.81
1st A Porchester Brownies	485.00	Gedling Village Christmas Tree project	1500.00
1st Porchester Guides	75.00	Gedling Village Preservation Society	325.00
1st Porchester Scout Group	75.00	Gedling Women's Institute	50.00
1st Woodborough Scout Group	250.00	Honeywood Gardens Estate Action Team	200.00
1st Woodthorpe Guide Company	750.00	Infused Learning	300.00
2nd Arnold (St Marys) Scout Group	400.00	Jubilee Park improvements/GBC Parks and Rec.	1400.00
2nd Woodthorpe RBG	200.00	Killsick Parents Action Group	200.00
3rd Woodthorpe Scout Group	750.00	Kingswell Rangers Football Club	475.00
4th Nottingham Girls Brigade	75.00	Lepool Allotments	800.00
A W Lymms	50.00	Lambley Parish Council	1500.00
Age Concern Carlton & District	900.00	Larch Farm Brownies	250.00
All Hallows Church	264.18	Linby Parish Council	400.00
Arbrook Parents Forum	200.00	Make it Happen International Womens Day event	550.00
Arnold Art Society	1030.00	Mapperley and Porchester District RBL	200.00
Arnold Association of Neighbourhood Watch Schemes	1385.00		
Arnold Food Bank	180.00	Men in Sheds Jubilee House	50.00
Arnold Golden Eagles	200.00	Messy Church	385.00
Arnold Hill Academy	600.00	Muirfield Rd Footpath Improvements	1000.00
Arnold Local History Group/Club	400.00	Nabarro Court Social Fund	56.00
Arnold Swimming Club	710.00	Netherfield Community Choir	500.00
Arnold United Reform Church	250.00	Netherfield & Colwick Senior Citizens Club	500.00
Arnold View Primary School	350.00	Netherfield Boys and Girls FC	200.00
Brick Yard Youth Club	470.00	Netherfields got Motive Lions	100.00
Bestwood Black Diamonds Band	100.00	Netherfield Locality Partnership	300.00
Bestwood Male Voice Choir	100.00	Netherfield Forum	200.00
Bestwood St Albans Parish Council	600.00	Netherfield Parents Forum	250.00
Bestwood Village Christmas Tree Appeal	100.00	Netherfield Primary School	650.00
Bestwood Village Vision	100.00	Netherfield Wildlife Group	635.00
Bestwood Village Women's Institute	100.00	New Writers UK	600.00
Bestwood Village Ladies Club	100.00	Newstead Events Group	100.00
Bonington Players	200.00	Newstead Locality plan	200.00
Bonington Theatre Youth Project	200.00	Newstead Youth Club	195.00
Burton Joyce Primary School	130.00	Nomads Cricket Club	260.00
Burton Joyce Cricket Club	670.00	Nottingham Scouts Council	50.00
Burton Joyce Rainbows	165.00	Papplewick and Linby Cricket Club	225.00
Burton Joyce Parish Council	300.00	Papplewick and Linby Village Hall	250.00
Burton Joyce and Bulcote Village Hall	200.00	Patchings Art Centre	300.00
Calverton Baptist Church	150.00	Phoenix Farm Methodist Youth Club	200.00
Calverton Colliery Memorial Trust	700.00	Phoenix Farm Open Door Project	1500.00
Calverton Miners Welfare Colts FC	250.00	Phoenix Farm Pre School Play Group	200.00
Calverton Parents Forum	300.00	Physio Control UK Sales LTD/ Tesco Charity fundrai	496.00
Calverton Parish Council	100.00	Pinewood Infant School	350.00
Calverton Play Day Committee	500.00	Poets Corner Neighbourhood Watch	200.00
Calverton Brownies	50.00	Railway Children Pre School	150.00
Calverton Cricket Club	350.00	Ravenshead Community Project	750.00
Calverton Cubs	261.00	Ravenshead Parish Council	750.00
		Ravenshead Lawn Tennis Club	300.00
Calverton Preservation Society	550.00	Ravenshead Neighbourhood Watch	150.00
Carlton Brass Training Band	200.00	Ravenshead Village Hall	300.00
Carlton Central Infants School	100.00	Robert Mellors Primary and Nursery School	234.00
Carlton Central PTA	250.00	Rural Community Action Notts	515.00
Carlton Forum Swimming Club	350.00	Rushcliffe Avenue Community Centre	620.00
Carlton House Community Centre Club	430.00	Sherwood Clarinets	100.00
Carlton Life Saving Club	75.00	St Helens Baby and Toddler Group	1000.00
Carlton Pentacostal Church	450.00	St John The Baptist Church	950.00
Carlton Pentacostal Toddler Group	200.00	St Pauls Church	500.00
Carlton Senior Bowls Club	100.00	St Swithuns Church Woodborough	650.00
Carlton Town FC	1250.00	St Peters Parochial Church	750.00
Central Youth Club	400.00	St Timothy's Friendship Group	200.00
Chernobil Childrens' Lifeline	400.00	St Wilfrids School	250.00
Colonel Frank Seeley School	250.00	Stanhope and Carlton Parents Forum	150.00
Colwick Parish Church	100.00	Stanhope School	200.00
Colwick Parish Council	700.00	Surestart Gedling Midwifery room	250.00
Connecting Communities LTD	100.00	Surestart/Little Treasures	700.00
Coppice Road Primary School	350.00	The Ark Wollaton Avenue	300.00
Cornwater Club	750.00	The Alan Johnson Singers	200.00
Cornwater Junior Badminton Club	120.00	The Boys Brigade Northern District	150.00
Carlton christmas lights switch on	345.00		
Daybrook Baptist Church	200.00	The Gedling Inn Football Club	125.00
Debz4Coffee	625.00	The Village Lunch	435.00
Duke of Edinburgh Award Scheme Gedling Branch	276.00	The Daybrook Crew	100.00
Emmanuel Church	300.00	Toddler Time	50.00
		Tommy Thompson School of Boxing	485.00
Friends of Manor Park	115.00	U3A Carlton and Gedling	732.00
Four Seasons Group	200.00	WAIS Nottinghamshire	1400.00
Foxhill Court Residents Fund	200.00	Walton Court Residents Committee	200.00
Framework Nottinghamshire	1025.00	Warren Hill Action Group	140.00
		We R Here	3395.00
Friends of Hobbucks	281.00	Wensley Road Neighbourhood Watch	100.00
Friends of Willow Farm	375.00	Woodborough In Bloom	100.00
Gedling Asian Elders Association	1500.00	Woodthorpe Infant School	375.00
Gedling Borough Council - Calverton LC hire/boxing session	124.00	Woodborough Methodist Church	400.00
		Woodthorpe Community Speedwatch	1074.00
Gedling Borough Council - Netherfield and Colwick bins	350.00	Young Persons Positive Moves	300.00
Gedling Borough Council - Superkitchens	235.00	Clr J Parr - offset virement from 13/14	-500
Gedling Borough Council - Youth Council	200.00		
Gedling Church Council	50.00		
Gedling Church Choir Fund	100.00		
Gedling Conservation Trust	350.00		
Gedling CVS	992.50		

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Statement of Accounts - Technical Adjustments 2014/15

Portfolio	Actual Outturn	Employee Holiday Pay	Employee Pension Benefit	Capital Adjustments	Adjusted Totals
	£000	£000	£000	£000	£000
Community Development	1,550	1	13		1,564
Health & Housing	982	2	22		1,006
Public Protection & Communication	1,460	0	43		1,503
Environment	4,510	1	74	954	5,539
Leisure & Development	2,127	2	58		2,187
Finance & Performance	2,276	(2)	53	1,256	3,583
Total	12,905	4	263	2,210	15,382
Reversal of Entries Via Finance and Performance Portfolio		(4)	(263)	(2,210)	(2,477)
Impact on Council Tax	12,905	0	0	0	12,905

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CAPITAL OUTTURN 2014/15

PORTFOLIO	SCHEME	2014/15 APPROVED BUDGET £	2014/15 FINAL OUTTURN £	VARIANCE £	PROPOSED CARRY FORWARDS £
COMMUNITY DEVELOPMENT	Aid to Parishes	18,400	332	(18,068)	18,100
		18,400	332	(18,068)	18,100
HEALTH AND HOUSING	Affordable Housing	114,000	0	(114,000)	114,000
		114,000	0	(114,000)	114,000
PUBLIC PROTECTION & COMMUNICATION	Self Service Kiosk	8,700	8,644	(56)	0
	Disabled Facilities Grants	677,400	414,374	(263,026)	0
	DFG Staff Salaries	87,300	75,417	(11,883)	0
		773,400	498,435	(274,965)	0
ENVIRONMENT	Civic Centre Alterations	220,500	208,652	(11,848)	10,100
	Depot Customer Facility Improvement	50,000	12,136	(37,864)	35,000
	Replace Seddon Atkinson Rigid FJ55KAO	1,600	1,558	(42)	0
	Replace Seddon Atkinson Rigid FJ55KAK	1,600	1,558	(42)	0
	Replace Hayter 5 Gang Mower FJ08 HJN	28,000	29,500	1,500	0
	Replace Mercedes Econic FN07 BVF	170,000	167,671	(2,329)	0
	Replace Mercedes Econic FN07 BVB	158,000	154,606	(3,394)	0
	Replace Ford Transit FM54 XZL	0	275	275	0
	Replace Ford Transit/Tipper YT57 FBK	32,000	0	(32,000)	26,300
	Replace Ford Transit/Tipper Crew Cab YT57ZXN	32,000	25,885	(6,115)	0
	Replace VW Transporter Van FL07ZBN	22,000	17,984	(4,016)	0
	Replacement Trailers	12,000	0	(12,000)	12,000
	Replace Mercedes Econic FN07 BVC	170,000	161,255	(8,745)	0
	Replace Mercedes Econic FN07 BVG	170,000	157,968	(12,033)	9,000
	Replace Mercedes Econic FN07 BVH	170,000	155,968	(14,033)	0
	Replace Ford Transit/Tipper FH57 DYD	27,000	24,295	(2,705)	0
	Replace Ford Transit/Tipper Crew Cab FH56 YYT	27,000	24,295	(2,705)	0
	Replace Ford transit Cub YT57 FHU	27,000	19,138	(7,862)	0
	Graffiti Remover	38,000	21,409	(16,591)	0
	Waste Management System	12,100	0	(12,100)	12,100
	Reinstate KG5 Arnold	77,000	74,432	(2,568)	0
	Salop Street Youth Facility	65,000	0	(65,000)	65,000
	Burton Road Play Area S106	6,400	0	(6,400)	6,400
		1,517,200	1,258,584	(258,616)	175,900
LEISURE & DEVELOPMENT	Gedling Country Park	555,100	448,051	(107,049)	107,000
	Calverton LC Replacement Gym Equipment 2013	33,000	31,991	(1,009)	0
	Redhill Replace Gym Equipment 2014	95,000	0	(95,000)	95,000
	ALC Refurbishment 2013	340,400	302,797	(37,603)	37,600
	Leisure Flex System Replacement	80,000	80,946	946	0
		1,103,500	863,785	(239,715)	239,600
FINANCE & PERFORMANCE	Asset Management Fund	41,500	0	(41,500)	41,500
	AMF - Wall at Newstead BU	14,800	14,770	(30)	0
		56,300	14,770	(41,530)	41,500
TOTAL		3,582,800	2,635,907	(946,893)	589,100

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CAPITAL FINANCING SUMMARY 2014/15

	£	£	£
<u>CAPITAL EXPENDITURE 2014/15 REQUIRING FINANCING</u>			<u>2,635,908</u>
<u>RESOURCES APPLIED</u>			
<u>Money Provided by Other Persons</u>			
Capital Grants Receivable:			
Disabled Facility Grant	370,964		
WREN Grants King George V	48,500		
Sport England - Arnold LC	104,140		
Travellers Grant	646,675	<u>1,170,279</u>	
Contributions:			
S106 King George V	20,103		
DWP Civic Centre Alterations	20,000		
S106 Gedling Country Park	448,051	<u>488,155</u>	
Total Money Provided by Other Persons			1,658,434
Revenue Contributions:			
Revenue Contribution	117,965		117,965
Total Usable Capital Receipts Applied			859,509
Total Prudential Borrowing Applied			0
<u>TOTAL RESOURCES APPLIED 2014/15</u>			<u>2,635,908</u>

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<u>Gedling Plan 2014/15 Overall Status</u>		
Th	Homes	
Ob	Improve the quality of existing private rented accommodation	
Ob	Provide more homes of the right type and in the right places	
Th	Jobs	
Ob	Create more jobs through inward investment and business support	
Ob	Ensure local people are well prepared and able to compete for jobs	
Ob	Improve access to jobs through improved transport connectivity	
Th	People	
Ob	Improve health and well-being	
Ob	Reduce anti-social behaviour, crime and the fear of crime	
Ob	Reduce poverty and disadvantage	
Th	Performance	
Ob	Improve the customer experience of dealing with the Council	
Ob	Maintain a positive and productive working environment	
Ob	Mitigate the impact of budget reductions by maximising efficiency and effectiveness	
Th	Place	
Ob	Generate less waste; recycle more waste	
Ob	Promote and encourage pride and participation in the local area	
Ob	Provide an attractive local environment that local people can enjoy and appreciate	
Ob	Reduce the Council's and the Borough's energy usage	

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Examples of Outcomes achieved

During

Quarter 4 2014/15

PLACE

Provide an attractive local environment that people can enjoy and appreciate

New Art Work in Arnot Hill Park - Two new art works have been developed and will be installed later in the spring in Arnot Hill Park. The Youth Shelter is being repainted following sessions at Derrymount School with years 9-11 to create a design for the shelter. Artists Urban Canvas have translated the groups ideas and are painting the design alongside the young people. A number of groups have been involved in creating a mural for the former aviary in the parks' Rose Garden, supported by local artist Jess Kemp. Arnold Hill Academy designed the murals and have also been involved in painting them along with Arno Vale Junior School, Gedling Homes tenants and the Debz4coffee group who support families with children with special educational needs and disabilities. The completed mural will not only enhance the Rose Garden but will also allow the building to be secured whilst its future use is established.

Effectively supporting planning applications - The Borough Council determined the Arnold Hill School planning application against demanding funding timetables. As a result of this, the project has since been able to secure funding and start on site.

Promote and encourage pride and participation in the local area

Chinese New Year 2015 - The annual Chinese New Year event took place in the Council's Civic Centre supported by Gedling Play Forum. Around 150 children and their parents/carers attended an afternoon of Chinese themed activities including arts and crafts and storytelling. Traditional Chinese music was provided by artist Ling Peng and a lion dance took place outside the Civic Centre, attracting crowds from across the park. The event is part of a partnership with Lakeside Arts Centre and Broxtowe and Rushcliffe Borough Councils who also run Chinese New Year activities across the County over the same weekend.

Pride of Gedling Awards - The first ever Pride of Gedling Awards was held in February to recognise the outstanding achievements of our residents and local businesses in the borough. The event organised with Nottingham Post highlighted the inspiring stories of the people who live in our borough. The event was deemed a success with over thirty nominations for five awards and will be held again in 2016 following positive feedback from attendees.

Tea Tales - The Council has supported a number of groups across the borough involved in the tea tales project which has been funded by Nottinghamshire County Council Arts Fund. Two local artists have worked closely with groups from Gedling Homes, Killisick Children's Centre, Newstead WI and Newstead Youth Club on sessions incorporating a wide range of arts and crafts activities. Sessions have also included baking, sharing recipes and reminiscence focussing on parties and community celebrations. Activities have been tailored depending on the needs and interests of each group. The work of each group is being compiled into a community resource booklet; a collection of stories, memories, recipes, pictures and activity guides for use beyond the initial project. A social media page has also been created.

Appendix 9

The project has sought to enable quality participation in the arts and provided positive social engagement for some isolated and hard to reach groups.

Yarn Bombing - A series of traditional craft sessions have been delivered to Gedling Homes tenants at assisted living schemes across the borough. The aim of these sessions has been to bring tenants together in a supportive environment to take part in activities which have allowed participants to re-discover or learn traditional skills such as knitting, crochet and other woollen crafts. The workshops have allowed for 'yarn bombing' to take place at the schemes and at the launch of Gedling Country Park.

£87,500 of Community Grants Allocated in Gedling - Individual elected members have allocated £75,000 between them to a wide range of local community groups and organisations in the Borough during 2014/15. In addition Group Leaders allocated £12,500 in borough wide grants to local community projects.

Community Involvement in Planning - The Planning Policy section ran a series of Local Planning Document policy workshops which were well received by statutory consultees, Parish Councils and local residents. These workshops, which encouraged members of the public to express what they liked about their communities, what could be improved, and where development may be best located, generated significant interest and comment.

Reduce the Council's and the Borough's energy usage

Improving fuel economy - Three new Euro VI refuse freighters with electric bin lifts arrived January 2015 bringing the total of refuse freighters with electric bin lifts to seven - five of which are Euro VI. This along with the arrival of more fuel efficient new vans that have stop start technology, acceleration control and speed limiters on them to aid fuel saving has enabled us to achieve an improved Eco Stars rating to four stars. The company who carry out the Eco Stars fleet review and rating The Transport and Travel Research Group have said that a four star rating for a Council Fleet is very good and Gedling Borough Council are in a select few.

PEOPLE

Improve health and wellbeing

February Half term activities in Netherfield and Killisick - 20 children attended the Gedling Sports Partnership week of activities for children in Killisick. Over 50 children and young people attended a similar week in Netherfield run by Koala Klubs. Koala Klubs also coordinated a trip to Wembley stadium for 40 Netherfield children. All activities were free for participants and funded by Gedling Borough Council.

£60,000 for Killisick Health and Wellbeing Programme - The Council has supported the independent community organisation Gedling Sports Partnership in attracting £60,000 from the People's Health Lottery to extend the delivery of a community health and wellbeing programme at Killisick Junior School.

Green light for Gedling parkruns

The Council has committed funding for both an adult and junior parkrun in the Borough. The Borough's first parkrun will be established at Gedling Country Park in the summer. This will be followed by the junior run at a suitable location in the Borough later in the year. parkrun is an all-inclusive community run organised and run by volunteers on a weekly basis and a great social way to get involved in physical activity.

Men in Sheds - A new project aimed at supporting older men has opened its workshop doors in the former storage unit at Jubilee House. The Men in Sheds project offers men over 65 a chance to learn new wood working skills in a fully equipped workshop. The council are providing the workshop to Age UK rent free. For more information visit www.ageuk.org.uk/notts

Reducing smoking - For national no smoking day, we installed no smoking signs on all our children play areas and ran a competition with school children in Carlton to design no smoking posters.

Supporting breast feeding - A Breast Feeding Friendly day was supported with an event in Arnold, making the Civic Centre Breast Feeding Friendly and committing the Council to ensuring that its other facilities are breast feeding friendly

Reduce antisocial behaviour, crime and fear of crime

Working to reduce crime – The South Nottinghamshire Community Safety Partnership Performed better than its 'family group' of Community Safety Partnerships' average against 9 of the main crime groups over the last 3 month rolling period, and performed best against recorded figures for All Crime.

Reducing Dog Fouling - A few heads were turned on Mapperley Top recently at the sight of our Dog Poo Tree. We tried a little experiment to highlight the issue of dog fouling by tying dozens of bags onto a tree - but it wasn't real, the bags were filled with soil and represented the number of incidents of dog fouling taking place around the borough on a weekly basis.

HOMES

Provide more homes of the right type and in the right places

Progress on delivering more homes - The planning application for the first phase of development at Top Wighay Farm has been approved and the section 106 agreement signed off. This will enable the development of 38 homes on the Strata Homes site. To promote this and to ensure that the site relates to the wider development site, the Borough Council has also started working with the County Council, the landowner, to refresh the Development brief.

Gedling Colliery/Chase Farm development partner - The Council has worked closely with the Homes and Community Agency (HCA) to secure the appointment of the Gedling Colliery/Chase Farm development partner. Keepmoat Homes have been appointed and are already working the Council and HCA to undertake a design review to inform the planning application for the development site, which is due to be submitted in July 2015.

JOBS

Improve access to jobs through improved transport connectivity

Ensure local people are well prepared and able to compete for jobs

Successful pre-employment work experience - Over the last year Gedling Borough Council has offered 9 work experience placements to unemployed young people to help them gain experience and skills to better place them to compete for employment. Through the partnership we have with the Department for Work and Pensions 8 of these individuals went on to secure jobs after their placement. The DWP wrote to the council to say that this was a direct result of the work experience that the young people had received from us. The DWP is keen that the Council continue to offer this opportunity.

Successful Apprenticeship - The Apprentice HGV Mechanic within the Transport Section has just completed his second year both at Gedling Borough Council and Stephenson's College and his reviews are excellent.

Local Employment Agreements – Work has continued to be applied on new development in the borough to apply conditions on applications which are used to try and secure as many local employment opportunities as possible. In the 14/15 financial year one of these agreements was placed on the Lidl development on Mansfield road and in partnership with the job centre and Lidl in December 2014 19 Job Centre claimants attended the pre-employment training with 18 being offered and interview and 6 being offered employment. The store opened on the 26th March 2015 and 5 of the 6 who were offered employment started work. Lidl have said that unless an agreement had been part of the application they would not have worked with Gedling Borough Council (and as a result the JCP) for their recruitment of staff but gone down their usual recruitment channels.

LEADER – In February 2015 it was confirmed by The Department for Environment, Food and Rural Affairs (DEFRA) that the South Notts LEADER Bid had been successful in securing 1.5 million pounds of LEADER funding to support Economic Growth. The money will help deliver projects in rural areas of South Nottinghamshire, which covers Rushcliffe, Gedling and some small areas of the Ashfield districts. The bid was developed by input from a range of partners in both the public, private and third sector as well as input from all 3 district councils.

PERFORMANCE

Improve the customer experience of dealing with the Council

Mitigate the impact of budget reductions by maximising efficiency and effectiveness

Performance indicators exceeding targets – the following twenty indicators performed above target during 2014/15.

PI Code & Name	Managed By	2014/15 Value	2014/15 Target
LI 118 Number of long term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention	Andy Callingham	5	4
NI 157a Percentage of Major planning applications processed within 13 weeks	Peter Baguley	77.78%	77.00%
LI 183 Number of pre apprenticeships (or similar) work experience placements created in Gedling Borough Council	David Archer	9	8
LI 245 Number of apprenticeships created within the Borough	Stephen Bray	165	120
LI047 Percentage of invoices paid within 10 days - local suppliers	Alison Ball	96.84%	95%
LI 281 Housing Benefit Caseload	Duncan Adamson	9,204	9,542
LI074 Average time to process new Housing Benefit claims (in calendar days)	Duncan Adamson	11 days	13 days
LI085 Average number of DNA members (12 month rolling period)	Andy Hardy	3364	2980
LI086 Average length of time spent in temporary accommodation (in weeks)	Alison Bennett	9.3 wks	11 wks
NI 181 Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (in calendar days)	Duncan Adamson	4.3 days	6.0 days
LI017 Percentage of Business Rates Collected	Duncan Adamson	98.99%	98.80%

PI Code & Name	Managed By	2014/15 Value	2014/15 Target
LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total)	David Archer	8.90 days	9.50 days
LI 166 Number of Open Gedling registered users	Duncan Adamson	3,924	2,500
LI 252 Percentage of customers that are satisfied with overall customer service	Mark Lane	90.64%	85%
LI 249 Reduce carbon emissions from Council estate	Vince Rimmington	-2.8%	-2.5%
NI 195a Percentage of streets with unacceptable levels of litter	Melvyn Cryer	2.3%	3%
NI 195b Percentage of streets with unacceptable levels of detritus	Melvyn Cryer	5%	11%
NI 195c Percentage of streets with unacceptable levels of graffiti	Melvyn Cryer	0%	1%

Maintain a positive and productive working environment

Reduced Sickness Absence Levels – In March 2015 the level of sickness absence (per full time equivalent employee (FTE)) within Gedling Borough Council has fallen to 8.9 days (per FTE employee) - the lowest level seen in many years. This is a 15% improvement compared to 2013/14 when it stood at 11.22 FTE days.

This reflects a significant amount of effort and energy put into supporting employees to attend work more regularly and employees being conscious of the need to maximise attendance, managers using our policies more effectively and consistently, interest being shown at the highest levels (Service Managers, Corporate Directors and the Chief Executive). The work of other support teams has also contributed, including staff in Organisational Development (the Personnel Officer in terms of supporting managers dealing with conduct and welfare cases, and Performance and Projects Officers raising the profile of attendance through poster and Intranet campaigns).

Report to Cabinet

Subject: Adoption of the Gedling Borough Community Infrastructure Levy Charging Schedule

Date: 25 June 2015

Author: Planning Policy Manager

Wards Affected

Borough-wide

Purpose

To request that Council adopt and subsequently implement the Gedling Borough Community Infrastructure Levy Charging Schedule as supported by the findings of the independent examination into the submission of the Revised Draft Charging Schedule.

Key Decision

This is a key decision because it is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Background

1. The Community Infrastructure Levy is a charge levied on new buildings and extensions to buildings according to their floor area and the money raised from the development helps to pay for the infrastructure to ensure the Borough grows sustainably.
2. In setting the Community Infrastructure Levy rate the Borough Council has aimed to strike an appropriate balance between:-
 - The desirability of funding from Community Infrastructure Levy (in whole or part) the actual and expected estimated total cost of infrastructure required to support the development of its area; and
 - The potential effects of the imposition of Community Infrastructure Levy on the economic viability of development across its area.

Proposal

3. The submission of the Gedling Borough Revised Draft Charging Schedule to the Secretary of State comprised the start of the examination process by the

appointed Planning Inspector. This examination took place on 3rd March 2015. Following this hearing session, the Inspector requested that the Council review the calculation of commercial Community Infrastructure Levy income; update the viability appraisal of the North of Papplewick Lane development site and supply a plan for the Gedling Colliery / Chase Farm development site.

4. These were provided to the Inspector and were consulted on between 9th and 23rd March 2015. One consultation response was received and the Borough Council's own response to this was forwarded to the Inspector.
5. The Inspector issued her report on 14th May 2015 and a copy is attached as **Appendix A**. The report concludes that the "Gedling Borough Council Revised Draft Community Infrastructure Levy Charging Schedule provides an appropriate basis for the collection of the levy in the Borough. The Council has sufficient evidence to support the schedule and can show that the levy is set at a level that will not put the overall development of the area at risk." The Inspector considered that the Borough Council had been realistic in terms of achieving a reasonable level of income to address an acknowledged gap in infrastructure funding, whilst ensuring that a range of development remains viable across Gedling Borough. The Inspector concluded that the Gedling Borough Council Revised Draft Community Infrastructure Levy Charging Schedule satisfies the requirements of section 212 of the Planning Act 2008 and meets the criteria for viability in the 2010 Regulations (as amended).
6. The charges and zones of the Gedling Borough Community Infrastructure Levy Charging Schedule as endorsed by the Inspector is attached as **Appendix B**. The charging rates as supported by the Inspector include differential charging rates for residential development, based on three geographical areas: zone 1 at £0 per square metre (sqm), zone 2 at £45 per sqm and zone 3 at £70 per sqm; and a Borough wide charge of £60 per sqm for retail developments. A zero rate will apply to all other uses.
7. The Borough Council has produced a Regulation 123 list which sets out four specific projects that it intends to fund, partly or wholly, through Community Infrastructure Levy receipts. These projects were submitted as part of the submissions for the Community Infrastructure Levy Draft Charging Schedule examination. It was confirmed at the hearing session that these four projects have been prioritised over other infrastructure in the Infrastructure Delivery Plan because of their importance in assisting delivery of two of the strategic sites in the Aligned Core Strategy – Gedling Colliery / Chase Farm and Top Wighay Farm. The list includes the Gedling Access Road, Gedling Colliery Country Park visitor centre, and secondary school contributions for Gedling Colliery /Chase Farm and Top Wighay Farm strategic sites.
8. It is recognised that the Regulation 123 list is not exhaustive and may be subject to further change in the future but serves as a useful guide as to the direction the Borough Council envisages taking in providing for the delivery of infrastructure to support the development plan.

9. The Inspector has recommended that it would be prudent for the Borough to commence a review of the charging schedule within three years of adoption to ensure that the overall approaches taken remain valid, that development remains viable and that an appropriate balance is being struck.
10. It should be noted that minor editing changes may need to be made to the charging schedule, however these changes will not affect the content of the document and will be presentational only.
11. The Community Infrastructure Liability will be confirmed when planning permission is issued. The trigger for payment is the commencement of development, with some payments being made through instalments. The proposed instalment policy formed part of the supporting documentation for the Revised Draft Charging Schedule and is detailed at **Appendix B**.
12. The Borough may also make relief available for exceptional circumstances in its area, see **Appendix C**. The opportunity to do this will be following the adoption of the Charging Schedule. The Regulations on this matter make it clear that relief should only be granted in truly “exceptional circumstances”. The fact that a development might be unviable at the time a planning application is considered is unlikely to constitute an “exceptional circumstance” in relation to Community Infrastructure Levy Regulations.
13. Section 213(2) of the Planning Act 2008 provides that the Council can only approve the Charging Schedule at a meeting of Full Council and by a majority of votes of those Members present.

Next Steps

14. Many diverse factors come into play when considering implementation of the Community Infrastructure Levy and it is viewed that an interdepartmental approach with a cross council working group including representatives from planning, legal, finance and leisure will help facilitate the process.
15. It is the intention to draft a Supplementary Planning Document on Community Infrastructure Levy which will address the complex management and implementation issues of Community Infrastructure Levy. The importance to clearly set out how Community Infrastructure Levy and s106 will work alongside one another is recognised.
16. Careful management, publicity and the need to generally raise awareness of the introduction of charging the levy will be required as part of the implementation of the Community Infrastructure Levy.

Alternative Options

17. The alternative option is not to approve the adoption of the Gedling Borough Community Infrastructure Levy Charging Schedule. This option would mean that the Borough Council would be unable to collect monies from CIL to support infrastructure and growth projects on the Regulation 123 list. This would harm

the Borough Council's ability to deliver on its strategic objectives by delaying the delivery of new homes, holding back economic growth, and stalling regeneration.

Financial Implications

18. The cost of publishing the Gedling Borough Community Infrastructure Levy Charging Schedule in paper and electronic form is contained within the existing Planning Policy budget.
19. It has been identified that there would be a need to appointment a dedicated Community Infrastructure Levy / planning obligations monitoring officer. This officer would help progress Community Infrastructure Levy to implementation; prepare the Supplementary Planning Document on Community Infrastructure Levy and developer contributions; administer, record, collect, monitor and produce an annual report on Community Infrastructure Levy revenue and planning obligations; manage the spending of Community Infrastructure Levy revenue and take action against non-payment.
20. In terms of funding the new post, charging authorities can use funds from the levy to recover costs of administering the levy. The Regulations allow the Borough Council to spend upto 5% of its total levy receipts on administrative receipts.
21. Instalment of software is one further necessary cost which is currently been explored. One supplier has quoted in the region of £20,000 for the software with an annual management and hosting charge of £6000. Again it is anticipated that the annual hosting charge can be recovered from the CIL revenue.

Appendices

Appendix A – Inspector's Report dated 14th May 2015

Appendix B – Gedling Borough Community Infrastructure Levy Charging Schedule

Appendix C – Exceptional Circumstances Relief

Background Papers

None

Recommendation

That Cabinet:

- a) considers and agrees that the Gedling Community Infrastructure Levy Charging Schedule, as attached at **Appendix B** is submitted to Full Council for approval and that it should come into effect on 16 October 2015;
- b) recommends to Council that it delegates authority to the Corporate Director and the Chairman of Planning Committee to make any minor changes (e.g. typing errors, formatting and images) necessary prior to publication (such changes will not alter the content of **Appendix B**): and
- c) subject to Council approval of the Community Infrastructure Levy Charging Schedule, agrees that the Exceptional Circumstances Relief for CIL as attached at Appendix C shall be offered and that the Corporate Director be authorised to determine any applications for such relief

Reasons for Recommendations

The Gedling Community Infrastructure Levy Charging Schedule is a key document that will assist the delivery of the authority's pro-growth agenda.

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Report to Gedling Borough Council

by Yvonne Wright BSc (Hons) Dip TP MSc DMS MRTPI

an Examiner appointed by the Council

Date: 14 May 2015

PLANNING ACT 2008 (AS AMENDED)

SECTION 212(2)

REPORT ON THE EXAMINATION OF THE GEDLING BOROUGH COUNCIL REVISED DRAFT COMMUNITY INFRASTRUCTURE LEVY CHARGING SCHEDULE

Charging Schedule submitted for examination on 22 December 2014.

Examination hearing held on 3 March 2015

File Ref: PINS/N3020/429/4

Non Technical Summary

This report concludes that the Gedling Borough Council Revised Draft Community Infrastructure Levy Charging Schedule provides an appropriate basis for the collection of the levy in the Borough. The Council has sufficient evidence to support the schedule and can show that the levy is set at a level that will not put the overall development of the area at risk.

Introduction

1. This report contains my assessment of the Gedling Borough Council Revised Draft Community Infrastructure Levy (CIL) Charging Schedule in terms of Section 212 of the Planning Act 2008. It considers whether the schedule is compliant in legal terms and whether it is economically viable as well as reasonable, realistic and consistent with the Planning Practice Guidance (PPG).
2. To comply with the relevant legislation the local charging authority has to submit a charging schedule which sets an appropriate balance between helping to fund necessary new infrastructure and the potential effects on the economic viability of development across the district. The basis for the examination, on which a hearing was held on 3 March 2015, is the submitted schedule of December 2014. At the same time the Council published a statement of modifications, which was consulted on between 19 December 2014 and 23 January 2015. The examination is therefore of the December 2014 schedule as amended by the statement of modifications.
3. At the hearing I requested that the Council provide additional information as follows:
 - Update the calculation of retail CIL income;
 - Produce the viability appraisal for the north of Papplewick Lane strategic site;
 - Produce a plan showing the site boundary of the Gedling Colliery/Chase Farm strategic site.
4. These have been provided and were consulted on between 9 and 23 March 2015. One consultation response was received. The Council's own response to this was received on 26 March 2015. I have taken all consultation responses into account in writing this report.

5. The Council proposes to include differential charging rates for residential development, based on three geographical areas: zone 1 at £0 per square metre (sqm), zone 2 at £45 per sqm and zone 3 at £70 per sqm; and a Borough wide charge of £60 per sqm charge for retail developments. A zero rate would apply to all other uses.

Is the charging schedule supported by background documents containing appropriate available evidence?

Infrastructure planning evidence

6. The Greater Nottingham Broxtowe Borough, Gedling Borough, Nottingham City Aligned Core Strategies Part 1 (ACS) was adopted by Gedling Borough Council in September 2014. This sets out the main elements of growth, including the provision for a minimum of 7,250 new homes within the Borough between 2011 and 2028. This development will need to be supported by further infrastructure, including education, transport, open space / green infrastructure, community facilities and health. This is detailed within the Infrastructure Development Plan (IDP), which has been informed by appropriate consultations with service providers, such as Nottinghamshire County Council.
7. Central to the ACS approach of accommodating planned growth is the policy of urban concentration with regeneration, including the delivery of four strategic sites which alone would provide at least 2,730 new homes within the Borough. One of these sites, Teal Close has planning permission and land north of Papplewick Lane has a resolution to grant permission but the s106 agreement has not yet been signed.
8. The IDP broadly identifies the infrastructure that is likely to be required from the growth strategy set out within the ACS and was considered as part of the ACS Examination. The IDP includes an estimate for total infrastructure costs of about £88 million during the plan period up to 2028. The Council has determined the extent to which these projects could be delivered through funding sources other than CIL. The Council's assessment shows that there is a funding gap of at least £23.3 million (m) up to 2028.
9. The Council has produced a Regulation 123 list which sets out four specific projects that it intends to fund, partly or wholly, through CIL receipts. The Council confirmed during the hearing sessions that these four projects have been prioritised over other infrastructure within the IDP because of their importance in assisting delivery of two of the strategic sites – Gedling Colliery/Chase Farm and Top Wighay Farm. The list includes the Gedling Access Road, Gedling Colliery Country Park visitor centre, and secondary school contributions for the Gedling Colliery/Chase Farm and Top Wighay Farm strategic sites. The cost of the infrastructure identified in the list is around

£11.7m.

10. The Council originally estimated that its CIL receipts in the plan period would be around £7.2m. This omitted any receipts from the Top Wighay Farm site. However during the hearing the Council confirmed that the Top Wighay Farm site would now be eligible to pay CIL which would increase the receipts by around £4.3m. The total receipts from CIL would therefore increase from the estimated £7.2m as set out in the submitted document to around £11.5m.
11. The CIL revenue would therefore make a significant contribution towards filling the likely £23.3m funding gap. An element of the CIL revenue would be passed on to Parish Councils as is required under the CIL Regulations. The figures demonstrate the need to levy CIL.
12. It is not the purpose of the CIL examination to challenge the Regulation 123 list. Although a number of representations have sought revisions to the list to add other types of infrastructure projects, given the size of the overall funding gap for infrastructure alone, there are inevitably going to be some difficult decisions around prioritisation. In my view, the Council has clearly identified the key infrastructure required and the list provides transparency and clarity about the use of the CIL receipts. Furthermore, adding further infrastructure requirements would simply increase the already significant funding gap. Consequently, it would not lessen the justification for introducing a levy.

Economic viability evidence and approach to rate setting

13. The Council has produced viability evidence in the form of a CIL Viability Assessment (December 2014), supported by a Land and Value Appraisal Study update (April 2014), Construction Cost Study (March 2014) and Appraisal Results document (June 2014). For simplicity I refer to these documents collectively as the viability assessments (VA).
14. The assessments for both residential and commercial development are based on a residual valuation approach using industry standard assumptions for a range of factors including building costs and profit levels. In summary they seek to establish a residual value by subtracting all costs (except for land purchase) from the value of the completed development (the *gross development value*). The price at which a typical willing landowner would be prepared to sell the land (the *threshold* or *benchmark land value*) is then subtracted from the residual value to arrive at the *overage* or '*theoretical maximum charge*'. This is the sum from which the CIL charge can be taken provided that there is a sufficient viability buffer or margin.

15. The provision of a viability buffer is recommended by the PPG¹ so that the levy rate is not set at the margins of viability and is able to support development when economic circumstances adjust. This can also provide some degree of safeguard in the event that gross development values (GDV) have been over-estimated or costs under-estimated and to allow for variations in costs and values between sites.

Land values

16. The assumptions about land values have been based on various sources including the latest available versions of the Valuation Office Agency property market report 2011, Homes and Communities Agency building land report 2010 and other available information from locally active developers. The threshold land value, which represents the value at which a typical willing landowner is likely to release land for development, is based on the existing use value plus the premium (uplift in value) from obtaining planning permission.
17. This methodology accords with the recommended '*premium over current use values*' approach cited within the Viability Testing Local Plans June 2012 document (the Harman report).
18. Queries have also been raised regarding the proportion of gross to net developable area used in the VA for the Top Wighay Farm strategic site. The VA assumes that 25% of the gross site area would be utilised for major infrastructure including spine roads and strategic open space, leaving 75% of the total area developable. The Council considers that an average density of 28 homes per hectare would be achieved on the net developable site area of 75% and that this would include minor infrastructure such as residential roads. Although some representors have argued that the developable area should be 50-60%, I have no firm evidence to indicate that a significantly lower net developable area for this specific site should be applied. I therefore find that the VA assumptions appear reasonable for this site.

Sales values

19. The Council suggest that for residential development the sales values as set out within the VA are a fair assessment of market value of between £1,830 and £2,261 per square metre (sqm) based on a combination of asking and sales prices as at 2012. Although the evidence shows that there has been a marked increase in market activity and house prices in the East Midlands between 2012 and 2014, the approach taken in the VA helps indicate that sales values have not been over-estimated and that the Council has taken a

¹ Planning Practice Guidance Paragraph 019 - Reference ID: 25-019-20140612

reasonably cautious approach when calculating development values. Commercial valuations are based on rental values and yields, using local evidence collated by Heb Chartered Surveyors.

Build costs

20. Build costs for both residential and commercial uses are based on a bespoke construction cost survey provided by Gleeds Cost Consultants. The survey uses information gathered from the company's nationwide database specifically relevant to the Borough with a base date of 2nd quarter 2012. The costs are based on new build on cleared sites and include an allowance for external works, drainage, preliminaries, overheads and profit. Demolition, abnormal costs and off site works are excluded from the VA, as the threshold land values assume sites are ready to develop, with no significant off site secondary infrastructure required. While there may be some sites where there are significant abnormal construction costs, these are unlikely to be typical and this would, in any case, be reflected in a lower threshold land value for a specific site. In addition such costs could, at least to some degree, be covered by the sum allowed for contingencies.
21. Although the Code for Sustainable Homes (CSH) has recently been withdrawn by the Government, I note the intention is to set energy performance requirements out in the Building Regulations from late 2016. Although the VA does not include the CSH Level 4 costs within its assessment, there is no firm evidence that this would significantly increase costs to the extent that viability would be threatened.

Section 106 costs

22. For non-strategic residential sites, an assumption of £1,500 per dwelling has been used to cover Section 106 costs in the VA. However this is lower than the historic average of £2,700 per dwelling received from relevant development between 2006 and 2013. It is therefore possible that contributions might, to some degree, be higher than assumed by the Council because the Regulation 123 list indicates that CIL would only be used to fund four projects for two strategic sites. However, the PPG states that tariff style contributions should not be sought from developments of 10 units or less. In addition, the viability margins are sufficient to accommodate some additional costs without prejudicing development coming forward.
23. For strategic sites the S106 requirements assumed in the VA are much larger and are more bespoke, in recognition of the additional infrastructure needed to develop larger sites. This approach is reasonable.
24. Overall the evidence shows that developments would still be viable even though CIL would exceed past levels of S106 contributions.

Development scenarios

25. The VA provides appraisals for five types of residential development scenarios ranging from single plot development to a 100 unit housing scheme. Each type of development has then been tested for viability according to its location (CIL charging zone 1, 2 or 3) and existing land use (greenfield, brownfield and existing 'market comparable'). Although some representors query the boundaries of the charging zones, the density assumptions and the size of sites used in the VA, the sampling covers a reasonably representative selection of the types and sizes of planned development within the borough.
26. For commercial uses the VA has appraised 11 development types including office, retail, agriculture, hotel etc. There is no indication that rental values and yields might vary significantly across the borough and therefore there is no clear justification for carrying out finer grained sampling.
27. The 'market comparable' base land value development scenario was discussed at the hearing as in all the appraisals the resultant figure was negative. The Council's contention that this land value is based on pre-CIL actual land transactions and is therefore not directly comparable with the other two scenarios, is realistic. This scenario is not based on the threshold land value likely to be achieved when CIL is in place and therefore if used could over-estimate costs and underestimate viability.

Affordable housing

28. The VA includes the testing of different proportions of affordable housing with zone 1 at 10%, zone 2 at 20% and zone 3 at 30%. In all cases the affordable housing has a tenure split of 30% intermediate housing and 70% rented housing (social and affordable). No land value has been attributed to the plots as the development costs exceed the sales values.
29. The Council's ACS contains a general policy on affordable housing where targets will be sought through negotiation for 10%, 20% or 30% depending on location. Further detail on this is proposed to be set out within the Council's part 2 Local Plan which is being progressed. In the interim the Council is reliant upon the Affordable Housing Supplementary Planning Document 2009 (SPD).
30. However, the VA contains a more up to date and detailed analysis of housing values across the Borough compared to the older SPD, which is a reasonable approach. Although this results in some differences in the geographical spread of the affordable housing percentages used in the VA compared to the SPD, the VA assumes that the affordable housing policy requirements will be met in full. However I also recognise that the ACS policy is flexible and allows the amount of affordable housing to be reduced to assist scheme viability.

31. I therefore find that ahead of the part 2 Local Plan being examined and adopted, the assumptions made by the Council are based on reasonable available evidence.

Developer Profit

32. The VA assumes a developer profit of 20% of GDV for market housing and 6% of GDV for affordable housing. This equates to around 17.5% of overall GDV. The assumptions made seem reasonable and are sufficient to ensure that development would not be prejudiced. The rate of return for commercial development also seems reasonable.

Other costs

33. The viability assessment and appraisal results include 8% of build costs for professional fees, 0.5% for legal fees, 5% contingencies, finance interest at 6% and arrangement fees of 1%. There is a slight variation between residential and commercial for statutory fees and sales/marketing costs. A number of representations criticise these figures as being too low. However the assumptions appear reasonable and I have no firm evidence to indicate that significantly higher percentages should be applied.
34. Whilst suggestions have been made that enabling costs of £7,000 per dwelling should be applied to the Gedling Colliery/Chase Farm and Top Wighay Farm strategic sites, I have no specific evidence before me setting out what this cost would be for. Although I agree that enabling costs should be applied to strategic sites, the VA assumes that sites are ready to be developed and therefore such costs have already been incorporated in to the land value. I find that this approach is reasonable.
35. In addition, other specific enabling infrastructure for these sites is to be provided through S106 contributions or CIL. The S106 contribution of £13,200 per dwelling for the Top Wighay Farm site is a significant sum and provides for health, primary education and transport enabling costs. Secondary education contributions are set out within the Regulation 123 list. The S106 contributions for Gedling Colliery/Chase Farm are lower at £6,783 per dwelling providing for health and primary education only, as the provision of secondary education contributions and the Gedling Access Road are on the Regulation 123 list. No evidence of other enabling costs for either site has been provided.

Conclusion

36. The draft Charging Schedule is supported by detailed evidence of community infrastructure needs and economic viability. On this basis, the evidence which has been used to inform the Charging Schedule is robust, proportionate and

appropriate. I recognise that there are different opinions on individual cost elements and that small variations in some could cumulatively have an impact on viability. However there are no definitive right or wrong figures to be applied and the assumptions made by the Council in their VA, in the main reflect appropriate industry costs and are not set significantly low. The existence of contingency costs and significant viability buffers reinforces the Council's approach and provides reasonable margins for any additional costs.

Is the charging rate informed by and consistent with the evidence?

CIL rates for residential development

37. The VA details that for non-strategic residential development sites within zone 1, little development is proposed to come forward on greenfield sites. As a typical mixed residential scenario on brownfield land would have a maximum charge of £14, a CIL charge could hinder the delivery of such development. The proposed nil rate is therefore consistent with the evidence and is justified.
38. For zone 2 a typical development would be mixed residential on greenfield land which would have a maximum charging rate of £137. Single dwellings on brownfield land would have a maximum charge of £95. The proposed £45 CIL rate would therefore provide a significant buffer for greenfield development and also provide a reasonable buffer for brownfield development in most cases and is therefore justified.
39. For zone 3 an average scenario of mixed residential development on both greenfield and brownfield land produces maximum charging rates of £194 and £115 respectively. The proposed £70 CIL charge rate would therefore provide a significant buffer for development within this zone.
40. The proposed charging zones therefore would provide sufficient margins to address representors concerns about the risks to development of potential increased or additional costs.
41. The VA for the Top Wighay Farm strategic site calculates that a viability margin of around £3.3m would be achieved taking into account all costs, including a CIL payment of around £4.3m. For the north of Papplewick Lane site the viability margin would be around £1.6m taking into account all costs and a CIL payment of around £1.3m. These are substantial buffers and a £70 charge is justified on this basis.

Gedling Colliery/Chase Farm strategic site

42. The Gedling Colliery/Chase Farm strategic site is intended to deliver approximately 1000 dwellings, 700 of which can only be developed following the construction of the Gedling Access Road (GAR). The cost of this road is significant and if met solely by the developer would adversely affect the

viability of the scheme. Consequently, the Council's intention is that the road would be funded by CIL receipts and other sources including the Homes and Communities Agency and the County Council. Accordingly, the road is listed as one of four items of infrastructure in the Regulation 123 list.

43. The cost of the road is estimated to be £32.4m. Assuming the £26.2m funding referred to in the Regulation 123 list is achieved (including the bids), the Council considers that the projected CIL receipts would provide for the £6.2m funding gap. Given that funding for the road would not fall on the developer through planning contributions, the VA shows that the site would have a viability margin of around £1.8m. This takes account of all costs and the CIL payment of around £1.9m. This is a significant viability buffer and a £45 charge is justified.
44. I appreciate that the highways authority has advised that this cost estimate for the road may be out of date and it has been put to me that this could affect the viability of the development because the developer may need to contribute to meeting any additional costs. However, there is no firm evidence before me to confirm that the cost of the road might rise and if so by how much and why? Consequently, there is no firm evidence to justify any different assumptions about cost. Therefore, this in itself would not justify varying the rate for Gedling Colliery/Chase Farm.
45. Furthermore, the PPG makes it clear that where a Regulation 123 list includes project specific infrastructure, as is the case here, the charging authority should not seek any planning obligations in relation to that infrastructure². In addition Regulation 123 (2) states that a planning obligation may not constitute a reason for granting planning permission for the development, to the extent that the obligation provides for the funding or provision of relevant infrastructure (ie that to be wholly or partly funded by CIL).
46. It is clear therefore that such infrastructure should be funded either by CIL or by S106, but not by both. It has been suggested to me that the developer could make contributions towards the road by means other than S106. However, there is no clear evidence as to how this would be achieved or whether any such mechanism exists. Accordingly, even if the cost of the road were to increase, any additional costs would need to be met from CIL receipts or other sources of funding of the kind specified in the Regulation 123 list. On this basis, there is no clear justification for reducing the CIL rate for the Gedling Colliery/Chase Farm site.

² Planning Practice Guidance paragraph 097 Reference ID: 25-097-20140612 and paragraph 100 Reference ID: 25-100-20140612

Commercial rates

47. Concerns have been raised that charging a CIL rate for retail development could affect the delivery of retail policy within the Borough, particularly within the town centres. Arguments have been raised that such development may be marginally viable but I have no specific viability evidence before me that supports this. Indeed the VA identifies that in contrast to all other types of commercial development, food retail and general retail generate positive residual values within the Borough. Although the CIL income from retail development would be modest, this does not mean that this would be insignificant, as has been suggested by some representations. The proposed Borough wide £60 rate for retail development is therefore consistent with the evidence and is justified.
48. The VA shows that viability for all other development, including industrial, office, residential institution, hotel, community use and leisure, is negative without CIL being charged. A £0 CIL rate for all other development is therefore appropriate.

Other matters

49. Representors have raised concerns about the instalments policy, relief in exceptional circumstances and the amount of CIL receipts that will be passed to parish councils. The first issue is a matter for the Council, and the others are controlled by the Regulations and nationally set levels so there is no need for me to comment further on these matters.

Does the evidence demonstrate that the proposed charge rate would not put the overall development of the area at serious risk?

50. The Council's decision to set the rates in the charging schedule is based on reasonable assumptions about development values and likely costs. The evidence suggests that the overall development of the area, as set out in the development plan, will not be put at risk if the proposed charges are applied.
51. In setting the CIL charging rates the Council has had regard to detailed evidence on infrastructure planning and the economic viability evidence of the development market in the Borough of Gedling. The Council has generally been realistic in terms of achieving a reasonable level of income to address an acknowledged gap in infrastructure funding, whilst ensuring that a range of development remains viable across Gedling Borough.

Conclusion

52. Overall therefore an appropriate balance has been achieved between the desirability of funding the costs of new infrastructure and the potential effects on the economic viability of development across the charging area. However it

would be prudent for the Council to review the schedule within 3 years of adoption to ensure that the overall approaches taken remain valid, that development remains viable and that an appropriate balance is being struck.

LEGAL REQUIREMENTS	
National Policy/Guidance	The Charging Schedule complies with national policy/guidance.
2008 Planning Act and 2010 Regulations (as amended)	The Charging Schedule complies with the Act and the Regulations, including in respect of the statutory processes and public consultation, consistency with the adopted Core Strategy and Infrastructure Delivery Plan and is supported by an adequate financial appraisal.

53. I conclude that the Gedling Borough Council Draft Revised Community Infrastructure Levy Charging Schedule satisfies the requirements of Section 212 of the 2008 Act and meets the criteria for viability in the 2010 Regulations (as amended). I therefore recommend that the Charging Schedule be approved.

Y Wright

Examiner



Community Infrastructure Levy Charging Schedule

June 2015

Introduction

The Community Infrastructure Levy (CIL) is a new levy that local authorities can choose to charge on new developments in their area. The money can be used to fund a wide range of infrastructure that is needed as a result of development – for example, new or safer road schemes, park improvements or schools. The levy applies to most new buildings and charges are based on the size and type of the new development.

CIL is considered to be fairer, faster and more certain and transparent than the current system of planning obligations which are generally negotiated on a 'case-by case' basis. Levy rates have been set in consultation with local communities and developers and provide developers with much more certainty 'up front' about how much money they will be expected to contribute.

Levy rates must be set a level which does not affect the viability of development in the area taking into account the cost of land, build costs, expected sales price and a return for the developer. Given the differences in land costs and sales prices across the Borough it is proposed to set different CIL rates in different parts of the Borough.

The Charging Authority

The Borough of Gedling is a charging authority for the purposes of Part 11 of the Planning Act 2008 and may therefore charge the Community Infrastructure Levy (CIL) in respect of development in the Borough of Gedling. The Council is also the collecting authority for its administrative area.

Date of Approval

The Charging Schedule was approved by the Council on xxxxxx2015

Date of Effect

The Charging Schedule will come into effect within three months of the date of Council approval.

Statutory Compliance

The Charging Schedule has been prepared in accordance with the Community Infrastructure Levy Regulations 2010 (as amended), Part 11 of the Planning Act 2008 and statutory guidance in 'Community Infrastructure Levy: Guidance' (CLG, 2012).

In accordance with Regulation 14, in setting the CIL rate the Council has aimed to strike what it considers to be an appropriate balance between

- the desirability of funding from CIL (in whole or part) the actual and expected estimated total cost of infrastructure required to support the development of

its area, taking into account other actual and expected sources of funding;
and

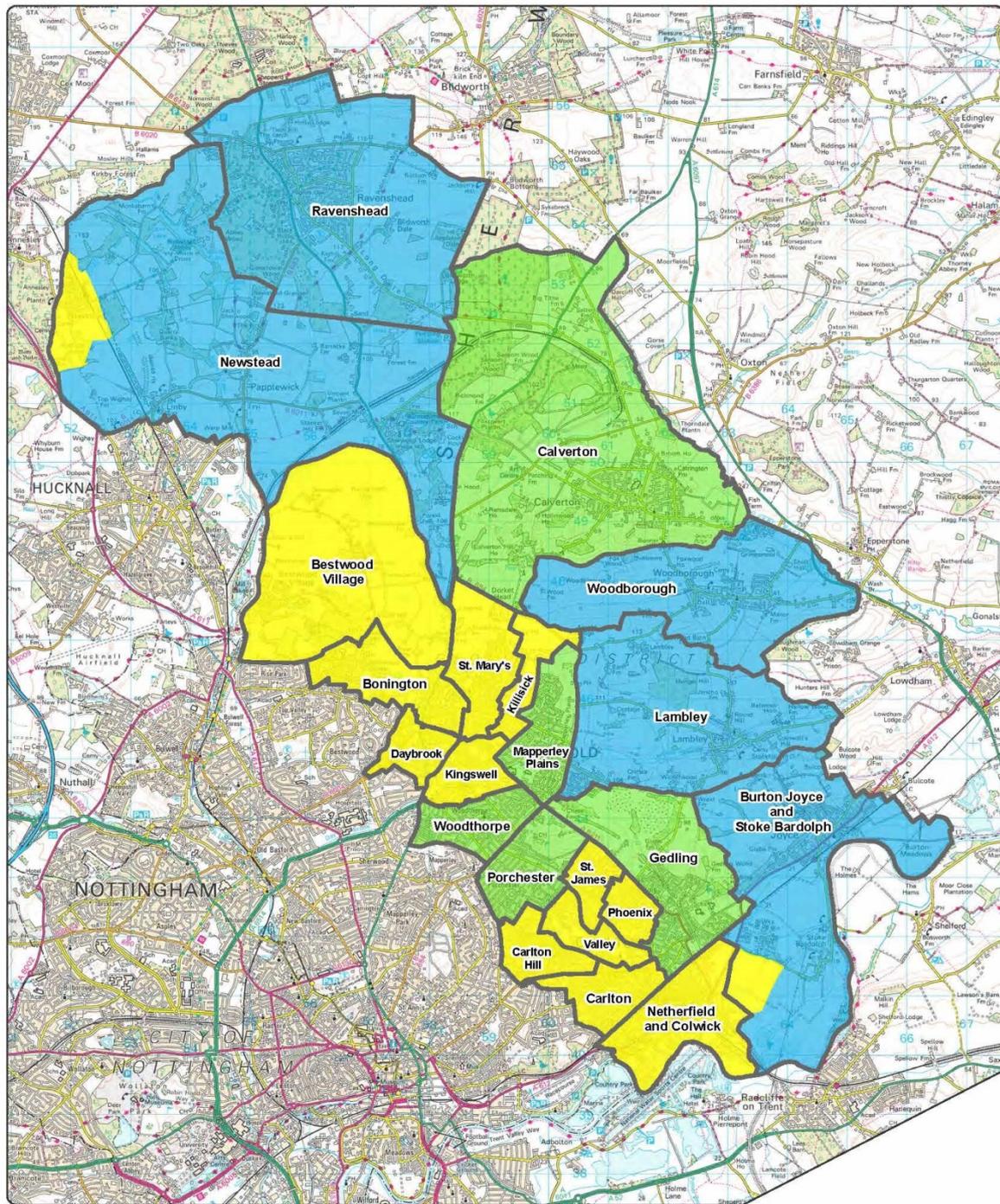
- the potential effects (taken as a whole) of the imposition of CIL on the economic viability of development across its area.

CIL Rate

The rate at which CIL will be charged shall be:

Development Type			
Residential	Zone 1	Zone 2	Zone 3
	£0/sqm	£45/sqm	£70/sqm
Commercial	Borough wide		
Retail A1, A2, A3, A4, A5	£60/sqm		
All other uses	£0/sqm		

Gedling CIL - Residential Charging Zones



Key

-  Wards
-  Zone 1
-  Zone 2
-  Zone 3

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Liability to pay CIL

Liability to pay CIL occurs on the grant of the related planning permission that first permits the proposed development, such as the grant of full planning, change of use or approval of the last reserved matter on the grant of outline planning.

CIL payment

GBC will issue a liability notice following the grant of the planning permission for the chargeable development. The notice will be sent to the applicant, the owner and any party who has assumed liability for the CIL.

The Regulations state that CIL becomes payable upon the commencement of development (defined by reference to section 56(4) of the TCPA 1990 and includes works of demolition and construction and preparatory works such as digging foundations and installing services). The Council proposes to introduce an instalments payments policy as set out below:

Chargeable Amount	Timescale
Less than £15,000	Full payment within 90 days of development commencing
Between £15,000 and £50,000	First instalment (25%) within 90 days Second instalment (50%) within 270 days Third instalment (25%) within 360 days
Between £50,000 and £100,000	First instalment (25%) within 90 days Second instalment (50%) within 360 days Third instalment (25%) within 540 days
Over £100,000	First instalment (25%) within 90 days Second instalment (25%) within 270 days Third instalment (25%) within 540 days Fourth instalment (25%) within 720 days

Calculating the Charge

GBC will calculate the amount of CIL payable ("chargeable amount") in respect of a chargeable development in accordance with regulation 40 of the Community Infrastructure Levy Regulations 2010, as amended in 2011, 2012 and 2014.

Under Regulation 40, the CIL rate will be index linked with the Royal Institute of Chartered Surveyors "All In Tender Price Index".

Existing Floorspace on a Development Site

Regulation 40 provides that the total floorspace of any existing buildings on a development site should be subtracted from the floorspace of the chargeable development, where the existing buildings have been in use for at least six months within the period of 36 months ending on the day planning permission first permits the chargeable development.

Exemptions and Reliefs

The following forms of development are exempt from paying CIL:

- buildings into which people do not normally go, or go only intermittently for the purpose of inspecting or maintaining fixed plant or machinery (Regulation 6);
- developments of under 100 sq m that do not result in the creation of 1 or more additional dwellings (Regulation 42); and
- development by a charity where the development will be used wholly or mainly for charitable purposes (Regulation 43).

The following types of development are able to apply for relief from paying CIL:

- social housing (Regulations 48, 49, 50, 51, 52, 53, 54).

In addition, the Council has the option to offer discretionary relief for:

- development by a charity where the profits of the development will be used for charitable purposes (Regulations. 44, 45, 46, 47, 48); and
- exceptional circumstances (Regulations 55, 56, 57, 58).

The Council's policy on whether discretionary relief is offered will be set out in a separate policy document, in accordance with the relevant regulations.

Regulation 123 List of Projects to be funded by CIL

Project 1

<u>Project Location:</u>	Gedling Colliery
<u>Project Description:</u>	Gedling Access Road to facilitate development of Gedling Colliery/Chase Farm
<u>Progress:</u>	Full application granted December 2014. Application for first phase 315 dwellings anticipated summer 2015
<u>Estimated Cost:</u>	£32,400,000
<u>Funding:</u>	£26,200,000
<u>Gap</u>	£6,200,000

Project 2

<u>Project Location:</u>	Gedling Colliery Country Park
<u>Project Description:</u>	Visitor Centre
<u>Progress:</u>	Not yet started
<u>Estimated Cost:</u>	£1,000,000
<u>Funding</u>	£ 0
<u>Gap</u>	£1,000,000

Project 3

<u>Project Location:</u>	Gedling Colliery / Chase Farm
<u>Project Description:</u>	Secondary School Contributions
<u>Progress:</u>	Not yet started
<u>Estimated Cost:</u>	£1,689,000
<u>Funding</u>	£0
<u>Gap</u>	£1,689,000

Project 4

<u>Project Location:</u>	Top Wighay Farm
<u>Project Description:</u>	Secondary School Contributions
<u>Progress:</u>	Not yet started
<u>Estimated Cost:</u>	£2,816,000
<u>Funding:</u>	£0
<u>Gap:</u>	£2,816,000

Further Information

Further information on the Community Infrastructure Levy is available on the Borough Council's website www.gedling.gov.uk or contact the Planning Policy team at planningpolicy@gedling.gov.uk or tel (0115) 901 3757.

Appendix C

EXCEPTIONAL CIRCUMSTANCES RELIEF

A charging authority may grant relief for exceptional circumstances from liability to pay the CIL if it appears to the authority that there are exceptional circumstances which justify doing so and that it considers it expedient to do. However it can only grant relief if it has made relief for exceptional circumstances available in its area; a s 106 agreement has been entered into in respect of the planning permission which connects the chargeable development and the charging authority considers that the cost of complying with s 106 is greater than the charge from the CIL payable; requiring payment of the charge would have an unacceptable impact on the economic viability of development; and granting relief would not constitute a notifiable state aid.

A charging authority which wishes to make exceptional circumstances relief available in its area must issue and publish a statement which gives notice that the relief is available and the date on which it will begin accepting claims for the relief.

A claim for relief must be submitted by an owner of material interest on the appropriate form and must be received by the charging authority before commencing the chargeable development. It must be accompanied by the following:

- an independent assessment of the cost of complying with the planning obligation;
- an independent assessment of the economic viability of the chargeable development;
- an explanation of why payment of the chargeable amount would have an unacceptable impact on the economic viability; and
- where there is more than one material interest in the land, an apportionment assessment.

The charging authority must make its decision on the claim as soon as practicable and inform the claimant in writing of its decision on the amount of relief granted.

The chargeable development can cease to be eligible for exceptional circumstances relief if, before the chargeable development is commenced, charitable or social housing relief is granted, an owner of a material interest makes a material disposal of that interest, or the chargeable development is not commenced within 12 months from the date on which the charging authority issues its decision on the claim.

NOTIFIABLE STATE AID

Four criteria must all be satisfied for aid to constitute state aid:

- Criterion 1: It is granted by the state or through state resources. State resources include public funds administered by the Member State through central, regional, local authorities or other public or private bodies designated or controlled by the State. It includes indirect benefits such as tax exemptions that affect the public budget.

- Criterion 2: It favours certain undertakings or production of certain goods. In other words it provides a selective aid to certain entities engaged in an economic activity (an “undertaking”). Economic activity is the putting of goods or services on a given market. It can include voluntary and non profit-making public or private bodies such as charities or universities when they engage in activities on a market. It includes self-employed/sole traders, but generally not employees as long as the aid does not benefit the employers, private individuals or households.

- Criterion 3: It distorts or threatens to distort competition. It potentially or actually strengthens the position of the recipient in relation to competitors. Almost all selective aid will have potential to distort competition - regardless of the scale of potential distortion or market share of the aid recipient.

- Criterion 4: It affects trade between Member States. This includes potential effects. Most products and services are traded between Member States and therefore aid for almost any selected business or economic activity is capable of affecting trade between States. This applies even if the aided business itself does not directly trade with Member States. The only likely exceptions are single businesses. For example, hairdressers or dry cleaners with a purely local market not close to a Member State border. The case law also demonstrates that even very small amounts of aid can affect trade.

All relief from the levy must be given in accordance with state aid rules. For charitable exemptions, discretionary charitable relief and exceptional circumstances relief this means a collecting or charging authority must determine whether or not giving the exemption or relief constitutes a state aid.

DE MINIMIS BLOCK EXEMPTION

De minimis is a generic term for small amounts of public funding to a single recipient. De minimis funding is exempt from notification requirements because the European Commission considers that such a small amount of aid will have a negligible impact on trade and competition. The current de minimis threshold is set at €200,000 (€100,000 for undertakings active in the road transport sector) over a rolling three fiscal year period. The threshold is gross, applying before the deduction of tax or any other charge. The threshold applies cumulatively to all public assistance received from all sources and not to individual schemes or projects. The block exemption does not apply in certain sectors, including fisheries and coal sector, certain agriculture and transport activities.



Report to Council

Subject: Nottinghamshire County Council Full Electoral Review – Response to draft recommendations

Date: 15 July 2015

Author: Service Manager Elections and Members' Services.

1. Purpose of the Report

- To update Council on the draft recommendations of the Local Government Boundary Commission's (LGBCE) for the new electoral arrangements for Nottinghamshire County Council.
- To seek authorisation for the Chief Executive to formally respond to LGBCE's draft recommendations on behalf of the Council, in consultation with a cross party group of members.

2. Background

- 2.1 A full review of the electoral arrangements for Nottinghamshire County Council has been taking place and the LGBCE has published its draft recommendations.
- 2.2 The detailed proposals affecting the Gedling area are included in Appendix 1 to this report. In summary the proposal would see some boundary changes taking place in all divisions except Newstead. In addition, it is proposed that the Carlton East Division is reduced in size to a one member division.
- 2.3 Full explanation of the proposals, including an interactive map, can be found on the LGBCE's website at <https://consultation.lgbce.org.uk/node/4142>. A hard copy map is also on display in the Members' Room. Detailed rationale for the proposals is also set out at Appendix 1 to the report.

3. Proposal

- 3.1 Due to the limited timeframe for the consultation it has not been possible to seek the views of members prior to this meeting of Council. It is therefore proposed to resurrect the cross-party steering group that was established to examine the proposals for the Gedling Electoral Review. The group would report its views to the Chief Executive who would then formally respond to the consultation on behalf of the Council. In the event that a unanimous view is not forthcoming the Chief Executive should reflect the views of the group as best he can.
- 3.2 It is therefore proposed that a meeting of the cross-party steering group is arranged to take place before the end of the consultation period which closes on 10 August 2015, so that the Chief Executive can formally respond to the Boundary Commission's consultation.

4. Resource Implications

There are no direct resource implications arising from this report.

5. Recommendations

Council is recommended to:

- 1) Delegate authority to the Chief Executive to formally respond to the Local Government Boundary Commission on the future electoral arrangements for Nottinghamshire County Council on behalf of the Council in consultation with a cross-party group of members.

6. Appendices

Appendix 1 - Draft recommendations on the new electoral arrangements for Nottinghamshire County Council.

7. Background Papers

None identified.

Draft recommendations on the new electoral arrangements for Nottinghamshire County Council

Electoral review

June 2015

Translations and other formats

For information on obtaining this publication in another language or in a large-print or Braille version please contact the Local Government Boundary Commission for England:

Tel: 0330 500 1525

Email: reviews@lgbce.org.uk

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Summary

Who we are

The Local Government Boundary Commission for England (LGBCE) is an independent body set up by Parliament. We are not part of government or any political party. We are accountable to Parliament through a committee of MPs chaired by the Speaker of the House of Commons.

Our main role is to carry out electoral reviews of local authorities throughout England.

Electoral review

An electoral review examines and proposes new electoral arrangements for a local authority. A local authority's electoral arrangements decide:

- How many councillors are needed
- How many wards or electoral divisions should there be, where are their boundaries and what should they be called
- How many councillors should represent each ward or division.

Why Nottinghamshire?

We are conducting an electoral review of Nottinghamshire County Council as the Council currently has high levels of electoral inequality where some councillors represent many more or many fewer voters than others. This means that the value of each vote in county council elections varies depending on where you live in Nottinghamshire. Overall, 33% of divisions currently have a variance of more than 10% from the average for the county. Kirkby in Ashfield South division currently has 26% more electors than the average for Nottinghamshire.

Our proposals for Nottinghamshire

Nottinghamshire County Council currently has 67 councillors. Based on the evidence we received during previous phases of the review, we considered the retention of a council size of 67 members. However, in drawing up division arrangements we identified that a council size of 66 provides a better allocation of councillors between the districts in the county. We consider that a reduction in council size by one to 66 members will enable the Council to continue to discharge its roles and responsibilities effectively.

Electoral arrangements

Our draft recommendations propose that Nottinghamshire County Council's 66 councillors should represent 48 single-member divisions and nine two-member divisions. Only Newstead division (with 11% fewer electors than the average by 2020) would have a variance of greater than 10% from the average for Nottinghamshire by 2020.

You have until 10 August 2015 to have your say on the recommendations. See page 33 for how to have your say.

1 Introduction

1 This electoral review is being conducted following our decision to review Nottinghamshire County Council's ('the Council's') electoral arrangements to ensure that the number of voters represented by each councillor is approximately the same across the county.

What is an electoral review?

2 Our main considerations in conducting an electoral review are set out in legislation¹ and are to:

- secure effective and convenient local government
- provide for equality of representation
- have regard to the boundaries of district and borough wards in drawing boundaries for county divisions
- ensure that proposed county divisions do not cross external district and borough boundaries
- reflect the identities and interests of local communities, in particular
 - the desirability of arriving at boundaries that are easily identifiable
 - the desirability of fixing boundaries so as not to break any local ties

3 Our task is to strike the best balance between them when making our recommendations. Our powers, as well as the guidance we have provided for electoral reviews and further information on the review process, can be found on our website at www.lgbce.org.uk

Consultation

4 We wrote to the Council, as well as other interested parties, inviting the submission of proposals on council size. We then held a period of consultation on division patterns for the county. The submissions received during consultation have informed our draft recommendations.

This review is being conducted as follows:

Stage starts	Description
21 October 2014	Council size decision
28 October 2014	Invitation to submit proposals for division arrangements to LGBCE
10 February 2015	LGBCE's analysis and formulation of draft recommendations
9 June 2015	Publication of draft recommendations and consultation
11 August 2015	Analysis of submissions received and formulation of final recommendations
10 November 2015	Publication of final recommendations

¹ Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009.

How will the recommendations affect you?

5 The recommendations will determine how many councillors will serve on the Council. They will also decide which division you vote in, which other communities are in that division and, in some instances, which parish council ward you vote in. Your division name may also change, as may the names of parish or town council wards in the area. The names or boundaries of parishes will not change as a result of our recommendations.

What is the Local Government Boundary Commission for England?

6 The Local Government Boundary Commission for England is an independent body set up by Parliament under the Local Democracy, Economic Development and Construction Act 2009 ('the 2009 Act').

Members of the Commission are:

Max Caller CBE (Chair)
Professor Colin Mellors (Deputy Chair)
Dr Peter Knight CBE DL
Alison Lowton
Sir Tony Redmond
Professor Paul Wiles CB

Chief Executive: Jolyon Jackson CBE

2 Analysis and draft recommendations

7 Legislation² states that our recommendations are not intended to be based solely on the existing number of electors³ in an area, but also on estimated changes in the number and distribution of electors likely to take place over a five-year period from the date of our final recommendations. We must also try to recommend strong, clearly identifiable boundaries for the divisions we put forward at the end of the review.

8 In reality, the achievement of absolute electoral fairness is unlikely to be attainable and there must be a degree of flexibility. However, our approach is to keep variances in the number of electors each councillor represents to a minimum.

9 In seeking to achieve electoral fairness, we work out the average number of electors per councillor by dividing the electorate by the number of councillors as shown on the table below.

	2014	2020
Electorate of Nottinghamshire	600,474	638,195
Number of councillors	66	66
Average number of electors per councillor	9,098	9,670

10 Under our draft recommendations, only Newstead division (with 11% fewer electors than the average by 2020) would have a variance of greater than 10% from the average for Nottinghamshire by 2020. We are therefore satisfied that we have achieved good levels of electoral fairness for Nottinghamshire.

11 Additionally, in circumstances where we propose to divide a parish between district wards or county divisions, we are required to divide it into parish wards so that each parish ward is wholly contained within a single district ward or county division. We cannot make amendments to the external boundaries of parishes as part of an electoral review.

12 These recommendations cannot affect the external boundaries of Nottinghamshire County or result in changes to postcodes. They do not take into account parliamentary constituency boundaries. There is no evidence that the recommendations will have an adverse effect on local taxes, house prices, or car and house insurance premiums and we are not, therefore, able to take into account any representations which are based on these issues.

Submissions received

13 See Appendix B for details of submissions received. All submissions may be inspected at our offices and can also be viewed on our website at www.lgbce.org.uk

² Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009.

³ Electors refers to the number of people registered to vote, not the whole adult population.

Electorate figures

14 As prescribed in the 2009 Act, the Council submitted electorate forecasts for 2020, a period five years on from the scheduled publication of our final recommendations in November 2015. These forecasts were broken down to polling districts and projected an increase in the electorate of approximately 6% to 2020.

15 During the initial stages of the review the Council provided a number of revisions to its forecast figures to reflect more up-to-date information that became available as the district councils drew up new polling district information in districts that had been subject to recent electoral reviews. The Council's electoral forecasts indicated significant growth in Ashfield, Broxtowe, Mansfield, Newark & Sherwood and Rushcliffe and less growth in Bassetlaw and Gedling.

16 Having considered the information provided by the Council, we are satisfied that the projected figures are the best available at the present time and these figures form the basis of our draft recommendations.

Council size

17 Prior to consultation on division boundaries, Nottinghamshire County Council submitted a proposal that the existing council size of 67 members be retained. We also received a joint proposal from the Opposition Groups on the Council (which includes the Conservative Group, Liberal Democrat Group and Independent Group) for an increase in council size of four, from 67 to 71.

18 Both proposals were for council sizes which the Commission would normally consider to be representative of councils similar to Nottinghamshire.

19 While the Council stated that the changes to the Council's governance arrangements and representational role has increased councillors' workload it considered that this has been balanced against the impact of the use of IT in enabling members to effectively undertake their role. The Council maintained that despite increases in member workloads, it will be able to discharge its functions effectively under the existing council size.

20 The Opposition Groups considered that upward growth of electorate in some of the county's districts and changes to the governance arrangements justified an increase in council size. It considered that the impact of IT has not offset the increase in member workloads.

21 In considering the appropriate number of councillors for Nottinghamshire, we examined how a council size of 67 or 71 would be allocated between the seven districts. This indicated that neither a council size of 67 or 71 provided the best allocation of members across the county and that alternative council sizes might provide a better allocation. However, we balanced this against the evidence received for both 67 and 71 elected members. In this context, we considered that the Council's submission for 67 members provided more persuasive evidence than the Opposition Groups. Having considered the evidence the Commission consulted on division arrangements based on a council size of 67 members.

22 We explained to all interested parties from the outset that this council size figure provided a context for local stakeholders to submit their views on the wider electoral arrangements. Furthermore, we made clear that this council size figure could be slightly adjusted in order to provide for division patterns that provide a better balance between the statutory criteria.

23 In the development of our draft recommendations we investigated whether a council size of 67 provided the best allocation of councillors to the seven districts in Nottinghamshire. Our investigations indicated that under a council size of 67, Gedling should be allocated 9.49 councillors, but in the county-wide proposal it had been given 10 councillors. Therefore, this meant that all the divisions in Gedling were likely to be over-represented.

24 Our investigations indicated that 66 councillors would provide a better allocation of councillors between the districts in the county. Under a council size of 66, Gedling would be allocated 9.35 councillors. We have therefore based our draft recommendations on a council size of 66.

25 A council size of 66 provides the following allocation between the districts in the county:

- Ashfield District – 10 councillors
- Bassetlaw District – nine councillors
- Broxtowe Borough – nine councillors
- Gedling Borough – nine councillors
- Mansfield District – nine councillors
- Newark & Sherwood District – 10 councillors
- Rushcliffe Borough – 10 councillors

Division patterns

26 During consultation on division patterns, we received 62 submissions, including one county-wide proposal. The Conservative Group on the Council put forward specific proposals for Bassetlaw and Ashfield districts and provided comments for the remainder of the county. The remainder of the submissions provided localised comments for division arrangements for particular districts or specific areas of districts.

27 The Council's county-wide scheme provided a pattern of 44 single-member divisions, 10 two-member divisions and one three-member division for the county. Having carefully considered the proposals received, we are broadly basing our draft recommendations on the Council's proposals, but subject to amendments in all districts. These amendments seek to reflect other comments received, strengthen boundaries and/or further improve levels of electoral equality.

28 Our draft recommendations are for 48 single-member divisions and nine two-member divisions. We consider that our draft recommendations will provide for good electoral equality while reflecting community identities and interests where we have received such evidence during consultation.

29 A summary of our proposed electoral arrangements is set out in Table A1 (on

pages 36–41) and on the large map accompanying this report.

30 We welcome all comments on these draft recommendations. We also welcome comments on the division names we have proposed as part of the draft recommendations.

Draft recommendations

31 The tables on pages 9–28 detail our draft recommendations for each area of Nottinghamshire. They detail how the proposed division arrangements reflect the three statutory⁴ criteria of:

- Equality of representation
- Reflecting community interests and identities
- Providing for effective and convenient local government

⁴ Local Democracy, Economic Development and Construction Act 2009.

Ashfield District

Division name	Number of Cllrs	Variance 2020	Description	Detail
Ashfields	1	-6 %	This division comprises Ashfields, Larwood and Leamington district wards.	<p>The Conservative Group on the Council put forward proposals for this division. However, its proposals for the whole of Ashfield District secured lower levels of coterminosity between divisions and wards than the county-wide proposals. We have therefore decided not to base our recommendations on these proposals.</p> <p>We are adopting the Council's Ashfields division without amendment as it secures good electoral equality and uses clear boundaries.</p>
Hucknall North	1	-6	This division comprises Hucknall North ward and part of Hucknall South ward.	<p>The Council put forward proposals for the retention of the existing three-member Hucknall division. The Conservative Group on the Council objected to this and put forward proposals for single-member divisions. We received some limited support and objections to the three-member division.</p> <p>We considered the proposal for a three-member division, and while we noted that this is the existing division, we had concerns that this would not provide effective and convenient local government, creating a division with over 25,000 electors, albeit served by three councillors. We therefore examined the Conservative Group's proposals, but were concerned that the boundaries of its proposed divisions did not reflect local communities. We therefore drew up our own single-member divisions pattern for the area seeking to reflect where possible the new ward boundaries for Ashfield.</p>

				The Hucknall North division comprises Hucknall North ward and part of Hucknall South ward that has access to Hucknall North via Moor Road.
Hucknall South	1	-9	This division comprises Hucknall Central ward and part of Hucknall South ward.	<p><i>See the argument in the Hucknall North division (above)</i></p> <p>The Hucknall South division comprises part of Hucknall South ward and Hucknall Central division and retains the central area of Hucknall in a single division.</p>
Hucknall West	1	-8	This division comprises Hucknall West ward and part of Hucknall South ward.	<p><i>See the argument in the Hucknall North Division (above)</i></p> <p>The Hucknall West division comprises Hucknall North ward and part of Hucknall South ward. It was necessary to transfer part of Hucknall South ward to the division to secure good electoral equality. The area of Hucknall South ward transferred to the division has road links via Wood Lane to Hucknall West ward.</p>
Kirkby North	1	1%	This division comprises Abbey Hill and Summit wards, and part of Kingsway ward.	<p>The Conservative Group on the Council put forward proposals for this division. However, its proposals for the whole of Ashfield, including this division, secured lower levels of coterminosity than the county-wide proposals and therefore we have decided not to base our recommendations on these proposals.</p> <p>The county-wide submission proposed a Kirkby North division which would have 10% more electors than the county average. We therefore propose an amendment transferring an area to the west of Kingsway from Kirkby North to Kirkby South division. While we note that this worsens coterminosity with the district wards it improves electoral equality in Kirkby North from 10% more electors to 1% more, while worsening it Kirkby South division from 1% fewer to 5% more electors.</p>
Kirkby South	1	5%	This division comprises Annesley & Kirkby	As stated in the Kirkby North section (above), we have rejected the Conservative Group's proposals for this division and

			Woodhouse and Kirkby Cross & Portland ward, and part of Kingsway ward.	propose modifications to the Kirkby North division in order to secure good levels of electoral equality. This has a knock-on effect to this division. However, the modified Kirkby South division still secures a good level of electoral equality.
Selston	1	9%	This division comprises Jacksdale, Selston, and Underwood wards.	There was general agreement over the configuration of this division. While it secures relatively poor levels of electoral equality, it lies at the edge of the district and therefore alternative options are limited. In addition, this division secures good coterminosity. We are therefore including this division in our draft recommendations.
Sutton Central & East	1	-4%	This division comprises Central & New Cross and Sutton Junction & Harlow Wood wards, and part of St Mary's ward.	The county-wide submission proposed a Sutton Central & East division which divides Carsic ward. This area was united under the district review and we do not consider that dividing it at county level would reflect local communities. However, in order to secure good levels of electoral equality it is necessary to divide a district ward in this part of Ashfield. We consider that dividing St Mary's ward around Alfreton Road would have the least impact on local communities and propose this modification as part of our draft recommendations.
Sutton North	1	2%	This division comprises The Dales, Skegby and Stanton Hill & Teversal wards.	Our Sutton North division comprises whole district wards, secures good electoral equality and uses clear boundaries.
Sutton West	1	4%	This division comprises Carsic and Huthwaite & Brierley wards, and part of St Mary's district ward.	Our proposed Sutton West division is similar to those proposed during consultation. However, we have proposed different boundaries in order to secure a clearer boundary between our Sutton Central & East and Sutton West divisions and to avoid dividing the Carsic area.

Bassetlaw District

Division name	Number of Cllrs	Variance 2020	Description	Detail
Blyth & Harworth	1	5%	This division comprises Harworth and Langold wards, and Blyth and Styrrup with Oldcotes parishes of Blyth ward.	<p>We received identical proposals for the Blyth & Harworth division which would be coterminous with district wards.</p> <p>Although this division secures reasonable levels of electoral equality this can be improved by transferring Scrooby parish to the Misterton division. While this worsens coterminosity it improves electoral equality in Misterton division. We also note that Scrooby has good road links to the south to Ranskill.</p>
Misterton	1	-1%	This division comprises Clayworth, Everton, Misterton and Ranskill wards, and Scrooby parish of Blyth ward, Walkeringham parish of Beckingham ward, and Lound and Sutton parishes of Sutton ward.	<p>The Conservative Group put forward proposals for a Misterton division as part of its wider proposals for the Retford area. However, following our tour of the area, we reject its proposal for Retford and consider that the Retford area is best served in divisions that are chiefly urban, rather than the Conservative Group proposal to create rural divisions that incorporate areas of Retford. We therefore have rejected its proposed Misterton division.</p> <p>We propose modifications to the County Council's proposed Misterton division in order to improve electoral equality in its Tuxford division which would have 12% more electors under a 66-member council. We are transferring Walkeringham parish to Misterton division to improve electoral equality in Tuxford. However, as a result we need to transfer an area of Misterton division to retain good electoral equality in this division. We are therefore transferring Babworth and Barnby Moor parishes to the Retford West division.</p>

				With the addition of Scrooby parish (described in the Blyth & Harworth section) our Misterton division would have 1% fewer electors than the division average by 2020.
Retford East	1	-1%	This division comprises East Retford East and East Retford South wards.	As stated above, following our tour of the area we have rejected the Conservative Group's proposals for the Retford area. We are therefore proposing a Retford East division which comprises whole district wards, has clear boundaries and secures a good level of electoral equality.
Retford West	1	1%	This division comprises East Retford North and East Retford West ward, and Babworth and Barnby Moor parishes of Sutton ward.	As stated in the Misterton section (above) we propose transferring Babworth and Barnby Moor parishes from Misterton division. Although this transfers two rural parishes to the Retford area, they have direct road links and help secure a good level of electoral equality. We considered our Retford West division provides for a good balance between the statutory criteria.
Tuxford	1	3%	This division comprises East Markham, Rampton, Sturton and Tuxford & Trent wards, and Beckingham and Saundby parishes of Beckingham ward.	As discussed in the Misterton area (above) we are also transferring the Walkeringham area from the County Council's proposed Tuxford division to its Misterton division. Although this worsens coterminosity it improves electoral equality. We also note that Walkeringham has good road links into Gringley-on-the-Hill in Misterton division. We consider that our Tuxford division provides a good balance between the statutory criteria.
Worksop East	1	4%	This division comprises Worksop East ward, part of Worksop North ward, part of Worksop North West ward, and part of Worksop South East ward.	<p>We received different division patterns for the Workshop area. However, we noted that neither set of proposals secured particularly good levels of electoral equality.</p> <p>We therefore explored options to try and improve electoral equality, while using good boundaries.</p> <p>Our Worksop East division would have 4% more electors than the county average by 2020 and have identifiable boundaries.</p>

Worksop North	1	5%	This division comprises Carlton and Worksop North East wards, and part of Worksop North ward.	<p>The patterns of divisions suggested for the Workshop area did not provide for good levels of electoral equality.</p> <p>We therefore explored options to try and improve electoral equality, while using good boundaries.</p> <p>Our Worksop North division would have 5% more electors than the county average by 2020 and have clear boundaries.</p>
Worksop South	1	5%	This division comprises Welbeck and Worksop South wards, and part of Worksop South East ward.	<p>We received different division patterns for the Workshop area. However, we noted that neither set of proposals secured particularly good levels of electoral equality.</p> <p>We therefore explored options to try and improve electoral equality, while using good boundaries.</p> <p>Our Worksop South division would have 5% more electors than the county average by 2020.</p>
Worksop West	1	7%	This division comprises part of Worksop North ward and part of Worksop North West ward.	<p>The patterns of divisions suggested for the Workshop area did not provide for good levels of electoral equality.</p> <p>We therefore explored options to try and improve electoral equality, while using good boundaries and coterminosity.</p> <p>Our Worksop West division would have 7% more electors than the county average by 2020.</p>

Broxtowe Borough

Division name	Number of Cllrs	Variance 2020	Description	Detail
Beeston Central & Rylands	1	-3%	This division comprises Beeston Central and Beeston Rylands wards, and part of Beeston West ward.	<p>The County Council's proposed division secured good levels of electoral equality. However, we had concerns about the boundaries and also noted that neighbouring Toton, Chilwell & Attenborough division had relatively poor electoral equality. We therefore propose modifications to the boundaries between this division, Toton, Chilwell & Attenborough and Bramcote & Beeston North divisions to secure stronger boundaries and better electoral equality.</p> <p>We are transferring the area to the east of Holly Lane from Toton, Chilwell & Attenborough division to Beeston Central & Rylands division, and transferring the area to the north of Park Street from Beeston Central & Rylands division to Bramcote & Beeston North division. This worsens electoral equality in Beeston Central & Rylands to 3% fewer electors than the county average, but improves it in the neighbouring Toton, Chilwell & Attenborough division.</p>
Bramcote & Beeston North	1	6%	This division comprises Beeston North ward, part of Beeston West ward, and part of Bramcote ward.	Our Bramcote & Beeston North division includes the area of Beeston Central & Rylands division to the north of Park Street. Our tour of the area confirmed that this area has good links to the area to the north of Beeston Fields Golf Course via Wollaton Road. We consider this division has identifiable boundaries and provides for a reasonable level of electoral equality.
Eastwood & Brinsley	1	5%	This division comprises Brinsley, Eastwood Hall, Eastwood St Mary's wards,	The County Council's proposed Eastwood & Brinsley division would have 13% more electors than the county average under a 66-member council. We did not consider there to be sufficient evidence to justify such poor electoral equality. In addition, its

			<p>and part of Eastwood Hilltop ward.</p>	<p>proposal excluded the area around Coach Drive which only has road access via the division. It also excluded the area around Brunel Avenue which is effectively part of urban the Eastwood area. Both areas were included in the Eastwood Hall ward as part of the recent Broxtowe district electoral review and as such we do not consider that they should be excluded from the Eastwood area for county division purposes. We also note a number of respondents expressed concern about any proposal to divide Greasley parish between divisions, and Brinsley Parish Council's request to be in a rural division.</p> <p>We have therefore explored alternatives. Unfortunately, it has not proved possible to create a division pattern that does not lead to the division of Greasley parish. In addition, we have been unable to create a pattern that secures good electoral equality without requiring the division of Eastwood parish between divisions. Finally, while we acknowledge that Brinsley is a village, our tour of the area confirmed that it has good road links into the north of Eastwood.</p> <p>We are therefore retaining Brinsley in Eastwood & Brinsley division, but also including the area around Coach Drive and Brunel Avenue. As a result, part of Eastwood is transferred to the Kimberley & Giltbrook division, while another area is transferred to the Nuthall & Greasley division. We did consider the creation of a two-member division comprising part of Eastwood and the Kimberley & Giltbrook division, but concluded that this would have a long north-south extent and would still require part of Eastwood to be transferred to the Nuthall & Greasley division. We consider that our Eastwood & Brinsley division provides a good balance between the statutory criteria.</p>
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Kimberley & Giltbrook	1	7%	This division comprises Kimberley ward, part of Eastwood Hilltop ward and part of Greasley district ward.	As stated above (Eastwood & Brinsley section) we have had to transfer part of Eastwood parish to the Kimberley & Giltbrook division in order to reflect road links in this part of the county. While this worsens electoral equality for the Kimberley & Giltbrook division, modifications have been required in order to secure a division pattern in Broxtowe Borough with good levels of electoral equality.
Nuthall & Greasley	1	6%	This division comprises Watnall & Nuthall West ward, part of Greasley ward, and part of Nuthall East & Strelley wards.	As stated above (Eastwood & Brinsley section) we have had to transfer part of Eastwood parish to the Nuthall & Greasley division in order to secure a division pattern for the Eastwood and Brinsley area. We acknowledge that this goes against many of the responses that stated that Greasley should not be divided. However, the geography of the area and distribution of electorate means that this is not possible. Our investigations indicated that alternative proposals would not result in a pattern of divisions with good levels of electoral equality.
Stapleford & Broxtowe Central	2	-6%	This division comprises Awsworth, Cossall & Trowell, Stapleford North, Stapleford South East and Stapleford South West wards, part of Bramcote ward, and part of Nuthall & Strelley ward	The county-wide proposal was for a two-member Stapleford & Broxtowe Central division. We note that there was limited objection to a two-member division in this part of the county. We did consider whether this division could be divided into two single-member divisions but our investigations suggested this would divide communities. On the basis of the evidence received we propose a two-member Stapleford & Broxtowe Central division as part of our draft recommendations.
Toton, Chilwell & Attenborough	2	3%	This division comprises Attenborough & Chilwell East, Chilwell West and Toton & Chilwell Meadows wards and part of Beeston West ward.	As stated in the Beeston Central & Rylands section, we noted that the proposal received for a Toton, Chilwell & Attenborough division has relatively poor electoral equality. We therefore propose transferring the area to the east of Holly Lane to Beeston Central & Rylands. This improves electoral equality while still using clear boundaries.

Gedling Borough

Division name	Number of Cllrs	Variance 2020	Description	Detail
Arnold North	2	4%	This division comprises Coppice and Plains wards, part of Bestwood St Albans ward, part of Ernehale ward, and part of Redhill district ward.	<p>The county-wide proposal was for a two-member Arnold North division. We note that this proposal did not take into consideration the new district wards that came into effect at the 7 May 2015 elections. In addition, in light of the decision to allocate Gedling nine councillors it has been necessary to redraw the boundaries of this division.</p> <p>We have sought where possible to reflect the new ward boundaries and to propose a pattern of divisions across Gedling Borough that provide good electoral equality. We are therefore transferring an area to the north-east of Somersby Road and the area around Podder Lane to Arnold North division. Finally we are transferring an area around Furlong Street out of the division to Arnold South. These modifications result in our Arnold North division having 4% more electors than the average by 2020.</p>
Arnold South	2	7%	This division comprises Daybrook, Porchester and Woodthorpe wards, part of Ernehale ward, and part of Phoenix wards.	<p>The county-wide proposal was for a two-member Arnold South division. As with the Arnold North division (discussed above), we note that this proposal did not take into consideration the new district wards that came into effect at the 7 May 2015 elections. In addition, in light of the decision to allocate Gedling nine councillors it has been necessary to redraw the boundaries of this division.</p> <p>We have sought where possible to reflect the new ward boundaries to ensure a good level of electoral equality. We are therefore transferring an area around Furlong Street from Arnold North division into Arnold South and an area to the west</p>

				of Perlethorpe Avenue from Carlton West division to Arnold South division. We are also tying the division boundary to the ward boundary between Carlton Hill and Porchester district wards. Finally, we are transferring an area to the north-east of Somersby Road from Arnold South to Arnold North division. We consider that our Arnold South division provides for a reasonable level of electoral equality and follows clear boundaries.
Calverton	1	6%	This division comprises Dumbles ward, part of Calverton ward, and part of Gedling ward.	<p>The County Council's proposed Calverton division comprised Calverton, Lambley and Woodborough parishes and the area of Arnold around Podder Lane.</p> <p>We propose amendments to this division to reflect the changes we have made to Arnold North and Arnold South divisions. As stated above we are retaining the area around Podder Lane in Arnold North division. However, the remainder of the Calverton division requires additional electors to secure good electoral equality. We are therefore transferring an area of Gedling around Willow Park to the Calverton division. We acknowledge that this area is some distance from Calverton, but note that it has good links to Lambley and Woodborough.</p>
Carlton East	1	4%	This division comprises Colwick and Trent Valley wards, part Gedling ward, and part of Netherfield ward.	The county-wide proposal was for a two-member Carlton East division. However, in light of the decision to allocate Gedling nine councillors, we are substantially redrawing the boundaries of this division and allocating it a single councillor. We consider our single-member Carlton East division provides for a good balance between the statutory criteria.
Carlton West	2	6%	This division comprises Carlton, Carlton Hill and Cavendish wards, part of Gedling ward, and part of	<p>The county-wide proposal was for a two-member Carlton West division.</p> <p>In light of the allocation of nine members to Gedling and changes elsewhere in the district, we are proposing</p>

			Netherfield ward, and part of Phoenix district ward.	amendments to the proposed Carton East division. The Perlethorpe Avenue area is being transferred to Arnold South division, while the area to the south of Arnold Lane in Gedling is being transferred to the Carlton West division. This results in our Carlton West division having reasonable levels of electoral equality and identifiable boundaries.
Newstead	1	-11%	This division comprises Newstead Abbey ward, part of Bestwood St Albans ward, part of Calverton ward, and part of Redhill ward.	<p>The county-wide proposal was for a single-member Newstead division.</p> <p>We note that this division has a relatively poor level of electoral equality, with 11% fewer electors than the county average. We have therefore looked at options to improve this, but have been unable to identify a boundary that would reflect communities. We are therefore adopting Newstead division without amendment.</p>

Mansfield District

Division name	Number of Cllrs	Variance 2020	Description	Detail
Mansfield East	2	-1%	This division comprises Holly, Kingsway, Lindhurst, Ling Forest, Maun Valley, Newlands, Oak Tree and Ransom Wood wards.	<p>The county-wide scheme proposed the retention of the Mansfield East division. The retention of this division was also supported by Mansfield District Council.</p> <p>This division secures good electoral equality and coterminosity. We are therefore proposing to retain the Mansfield East division as part of our draft recommendations.</p>
Mansfield North	2	-6%	This division comprises Hornby, Manor, Park Hall, Peafields, Sherwood, Woodhouse, Woodlands and Yeoman Hill wards.	The county-wide proposal supported the retention of the existing Mansfield North division. Mansfield District Council requested minor amendments to tie the division boundary to the district ward boundaries. The amendments with Mansfield South address minor boundary anomalies. It proposed a larger

				<p>amendment with Mansfield West Division. These amendments would marginally improve electoral equality in Mansfield North from 7% fewer to 6% fewer electors than the county average by 2020. Having considered the alternative boundaries proposed we have decided to modify the boundaries of the Mansfield North division transferring an area of Bull Farm & Pleasley Hill from Mansfield West division</p>
Mansfield South	2	2%	<p>This division comprises Berry Hill, Carr Bank, Eakring, Kings Walk, Newgate, Oakham, Racecourse and Sandhurst wards, and part of Portland ward.</p>	<p>The county-wide proposals supported the retention of the existing Mansfield North division. Mansfield District Council requested minor amendments to tie the division boundary to the district ward boundaries. The amendments with Mansfield North reflect minor boundary anomalies.</p> <p>Councillors Garner (Mansfield South division) and Sissons (Mansfield South division) highlighted the opposing variances between Mansfield South and Mansfield West division, where, under the current arrangements, they would have 9% more and 7% fewer electors than the county average by 2020, respectively. They therefore argued that part of the Portland district ward around Victoria Street should be transferred from Mansfield South division to Mansfield West.</p> <p>We note the county-wide proposal for the retention of the existing division, but also note that Mansfield District Council wanted to ensure coterminosity between all the district wards and county divisions. While we concur with the desire to achieve good levels of coterminosity, this cannot be done at the expense of good levels of electoral equality, which Councillors Garner and Sissons argued could be improved. If we adopt Mansfield District Council's amendment between Mansfield North and Mansfield West this further worsens electoral</p>

				<p>equality in West Mansfield to 10% fewer electors than the county average by 2020.</p> <p>Therefore, we propose to transfer the area around Victoria Street to Mansfield West division. Our tour of the area confirmed that this is separated from the rest of South Mansfield by the railway line and that it has good road links into West Mansfield. While this worsens coterminosity it improves electoral equality to 2% more electors than the county average by 2020.</p>
Mansfield West	2	-5%	This division comprises Abbott, Brick Kiln, Broomhill, Bull Farm & Pleasley Hill, Grange Farm, Ladybrook and Penniment wards, and part of Portland ward.	<p>The county-wide scheme proposed the retention of the existing Mansfield West division. As discussed in the Mansfield South and Mansfield North sections (above), Mansfield District Council and Councillors Garner and Sissons proposed amendments to this division.</p> <p>We propose amendments to the existing West Mansfield division. The modifications we are making are detailed in the Mansfield South division description. We consider that our Mansfield West division results in good electoral equality and has clear boundaries.</p>
Warsop	1	0%	This division comprises Market Warsop, Meden, Netherfield and Warsop Carrs wards.	The County Council and Mansfield District Council proposed the retention of the existing Warsop division. We are retaining this division as part of the draft recommendations.

Newark & Sherwood District

Division name	Number of Cllrs	Variance 2020	Description	Detail
Balderton	1	3%	This division comprises Balderton South ward, part of	The county-wide proposal was for a single-member Balderton division. While the level of electoral equality under a 66-

			Balderton North & Coddington ward, and Alverton, Cotham, Fernwood, Kilvington and Staunton parishes of Farndon & Fernwood ward.	<p>member council improves from 10% more electors than the county average in 2020 under a 67-member council to 8% more, we had concerns about the boundaries, particularly the inclusion of the Hawton area in the division, and the associated impact of links with the Council's Farndon & Trent division.</p> <p>We therefore propose an alternative Balderton division which places the southern part of Balderton parish in a division with Alverton, Cotham, Fernwood, Kilvington and Staunton parishes. This division has good north-south links via Grange Lane and secures a good level of electoral equality.</p>
Blidworth	1	-6%	This division comprises Rainworth South & Blidworth ward, Oxtan parish of Dover Beck ward, and Rainworth parish of Rainworth North & Rufford ward.	The county-wide scheme proposed a single-member Blidworth division. Under a 66-member council this division would have 11% fewer electors than the county average by 2020. We therefore sought to improve this by transferring Oxtan parish into the division. The parish has links into Blidworth via Oaks Lane and Haywood Oaks Lane.
Collingham	1	-4%	This division comprises Bridge and Collingham wards.	<p>The county-wide proposal for a Collingham division was almost identical to the existing division, but with the exclusion of a small area around Sleaford Road and Beacon Hill Road.</p> <p>We are proposing amendments to this division, particularly to overcome the creation of a Farndon & Trent division that has no direct road links to the areas either side of the River Trent. In addressing this and the realignment of the Balderton division it has been necessary to make amendments to Collingham. While we note the comments of Coddington and Barnby-in-the Willow parishes about remaining in Collingham division with other rural parishes, this has not been possible while also securing a reasonable level of electoral equality. We are therefore transferring these parishes to Newark East division. The nature and distribution of the electorate means that all the</p>

				Newark divisions, with the exception of Newark West, contain parishes from the surrounding rural area.
Farndon & Trent	1	-5%	This division comprises Castle and Trent wards ,and East Stoke, Elston, Farndon, Hawton, Syerston and Thorpe parishes of Farndon & Fernwood ward.	<p>The county-wide scheme proposed a Farndon & Trent division based on the existing division less the Hawton area which it transferred to its Balderton division. However, we noted that this division does not have direct road links between the areas either side of the River Trent. We have therefore modified the division, taking in part of Newark town covering the Trent Bridge area. In order to secure good electoral equality it has been necessary to make further amendments. We are transferring Bathley, North Muskham and South Muskham parishes to our Muskham & Farnsfield division, which keeps these parishes together in a division.</p> <p>In order to achieve a good level of electoral equality we have also had to include Upton parish in this division. We acknowledge that Upton Parish Council states it has links to Southwell, but retaining the parish in Southwell would create a Farndon & Trent division with 9% fewer electors than the county average by 2020 and a Southwell with 6% more. We do not consider there to be persuasive evidence at this time to support these high opposing variances.</p>
Muskham & Farnsfield	1	7%	This division comprises Farnsfield and Muskham wards, Edingley, Halam, Hockerton, Kirklington and Winkburn parishes of Southwell ward, Carlton-on-Trent, Grassthorpe, Kersall, Kneesall, Maplebeck, Ompton, Ossington, Sutton-on-Trent and Weston	Our Muskham & Farnsfield division is different from those proposed. Our division ensures that North Muskham and South Muskham parishes remain in a single division. In addition, the whole of Bilsthorpe parish is in this division. We consider that this division results in a reasonable level of electoral equality and has identifiable boundaries.

			parishes of Sutton-on-Trent ward; and part of Bilsthorpe ward.	
Newark East	1	-1%	This division comprises part of Balderton North & Coddington ward, and part of Beacon ward.	In light of changes to the pattern of divisions across the district we proposed a Newark East division as part of our draft recommendations. As stated above we acknowledge that our Newark East division includes Coddington and Barnby-in-the-Willows parishes despite their request to be in Collingham division. This was necessary to secure good levels of electoral equality. We consider our Newark East division has a good level of electoral equality and has identifiable boundaries.
Newark West	1	-7%	This division comprises Devon ward and part of Beacon ward.	Our proposed Newark West division is a significantly modified version of those proposed in response to the consultation. These modifications have been necessary in order to reflect changes to divisions elsewhere in the district. We consider our Newark West division secures a reasonable level of electoral equality and has identifiable boundaries.
Ollerton	1	4%	This division comprises Boughton and Ollerton ward and Eglington and Laxton & Moorhouse parishes of Sutton-on-Trent ward.	The county-wide proposal supported the retention of the existing Ollerton division. However, in light the creation of Muskham & Farnsfield division it was necessary to transfer the parishes of Eglington and Laxton & Moorhouse. We note that these parishes all have direct road links into the division, while securing a good level of electoral equality.
Sherwood Forest	1	-4%	This division comprises Edwinstowe & Clipstone ward; and Eakring; Rufford and Wellow parishes of Rainworth North & Rufford ward; and part of Bilsthorpe district ward.	The county-wide proposal suggested a modification to the existing division, transferring part of Bilsthorpe parish to its Farnsfield & Lowdham division. Our tour of the area confirmed that the suggested split of Bilsthorpe parish was somewhat arbitrary. While this enabled it to secure reasonable electoral equality, we did not consider this to be in the interests of Bilsthorpe parish. We therefore explored alternatives that enable us to retain the whole of

				Bilsthorpe in a single division. We have transferred Bilsthorpe to our Muskham & Farnsfield division, while transferring Wellow parish into Sherwood division. We consider this division provides for a good level of electoral equality and has clear boundaries.
Southwell	1	3%	This division comprises Lowdham ward, Caythorpe, Epperstone, Hoveringham, Gonalston, Gunthorpe and Thurgarton parishes of Dover Beck ward, and Halloughton and Southwell parishes of Southwell ward.	This is a significantly modified version of the County Council's proposed Southwell & Caunton division. This reflects amendments elsewhere, including the inclusion of Bilsthorpe in a division with North Muskham and South Muskham. Our Southwell division places Southwell in a division with parishes to the south-west that are linked along the A612. We acknowledge that Upton Parish Council wished to remain in a division with Southwell; however, as explained above, this has not been possible while retaining good levels of electoral equality. We welcome comments on this configuration during consultation on our draft recommendations.

Rushcliffe Borough

Division name	Number of Cllrs	Variance 2020	Description	Detail
Bingham East	1	-4%	This division comprises Bingham East, Cranmer and Thoroton wards, Wiverton Hall parish of Cropwell district ward, and East Bridgford and Kneeton parishes of East Bridgford ward.	<p>We received two sets of division patterns for Rushcliffe district. The county-wide proposals produced poor levels of electoral equality, particularly in the West Bridgford area. The Conservative Group's proposals also produced a number of relatively poor variances. In addition, our tour of the area confirmed that its proposals to transfer part of Ruddington into a West Bridgford division would not reflect communities.</p> <p>We are proposing dividing Bingham between an east and west division. The distribution of the electorate has meant that it is hard to create divisions that secure good levels of electoral</p>

				equality and that use strong boundaries. In this area while it may be possible to create a single-member Bingham division, this leaves the surrounding area with too few electors to create a viable division. We are therefore creating a Bingham East division using the district ward boundaries and combining it with the surrounding rural parishes that have road links into the division. We did consider whether a two-member division based on combining our Bingham East and West divisions could provide for a better balance between the statutory criteria. However, we had concerns about the size of the geographical area this division would cover and that this might not provide for effective and convenient local government.
Bingham West	1	-6%	This division comprises Bingham West ward, Cropwell Bishop, Cropwell Butler and Tithby parishes of Cropwell ward, Shelford & Newton parish of East Bridgford ward, Colston Bassett parish and part of Langar Cum Barnstone parish in Nevile & Langer ward.	As stated above, we are proposing dividing Bingham between an east and west division. The distribution of the electorate has meant that it is hard to create divisions that secure good levels of electoral equality and that follow strong boundaries. In this area while it may be possible to create a single-member Bingham division, this leaves the surrounding area with too few electors to create a viable division. We are therefore creating a Bingham West division using the district ward boundaries and combining it with the surrounding rural parishes that have road links into the division.
Keyworth	1	-9%	This division comprises Keyworth & Wolds ward, and Costock, Rempstone, Thorpe in the Glebe and Wysall parishes of Bunny ward, Hickling and Upper Broughton parishes of Neville & Langer ward, and Plumtree parish of Tollerton ward.	We propose a significantly modified Keyworth division to that put forward by respondents. We note that there was support for the retention of the existing division; however, modifications have been necessary to create a division with reasonable electoral equality given the spread of the electorate and local geography.

Radcliffe on Trent	1	1%	This division comprises Gamston North and Radcliffe on Trent wards.	We propose modifications to the proposals put forward for Radcliffe on Trent division. This takes in the Gamston parish area of West Bridgford with the Radcliffe on Trent area, which avoids the need to include surrounding rural parishes.
Ruddington	1	-9%	This division comprises Ruddington ward, Bunny and Bradmore parishes of Bunny ward, and Barton in Fabis; Ratcliffe on Soar and Thurmpton parishes of Gotham ward.	We note that both the division patterns put forward suggested that Barton in Fabis parish be in a division with Ruddington parish, despite having no direct road links within the district. Our tour of the area confirmed that Barton in Fabis has good links via Clifton. Therefore, on balance, we consider that a division containing these parishes would provide the best division pattern in this area. We propose also including Thurmpton and Ratcliffe on Soar, which have direct links into Barton in Fabis via the A453.
Soar Valley	1	-6%	This division comprises Leake and Sutton Bonington wards, and Gotham and Kingston on Soar parishes of Gotham ward.	Our Soar Valley division is based around East Leake. It is comprised of whole parishes, has a reasonable level of electoral equality and has clear boundaries.
Tollerton	1	-8%	This division comprises Cotgrave ward, Kinoulton and Owthorpe parishes of Nevile & Langer ward, and Clipston; Normanton on the Wolds and Tollerton parishes of Tollerton ward.	Our Soar Valley division is based around Cotgrave and Tollerton and avoids placing any more rural parishes in a division with West Bridgford. We consider this division has identifiable boundaries.
West Bridgford North	1	3%	This division comprises Lady Bay and Trent Bridge wards, and part of Abbey ward.	Our West Bridgford North division comprises Lady Bay and Trent Bridge district wards and part of Abbey district ward. We consider this division provides for a good level of electoral equality and has clear boundaries.
West Bridgford South	1	3%	This division comprises Edwalton and Gamston	Our West Bridgford South division comprises Edwalton and Gamston South district wards, and parts of Abbey and Musters district wards. This division solely comprises parts of West

			South ward, part of Abbey ward, and Musters ward.	Bridgford, without the need to include any surrounding rural areas. We consider this division provides for a good balance between the statutory criteria.
West Bridgford West	1	-2%	This division comprises Compton Acres and Lutterell wards, and part of Musters t ward.	Our West Bridgford West division comprises Compton Acres and Lutterell district wards and part of Musters district ward. This division solely comprises parts of West Bridgford, without the need to include any surrounding rural areas. We consider this division provides for a good balance between the statutory criteria.

Conclusions

32 Table 1 shows the impact of our draft recommendations on electoral equality, based on 2014 and 2020 electorate figures.

Table 1: Summary of electoral arrangements

	Draft recommendations	
	2014	2020
Number of councillors	66	66
Number of electoral divisions	55	55
Average number of electors per councillor	9,098	9,670
Number of wards with a variance more than 10% from the average	13	1
Number of wards with a variance more than 20% from the average	2	0

Draft recommendation

Nottinghamshire County Council should comprise 66 councillors serving 55 divisions representing 45 single-member wards, nine two-member wards and one three-member ward. The details and names are shown in Table A1 and illustrated on the large map accompanying this report.

Mapping

Sheet 1, Map 1 illustrates in outline form the proposed divisions for Nottinghamshire. **You can also view our draft recommendations for Nottinghamshire on our interactive map at <http://consultation.lgbce.org.uk>**

Parish electoral arrangements

33 As part of an electoral review, we are required to have regard to the statutory criteria set out in Schedule 2 to the the 2009 Act. The Schedule provides that if a parish is to be divided between different wards or divisions it must also be divided into parish wards, so that each parish ward lies wholly within a single ward or division. We cannot recommend changes to the external boundaries of parishes as part of an electoral review.

34 Under the 2009 Act we only have the power to make changes to parish electoral arrangements where these are as a direct consequence of our recommendations for principal authority electoral arrangements. However, the district and borough councils in Nottinghamshire have powers under the Local Government and Public Involvement in Health Act 2007 to conduct community governance reviews to effect

changes to parish electoral arrangements.

35 As a result of our proposed division boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Balderton, Eastwood, Greasley and Newark parishes.

36 As result of our proposed division boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Balderton parish.

Draft recommendation

Balderton Parish Council should return 15 parish councillors, as at present, representing four wards: Balderton Milton (returning one member); Balderton North (returning four members); Balderton Rowan (returning three members); and Balderton South (returning seven members). The proposed parish ward boundaries are illustrated and named on Map 1.

37 As result of our proposed division boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Eastwood parish.

Draft recommendation

Eastwood Town Council should return 15 town councillors, as at present, representing five wards: Eastwood Coronation Park (returning four members); Eastwood Dovecote (returning two members); Eastwood Newthorpe Common (returning one member); Eastwood North (returning two members); and Eastwood St Mary's (returning six members). The proposed parish ward boundaries are illustrated and named on Map 1.

38 As result of our proposed division boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Greasley parish.

Draft recommendation

Greasley Parish Council should return 15 parish councillors, as at present, representing five wards: Greasley (returning two members); Greasley Beauvale (returning two members); Greasley Larkfields (returning one member); Greasley Newthorpe (returning six members); and Greasley Watnall (returning four members). The proposed parish ward boundaries are illustrated and named on Map 1.

39 As result of our proposed division boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Newark parish.

Draft recommendation

Newark Town Council should return 18 town councillors, as at present, representing five wards: Beacon (returning five members); Bridge (returning four members); Castle (returning two members); Devon (returning five members); and Magnus (returning two members). The proposed parish ward boundaries are illustrated and named on Map 1.

3 Have your say

40 The Commission has an open mind about its draft recommendations. Every representation we receive will be considered, regardless of whom it is from or whether it relates to the whole county or just a part of it.

41 If you agree with our recommendations, please let us know. If you don't think our recommendations are right for Nottinghamshire, we want to hear alternative proposals for a different pattern of divisions.

42 Our website has a special consultation area where you can explore the maps and draw your own proposed boundaries. You can find it at:
consultation.lgbce.org.uk

43 Submissions can also be made by emailing **reviews@lgbce.org.uk** or by writing to:

**Review Officer (Nottinghamshire)
The Local Government Boundary Commission for England
14th Floor
Millbank Tower
Millbank
London SW1P 4QP**

The Commission aims to propose a pattern of divisions for Nottinghamshire which delivers:

- Electoral equality: each local councillor represents a similar number of voters
- Community identity: reflects the identity and interests of local communities
- Effective and convenient local government: helping your council discharge its responsibilities effectively

A good pattern of divisions should:

- Provide good electoral equality, with each councillor representing, as closely as possible, the same number of voters
- Reflect community interests and identities and include evidence of community links
- Be based on strong, easily identifiable boundaries
- Help the council deliver effective and convenient local government

Electoral equality:

- Does your proposal mean that councillors would represent roughly the same number of voters as elsewhere in the council area?

Community identity:

- Community groups: is there a parish council, residents' association or other group that represents the area?
- Interests: what issues bind the community together or separate it from other parts of your area?
- Identifiable boundaries: are there natural or constructed features which make strong boundaries for your proposals?

Effective local government:

- Are any of the proposed divisions too large or small to be represented effectively?
- Are the proposed names of the wards appropriate?
- Are there good links across your proposed ward? Is there any form of public transport?

44 Please note that the consultation stages of an electoral review are public consultations. In the interests of openness and transparency, we make available for public inspection full copies of all representations the Commission takes into account as part of a review. Accordingly, copies of all representations will be placed on deposit at our offices in Millbank Tower (London) and on our website at www.lgbce.org.uk A list of respondents will be available from us on request after the end of the consultation period.

45 If you are a member of the public and not writing on behalf of a council or organisation we will remove any personal identifiers, such as postal or email addresses, signatures or phone numbers from your submission before it is made public. We will remove signatures from all letters, no matter who they are from.

46 In the light of representations received, we will review our draft recommendations and consider whether they should be altered. As indicated earlier, it is therefore important that all interested parties let us have their views and evidence, **whether or not** they agree with the draft recommendations. We will then publish our final recommendations.

47 After the publication of our final recommendations, the changes we have proposed must be approved by Parliament. An Order – the legal document which brings into force our recommendations – will be laid in draft in Parliament. The draft Order will provide for new electoral arrangements to be implemented at the next elections for Nottinghamshire Council in 2017.

Equalities

48 This report has been screened for impact on equalities, with due regard being given to the general equalities duties as set out in section 149 of the Equality Act 2010. As no potential negative impacts were identified, a full equality impact analysis is not required.

Appendix A

Table A1: Draft recommendations for Nottinghamshire County Council

Division name	Number of councillors	Electorate (2014)	Number of electors per councillor	Variance from average %	Electorate (2020)	Number of electors per councillor	Variance from average %
Ashfield District							
1 Ashfields	1	8,047	8,047	-12%	9,129	9,129	-6%
2 Hucknall North	1	7,594	7,594	-17%	9,130	9,130	-6%
3 Hucknall South	1	8,522	8,522	6%	8,816	8,816	-9%
4 Hucknall West	1	8,154	8,154	-11%	8,860	8,860	-8%
5 Kirkby North	1	9,231	9,231	1%	9,775	9,775	1%
6 Kirkby South	1	9,233	9,233	1%	10,127	10,127	5%
7 Selston	1	10,186	10,186	12%	10,522	10,522	9%
8 Sutton Central & East	1	8,962	8,962	-1%	9,320	9,320	-4%
9 Sutton North	1	9,982	9,982	10%	9,909	9,909	2%
10 Sutton West	1	9,918	9,918	9%	10,071	10,071	4%

Table A1 (cont): Draft recommendations for Nottinghamshire County Council

Division name	Number of councillors	Electorate (2014)	Number of electors per councillor	Variance from average %	Electorate (2020)	Number of electors per councillor	Variance from average %
Bassetlaw							
11 Blyth & Harworth	1	9,359	9,359	3%	10,197	10,197	5%
12 Misterton	1	9,400	9,400	3%	9,561	9,561	-1%
13 Retford East	1	8,928	8,928	-2%	9,569	9,569	-1%
14 Retford West	1	9,283	9,283	2%	9,745	9,745	1%
15 Tuxford	1	9,818	9,818	8%	9,938	9,938	3%
16 Worksop East	1	9,965	9,965	10%	10,078	10,078	4%
17 Worksop North	1	10,126	10,126	11%	10,131	10,131	5%
18 Worksop South	1	9,842	9,842	8%	10,139	10,139	5%
19 Worksop West	1	10,100	10,100	11%	10,078	10,078	7%
Broxtowe Borough							
20 Beeston Central & Rylands	1	8,823	8,823	-3%	9,366	9,366	-3%
21 Bramcote & Beeston North	1	9,655	9,655	6%	10,251	10,251	6%

Table A1 (cont): Draft recommendations for Nottinghamshire County Council

	Division name	Number of councillors	Electorate (2014)	Number of electors per councillor	Variance from average %	Electorate (2020)	Number of electors per councillor	Variance from average %
22	Eastwood & Brinsley	1	9,425	9,425	4%	10,121	10,121	5%
23	Kimberley & Giltbrook	1	9,813	9,813	8%	10,370	10,370	7%
24	Nuthall & Greasley	1	9,699	9,699	7%	10,229	10,229	6%
25	Stapleford & Broxtowe Central	2	17,127	8,564	-6%	18,182	9,091	-6%
26	Toton, Chilwell & Attenborough	2	18,880	9,440	4%	19,952	9,976	3%
Gedling Borough								
27	Arnold North	2	19,414	9,707	7%	20,135	10,068	4%
28	Arnold South	2	20,385	10,193	12%	20,789	10,395	7%
29	Calverton	1	9,952	9,952	9%	10,286	10,286	6%
30	Carlton East	1	9,667	9,667	6%	10,074	10,074	4%
31	Carlton West	2	19,961	9,981	10%	20,533	10,267	6%
32	Newstead	1	8,194	8,194	-10%	8,594	8,594	-11%

Table A1 (cont): Draft recommendations for Nottinghamshire County Council

Division name	Number of councillors	Electorate (2014)	Number of electors per councillor	Variance from average %	Electorate (2020)	Number of electors per councillor	Variance from average %
Mansfield District							
33 Mansfield East	2	17,897	8,949	-2%	19,225	9,613	-1%
34 Mansfield North	2	17,868	8,934	-2%	18,274	9,137	-6%
35 Mansfield South	2	17,966	8,983	-1%	19,646	9,823	2%
36 Mansfield West	2	16,738	8,369	-8%	18,375	9,188	-5%
37 Warsop	1	9,293	9,293	2%	9,665	9,665	0%
Newark & Sherwood District							
38 Balderton	1	7,560	7,560	-17%	9,953	9,953	3%
39 Blidworth	1	8,517	8,517	-6%	9,102	9,102	-6%
40 Collingham	1	9,005	9,005	-1%	9,331	9,331	-4%
41 Farndon & Trent	1	7,786	7,786	-14%	9,139	9,139	-5%
42 Muskham & Farnsfield	1	9,959	9,959	9%	10,311	10,311	7%
43 Newark East	1	7,781	7,781	-14%	9,586	9,586	-1%
44 Newark West	1	8,777	8,777	-4%	9,000	9,000	-7%

Table A1 (cont): Draft recommendations for Nottinghamshire County Council

Division name	Number of councillors	Electorate (2014)	Number of electors per councillor	Variance from average %	Electorate (2020)	Number of electors per councillor	Variance from average %
45 Ollerton	1	9,586	9,586	5%	10,013	10,013	4%
46 Sherwood Forest	1	9,030	9,030	-1%	9,290	9,290	-4%
47 Southwell	1	9,821	9,821	8%	9,922	9,922	3%
Rushcliffe Borough							
48 Bingham East	1	9,289	9,289	2%	9,297	9,297	-4%
49 Bingham West	1	6,960	6,960	-24%	9,100	9,100	-6%
50 Keyworth	1	8,642	8,642	-5%	8,754	8,754	-9%
51 Radcliffe on Trent	1	8,463	8,463	-7%	9,761	9,761	1%
52 Ruddington	1	6,858	6,858	-25%	8,791	8,791	-9%
53 Soar Valley	1	8,514	8,514	-6%	9,100	9,100	-6%
54 Tollerton	1	8,095	8,095	-11%	8,888	8,888	-8%
55 West Bridgford North	1	9,939	9,939	9%	9,939	9,939	3%
56 West Bridgford South	1	8,804	8,804	-3%	9,974	9,974	3%

Table A1 (cont): Draft recommendations for Nottinghamshire County Council

	Division name	Number of councillors	Electorate (2014)	Number of electors per councillor	Variance from average %	Electorate (2020)	Number of electors per councillor	Variance from average %
57	West Bridgford West	1	9,681	9,681	6%	9,481	9,481	-2%
	Totals	66	600,474	-	-	638,195	-	-
	Averages	-	-	9,098	-	-	9,670	-

Source: Electorate figures are based on information provided by Nottinghamshire County Council.

Note: The 'variance from average' column shows by how far, in percentage terms, the number of electors per councillor in each electoral ward varies from the average for the district. The minus symbol (-) denotes a lower than average number of electors. Figures have been rounded to the nearest whole number.

Appendix B

Submissions received

All submissions received can also be viewed on our website at <http://www.lgbce.org.uk/current-reviews/east-midlands/nottinghamshire/nottinghamshire-county-council>

Local authority

- Nottinghamshire County Council

District and borough councils

- Broxtowe Borough Council
- Mansfield District Council

County councillors

- Councillors Garner and Sissons
- Councillors Grice, Wilkinson & Wilmott
- Councillor Handley
- Councillor Heptinstall
- Councillor Owen
- Councillor Peck
- Councillor Rigby
- Councillor Skelding

District councillors

- Councillor Brown, Broxtowe Borough Council
- Councillor Handley, Broxtowe Borough Council
- Councillor Rowland, Broxtowe Borough Council

Political Parties

- Ashfield District Council Labour Group
- Hucknall Branch Labour Party
- Nottinghamshire County Council Conservative Group
- Rushcliffe Constituency Labour Party
- UKIP Gedling

Parish and town councils

- Barnby-in the-Willows-parish Council
- Brinsley Parish Council
- Caunton Parish Council
- Coddington Parish Council
- Collingham Parish Council
- Cromwell Parish Meeting

- East Leake Parish Council
- East Stoke with Thorpe Parish Council
- Greasley Parish Council
- Kinoulton Parish Council
- Mattersey Parish Council
- Nether Langwith Parish Council
- Newstead Parish Council
- North Muskham Parish Council
- Norwell Parish Council
- Nuthall Parish Council
- Papplewick Parish Council
- Rolleston Parish Council
- Selston Parish Council
- South Muskham & Little Carlton Parish Council
- Southwell Town Council
- Styrrup with Oldcotes Parish Council
- Upton Parish Council

Parish councillors

- Councillor Barson, Brinsley Parish Council
- Councillor Wakeling, Brinsley Parish Council
-

Residents

- 18 residents

Local groups

- Save Brinsley's Heritage & Environment

Appendix C

Glossary and abbreviations

Council size	The number of councillors elected to serve on a council
Electoral Change Order (or Order)	A legal document which implements changes to the electoral arrangements of a local authority
Division	A specific area of a county, defined for electoral, administrative and representational purposes. Eligible electors can vote in whichever division they are registered for the candidate or candidates they wish to represent them on the county council
Electoral fairness	When one elector's vote is worth the same as another's
Electoral inequality	Where there is a difference between the number of electors represented by a councillor and the average for the local authority
Electorate	People in the authority who are registered to vote in elections. For the purposes of this report, we refer specifically to the electorate for local government elections
Number of electors per councillor	The total number of electors in a local authority divided by the number of councillors
Over-represented	Where there are fewer electors per councillor in a ward or division than the average

Parish	A specific and defined area of land within a single local authority enclosed within a parish boundary. There are over 10,000 parishes in England, which provide the first tier of representation to their local residents
Parish council	A body elected by electors in the parish which serves and represents the area defined by the parish boundaries. See also 'Town council'
Parish (or Town) council electoral arrangements	The total number of councillors on any one parish or town council; the number, names and boundaries of parish wards; and the number of councillors for each ward
Parish ward	A particular area of a parish, defined for electoral, administrative and representational purposes. Eligible electors vote in whichever parish ward they live for candidate or candidates they wish to represent them on the parish council
Town council	A parish council which has been given ceremonial 'town' status. More information on achieving such status can be found at www.nalc.gov.uk
Under-represented	Where there are more electors per councillor in a ward or division than the average
Variance (or electoral variance)	How far the number of electors per councillor in a ward or division varies in percentage terms from the average
Ward	A specific area of a district or borough, defined for electoral, administrative and representational purposes. Eligible electors can vote in whichever ward they are registered for the candidate or candidates they wish to represent them on the district or borough council



Report to Council

Subject: Waiver of Contract Standing Orders

Date: 15th July 2015

Author: Steve Wiseman, Facilities Manager

1. Purpose of the Report

To request a waiver of Contract Standing Orders to enable the use of a Framework Agreement to procure construction services for a new building in Jubilee Depot to accommodate office and welfare facilities for the Waste Services Teams.

2. Background

The existing canteen, changing room and small drying room facility is housed within a single storey pre-fabricated building which is believed to be at least 35 years old and was relocated to the jubilee depot in the 1990's after previously being used as a sports pavilion at Lambley Lane sports fields. Toilet and shower facilities are in a separate jackleg cabin adjacent to the canteen building. The canteen building has reached the end of its economic life and the current facilities and arrangements do not meet operational needs for Waste Services Teams. The intention is to demolish the existing canteen and toilet blocks and construct a new purpose built two storey building to accommodate welfare facilities and office space.

A practical and cost effective solution is for the new building to be constructed as a modular building. Individual modules are factory fabricated and then interlinked and finished on site to meet the design specification. Modular buildings are constructed to meet building regulations requirements and new steel framed units have a minimum design life of sixty years. This type of construction is specialist with a limited number of national companies fabricating steel framed modular units for use in this way.

A Framework Agreement (Ref: RM875) is held by the Crown Commercial Service (CCS) for use by all UK public sector bodies, including local authorities, for the hire or purchase of modular buildings via various Lots. One of these Lots is for the purchase of generic steel framed buildings. There are eight suppliers appointed under this particular Lot.

3. Contract Standing Orders

The purpose of the Council's Contract Standing Orders are to:

- achieve value for money
- be consistent with the highest standards of integrity
- ensure fairness in the allocation of contracts
- ensure compliance with legal requirements
- prevent fraud and corruption, and
- protect the interests of the Council and its employees.

The Council's Contract Standing Orders require tenders to be invited where the estimated value or amount of a proposed contract exceeds £50,000. Exemption from this provision may be made by direction of the Council where they are satisfied that the exemption is justified in special circumstances. Such a waiver cannot be given where the contract value exceeds the E.U. threshold unless an exemption is available under the E.U. procurement regulations.

The value of the contract in this case exceeds £50,000, but falls under the E.U. threshold (currently in excess of £4million), therefore tenders should be invited in accordance with Contract Standing Orders 4, 5, 6, 7, 8 or 9.

Contract Standing Order 8.1 enables the Council to take advantage of a Framework Agreement, but only where it is intended to purchase goods or services. This is a works contract and therefore the Council is unable to procure the contract under a Framework Agreement without a waiver of Standing Orders.

4. Proposal

Council is asked to waiver Contract Standing Orders in this case to allow the use of the CCS framework to identify a suitable company to undertake this proposed modular building project as described.

5. Financial Implications

An agreed budget for this work programme has been established and approved by Council and accounted for within the Councils current capital programme.

The CCS Framework Agreement has been subject to a rigorous EU compliant tendering exercise and therefore meets the above criteria. The eight suppliers appointed on to the relevant Lot will nevertheless also be invited to enter into further competition for the fabrication and installation of a modular building to meet the Council's specific design requirements, for which plan drawings and a specification document will be prepared.

6. Recommendation

Council is asked to waiver Contract Standing Orders to enable the use of the CCS framework for this particular works project.

7. Appendices

None.

8. Background Papers

None identified.

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Report to Council

Subject: Proposed amendment to the Constitution: Standing Orders relating to Staff

Date: 15 July 2015

Author: Council Solicitor and Monitoring Officer

1. Purpose of the Report

To approve changes required to the Standing Orders Relating to Staff following the introduction of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015.

2. Background

2.1 The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 ("the 2015 Regulations") came into force on 11 May 2015. These Regulations amend the Local Authorities (Standing Orders) (England) Regulations 2001, which specify those provisions to be incorporated into the Council's Standing Orders Relating to Staff. The Council is required to modify its standing orders to comply with the 2015 Regulations at the first ordinary meeting of Council falling after 11 May 2015.

2.2 The Council's current Standing Orders Relating to Staff are as set out on pages 189 - 193 of the Council's Constitution. These Standing Orders set out rules relating to the recruitment and dismissal of various Chief Officers, including the 3 statutory officers of Head of Paid Service, Monitoring Officer and Chief Finance Officer. The current Standing Orders provide that before one of the statutory officers can be dismissed the Council has to appoint a designated independent person (DIP) to carry out an investigation into the circumstances. The Council can then only take disciplinary action in accordance with the DIP report and recommendation. The 2015 Regulations introduce new arrangements for dealing with disciplinary cases involving a Council's 3 statutory officers and require councils to amend their Standing Orders to incorporate these new arrangements.

2.3 Under the 2015 Regulations, only Full Council can dismiss one of the statutory officers. Previously (with the exception of the Head of Paid Service) the decision could have been delegated to a committee. Before taking a vote on whether to approve such a dismissal, Council must consider:

- any recommendations from the Panel set up to advise the Council on matters relating to the dismissal of the statutory officers;
- the conclusions of any investigation into the proposed dismissal; and
- any representations from the officer concerned.

2.4 The Regulations expressly provide that the Panel constitutes an advisory committee under section 102 of the Local Government Act 1972. This means that the Panel may include persons who are not elected members, but who have voting rights.

2.5 The Regulations require the Council to invite Independent Persons (IPs) with a view to appointing at least 2 onto the Panel. These are IPs who are appointed under the Localism Act 2011 to deal with standards complaints. As members of Council will recall, we currently have 1 IP under the standards framework – Mr John Baggaley. IPs are to be invited in a particular order. First priority is to be given to an IP appointed by the Council who is also an elector in that Council's area. The Council should then invite any other IP it has appointed, and finally it can then approach IPs from other authorities.

2.6 The 2015 Regulations allow for an allowance to be paid to any IPs appointed, but that allowance must not exceed any allowance paid to the IP to perform their role as IP under the Localism Act 2011. Under the standards framework, a basic allowance of £509.92 per annum is paid to the IP.

2.7 There is no requirement for the Panel to be a standing committee of the Council and it is not therefore necessary for the Council to appoint a Panel at this time. The composition of the Panel would need to be carefully considered to ensure fairness to both parties.

3. Proposal

3.1 It is proposed that the Standing Orders Relating to Staff be amended in order to comply with the requirements of the 2015 Regulations. A revised set of standing orders which incorporate the necessary provisions appear at Appendix 1 to this report.

3.2 The proposed change falls within Standing Order 29 which states:

"29. Variation and Revocation of the Constitution

Any motion to add to, vary or revoke the Articles of the Constitution, Procedural Standing Orders, Standing Orders relating to Contracts, Standing Orders for Dealings with Land and Standing Orders relating to staff except for the amendment of financial limits and other amendments appropriate to give effect to changes in officers' duties, responsibilities and titles, shall, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council."

However, the Regulations state:

"6. Standing orders in respect of disciplinary action

No later than the first ordinary meeting of the authority falling after 11th May 2015 a local authority must, in respect of disciplinary action against the head of the authority's paid service, its monitoring officer or its chief finance officer—

(a) incorporate in standing orders the provisions set out in Schedule 3 or provisions to the like effect; and

(b) modify any of its existing standing orders in so far as is necessary to conform with those provisions, in particular by removing from its existing standing orders the provisions which were set out in Schedule 3 as it was immediately before the date that the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 came into force, or provisions to the like effect."

The legislative requirement would therefore override the operation of Standing Order 29 and it is proposed that the amendments should be approved by Council to take immediate effect.

4. Financial Implications

None arising from this report.

5. Appendices

Appendix 1 – Amended Standing Orders Relating to Staff.

6. Background Papers

None identified.

7. Recommendation

It is recommended that:

- 7.1 the Standing Orders Relating to Staff at Appendix 1 be approved;
and
- 7.2 the Council Solicitor and Monitoring Officer be authorised to make the appropriate amendments to the Constitution to incorporate the Standing Orders.

4. **Standing Orders Relating to Staff**

1. **Definitions**

In this Part:

“the 1989 Act” means the Local Government and Housing Act 1989;

“the 2000 Act” means the Local Government Act 2000;

“disciplinary action” has the same meaning as in the Local Authorities (Standing Orders) (England) Regulations 2001;

“executive” and “Leader” have the same meaning as the Articles of the Constitution;

“member of staff” means a person appointed to or holding a paid office or employment under the council; and

“proper officer” means an officer appointed by the council for the purposes of the provisions in this Part.

2. Subject to paragraphs 3 and 10, the function of appointment and dismissal of, and taking disciplinary action against, a member of staff of the council must be discharged, on behalf of the council, by the Chief Executive or by an officer nominated by him.
3. Paragraph 2 shall not apply to the appointment or dismissal of, or disciplinary action against the Chief Executive or Corporate Director.

4. **Recruitment and appointment**

(a) Declarations

- (i) The Council will draw up a statement requiring any candidate for appointment as an officer to state in writing whether they are the parent, grandparent, partner, child, stepchild, adopted child, grandchild, brother, sister, uncle, aunt, nephew or niece of an existing councillor or senior officer of the Council, or of the partner of such persons.
- (ii) No candidate so related to a councillor or senior officer will be appointed without the authority of the Chief Executive or an officer nominated by him/her.

(b) Seeking support for appointment

- (i) Subject to paragraph (iii) any applicant who directly or indirectly seeks the support of any councillor for any appointment with the Council shall be disqualified. The content of this paragraph will be included in any recruitment information.
- (ii) Subject to paragraph (iii), no councillor will seek support for any person for any appointment with the Council.
- (iii) Nothing in paragraphs (4)(b)(i) and (ii) will prevent a councillor from giving a written reference for a candidate for submission with an application for appointment.

5. **Recruitment of Chief Officer**

When the Council proposes to appoint a Chief Executive or Corporate Director and it is not proposed that the appointment be made exclusively from among their existing officers, the Council will:

- (a) draw up a statement specifying:
 - (i) the duties of the officer concerned; and
 - (ii) any qualifications or qualities to be sought in the person to be appointed;
 - (b) make arrangements for the post to be advertised in such a way as is likely to bring it to the attention of persons who are qualified to apply for it; and
 - (c) make arrangements for a copy of the statement mentioned in paragraph 4 to be sent to any person on request.
6. Before an offer of employment in respect of a Chief Executive or Corporate Director is made the council will appoint an Appointments and Conditions of Service Committee established for the purpose. That committee must include a member of the executive and shall be the “appointor” for the purpose of paragraph 8 below
7. (1) Where a committee, sub-committee or officer is discharging, on behalf of the council, the function of the appointment or dismissal of an officer designated as the head of the council’s paid service, the council must approve that appointment before an offer of appointment is made to him or, as the case may be, must approve that dismissal before notice of dismissal is given to him.
- (2) Where a committee or a sub-committee of the council is discharging, on behalf of the council, the function of the appointment or dismissal of any officer referred to paragraph 3, at least one member of the executive must be a member of that committee or sub-committee.
8. (1) In this paragraph, “appointor” means, in relation to the appointment of a person as an officer of the council, the council or, where a committee is discharging the function of appointment on behalf of the council, that committee.
- (2) An offer of an appointment as an officer referred to in sub-paragraph (a) or (b) of paragraph 3 must not be made by the appointor until –
- (a) the appointor has notified the Monitoring Officer of the name of the person to whom the appointor wishes to make the offer and any other particulars which the appointor considers are relevant to the appointment;
 - (b) the Monitoring Officer has notified every member of the executive of the council of-
 - (i) the name of the person to whom the appointor wishes to make the offer;
 - (ii) any other particulars relevant to the appointment which the appointor has notified to the Monitoring Officer; and
 - (iii) the period within which any objection to the making of

the offer is to be made by the Leader to the Monitoring Officer; and

- (c) either –
 - (i) the Leader has, within the period specified in the notice under sub-paragraph (b)(iii), notified the appointor that neither he nor any other member of the executive has any objection to the making of the offer;
 - (ii) the Monitoring Officer has notified the appointor that no objection was received by him within that period from the Leader; or
 - (iii) the appointor is satisfied that any objection received from the Leader within that period is not material or is not well-founded.
9. (1) In this paragraph, “dismissor” means, in relation to the dismissal of an officer of the council, the council or, where a committee, sub-committee or another officer is discharging the function of dismissal on behalf of the council, that committee, sub-committee or other officer, as the case may be.
- (2) Notice of the dismissal of an officer referred to in sub-paragraph (a) or (b) of paragraph 3 must not be given by the dismissor until: –
- (a) the dismissor has notified the Monitoring Officer of the name of the person whom the dismissor wishes to dismiss and any other particulars which the dismissor considers are relevant to the dismissal;
 - (b) the Monitoring Officer has notified every member of the executive of the council of-
 - (i) the name of the person whom the dismissor wishes to dismiss;
 - (ii) any other particulars relevant to the dismissal which the dismissor has notified to the Monitoring Officer; and
 - (iii) the period within which any objection to the dismissal is made by the Leader to the Monitoring Officer; and
 - (c) either –
 - (i) the Leader has, within the period specified in the notice under sub-paragraph (b)(iii), notified the dismissor that neither he nor any other member of the executive has any objection to the dismissal;
 - (ii) the Monitoring Officer has notified the dismissor that no objection was received by him within that period from the Leader; or
 - (iii) the dismissor is satisfied that any objection received from the Leader within that period is not material or is not well-founded.

10. Nothing in paragraph 2 shall prevent a person from serving as a member of any committee or sub-committee established by the council to consider an appeal by –
 - (a) another person against any decision relating to the appointment of that other person as a member of staff of the council; or
 - (b) a member of staff of the council against any decision relating to the dismissal of, or taking disciplinary action against, that member of staff.

Disciplinary action against the Head of Paid Service, Monitoring Officer or Chief Financial Officer

11. In the following paragraphs—
 - (a) “the 2011 Act” means the Localism Act 2011;
 - (b) “chief finance officer”, “disciplinary action”, “head of the authority's paid service” and “monitoring officer” have the same meaning as in regulation 2 of the Local Authorities (Standing Orders) (England) Regulations 2001;
 - (c) “independent person” means a person appointed under section 28(7) of the 2011 Act;
 - (d) “local government elector” means a person registered as a local government elector in the register of electors in the Council's area in accordance with the Representation of the People Acts;
 - (e) “the Panel” means a committee appointed by the Council under section 102(4) of the Local Government Act 1972 for the purposes of advising the Council on matters relating to the dismissal of relevant officers of the Council;
 - (f) “relevant meeting” means a meeting of the Council to consider whether or not to approve a proposal to dismiss a relevant officer; and
 - (g) “relevant officer” means the chief finance officer, head of paid service or monitoring officer, as the case may be.
12. A relevant officer may not be dismissed by the Council unless the procedure set out in the following paragraphs is complied with.
13. The Council must invite relevant independent persons to be considered for appointment to the Panel, with a view to appointing at least two such persons to the Panel.
14. In paragraph 13 “relevant independent person” means any independent person who has been appointed by the Council or, where there are fewer than two such persons, such independent persons as have been appointed by another Council or authorities as the Council considers appropriate.
15. Subject to paragraph 16, the Council must appoint to the Panel such relevant independent persons who have accepted an invitation issued in accordance with paragraph 13 in accordance with the following priority order—
 - (a) a relevant independent person who has been appointed by the Council and who is a local government elector;
 - (b) any other relevant independent person who has been appointed by

the Council;

(c) a relevant independent person who has been appointed by another Council or authorities.

16. The Council is not required to appoint more than two relevant independent persons in accordance with paragraph 15 but may do so.
17. The Council must appoint any Panel at least 20 working days before the relevant meeting.
18. Before the taking of a vote at the relevant meeting on whether or not to approve such a dismissal, the Council must take into account, in particular—
 - (a) any advice, views or recommendations of the Panel;
 - (b) the conclusions of any investigation into the proposed dismissal;
and
 - (c) any representations from the relevant officer.
19. Any remuneration, allowances or fees paid by the Council to an independent person appointed to the Panel must not exceed the level of remuneration, allowances or fees payable to that independent person in respect of that person's role as independent person under the 2011 Act.

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MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE

Wednesday 25 March 2015

Councillor Michael Payne (Chair)

Councillor Chris Barnfather
Councillor Bob Collis
Councillor Marje Paling

Councillor Colin Powell
Councillor Muriel Weisz

Apologies for absence: Councillor John Clarke

Officers in Attendance: J Robinson, D Archer, H Barrington and A Dubberley

32 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor John Clarke.

33 DECLARATION OF INTERESTS.

None.

34 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 16 JANUARY 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

35 LOCAL PENSION DISCRETIONS

The Service Manager Organisational Development presented a report, which had been previously circulated, making recommendations in relation to local discretions for the Local Government Pension Scheme.

RESOLVED to:

- 1) Support the policy statements proposed in respect to local pension discretions and authorise formal adoption as policy; and
- 2) Support the revised Injury Allowance Policy as proposed and authorise formal adoption as policy

36 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

37 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

38 PERFORMANCE PAY- CORPORATE DIRECTORS

The Chief Executive reported on the process that he had undertaken to assess the performance of Corporate Directors and sought the views of the Committee in relation to his proposals as to performance related pay.

RESOLVED to:

Support the Chief Executive's proposals in relation to performance related pay for Corporate Directors in 2014/15

The meeting finished at 4.45 pm

Signed by Chair:
Date:

MINUTES AUDIT COMMITTEE

Wednesday 25 March 2015

Councillor Paul Feeney (Chair)

Councillor Sandra Barnes	Councillor Tony Gillam
Councillor Chris Barnfather	Councillor Richard Nicholson
Councillor Bob Collis	

Absent: Councillor Nick Quilty

Officers in Attendance: L Parnell, V Rimmington and L Sugden

66 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None received.

67 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 16 DECEMBER 2014.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record, subject to the following amendment:

1. That Item 63 be amended to read:

“Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated prior to the meeting, providing Members with the opportunity to influence the audit risk assessment for the annual audit plan 2015-16 and to confirm whether any additional areas of audit work need to be considered.

Councillor Barnfather requested that Contract Management, **in relation to the Arnold Leisure Centre** and Bonington Theatre contract, be included in the 2015-16 audit plan.”

68 DECLARATION OF INTERESTS.

None.

69 2014-15 AUDIT PLAN KPMG REPORT

Tom Tandy, of KPMG, presented the report, which had been circulated prior to the meeting, and provided headline information to Members,

along with an outline of the transfer of functions of the Audit Commission following its cessation.

RESOLVED:

To note the report.

70 CORPORATE RISK SCORECARD

The Service Manager, Audit and Asset Management, presented the report, which had been circulated prior to the meeting, updating members of the Audit Committee on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the report.

71 FOLLOW-UP OF PREVIOUS AUDIT RECOMMENDATIONS

The Service Manager, Audit and Asset Management, presented the report, which had been circulated prior to the meeting, informing Members of departmental progress in the implementation of Internal Audit recommendations and identifying to Members where additional action needs to be considered in relation to any outstanding recommendations.

RESOLVED:

To note the report.

72 SUMMARY OF AUDIT ACTIVITY

The Service Manager, Audit and Asset Management, presented the report, which had been circulated prior to the meeting, summarising the outcome of Internal Audit activity for the period January to March 2015.

RESOLVED:

To note the report.

73 ANNUAL INTERNAL AUDIT PLAN 2015/16

The Service Manager, Audit and Asset Management, presented the report, which had been circulated prior to the meeting, informing Members of planned audit activity for 2015-16.

RESOLVED:

To note the report.

74 PAYMENTS OF COMPENSATION

The Service Manager, Audit and Asset Management, presented the report, which had been circulated prior to the meeting, notifying the Committee of two offers of payments of compensation to complainants as part of a settlement to their complaints.

RESOLVED:

To note the report.

75 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.05 pm

Signed by Chair:
Date:

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MINUTES CABINET

Wednesday 25 March 2015

Councillor John Clarke (Chair)

Councillor Michael Payne
Councillor Peter Barnes
Councillor Kathryn Fox

Councillor Darrell Pulk
Councillor Henry Wheeler

Absent: Councillor Chris Barnfather and Councillor Paul Hughes

Officers in Attendance: J Robinson, H Barrington, S Bray, A Dubberley, M Kimberley and D Wakelin

212 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Barnfather and Hughes (observers).

213 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 12 AND 19 FEBRUARY 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

214 DECLARATION OF INTERESTS.

None.

215 DECISION OF THE LOCAL GOVERNMENT OMBUDSMAN

The Council Solicitor and Monitoring Officer introduced a report, which had been previously circulated, informing Cabinet of a decision of the Local Government Ombudsman.

RESOLVED to

- 1) Note the Local Government Ombudsman's findings and endorses the steps already taken by Officers by way of offering a remedy;
- 2) Agree that no further action needs to be taken in relation to the matter set out in this report; and

- 3) Note that a copy of this Cabinet report has been circulated to all members of the Council.

216 PROPOSED DECLARATION OF THE 'HOBBUCKS OPEN SPACE' AS A LOCAL NATURE RESERVE (LNR)

Dave Wakelin, Corporate Director, presented a report seeking approval to grant Local Nature Reserve status for The Hobbucks and to endorse an action plan for the site.

RESOLVED to

- 1) Designate the Hobbucks open space, which is in in the Council's ownership, as a Local Nature Reserve.
- 2) Authorise the Corporate Director and the Council's Solicitor and Monitoring Officer, in conjunction with the Service Manager, Parks and Street Care to proceed with the declaration; and
- 3) Adopt the 5 year site Management Plan of produced by Nottinghamshire Wildlife Trust.

217 THE ADOPTION OF AN ANIMAL WELFARE CHARTER FOR GEDLING

Dave Wakelin, Corporate Director, introduced a report, which had been previously circulated, seeking authority to adopt an animal welfare charter.

RESOLVED to:

- 1) Adopt the animal welfare charter as attached at appendix one of the report; and
- 2) Request a further report to a future meeting on how the strategy is being implemented across the work of the Council.

218 PROGRESS REPORTS FROM PORTFOLIO HOLDERS.

Councillor Peter Barnes (Environment)

- A very well attended press event for Gedling Country park was held and all staff involved were thanked.

Councillor Henry Wheeler (Health and Housing)

- A launch event for the designation of Gelding play areas as smoke free was recently held

- The long awaited Men in Sheds facility was launched recently and was well received.
- A breast feeding friendly launch event was held and was well supported.
- The Robert Mellors School was soon to become dementia friendly – the first school in the area.
- Gedling Youth Council would be submitting a question on bullying to the next meeting of Council.
- There would be a press event to promote the redevelopment of the Grove pub site.

Councillor Darrell Pulk (Leisure and Development)

- An external review of the planning department would be undertaken shortly.
- A well-attended meeting on planning issues was recently held in Woodborough.

Councillor Michael Payne (Public Protection and Communications)

- The press preview event at Gedling Country Park was very well attended thanks to the excellent work of the communications team.
- Further funding towards help with tackling domestic violence had been announced.

Councillor John Clarke (Finance, Performance and Economic Development)

- It was hoped that the new refreshments kiosk in Arnot Hill Park would open in July and a new pump had been installed in the lake.
- New screens and equipment should be in place at Bonington Theatre very soon.
- A challenge to the Aligned Core Strategy had been recently heard in court and a judgement is to be delivered in in due course.
- A well-attended women's day event was held recently at the Civic Centre.

None.

220

ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 12.20 pm

Signed by Chair:
Date:

MINUTES PLANNING COMMITTEE

Wednesday 1 April 2015

Councillor John Truscott (Chair)

In Attendance: Councillor Barbara Miller Councillor Jenny Hollingsworth
Councillor Pauline Allan Councillor Mike Hope
Councillor Roy Allan Councillor Meredith Lawrence
Councillor Peter Barnes Councillor Marje Paling
Councillor Alan Bexon Councillor Lynda Pearson
Councillor John Boot Councillor Colin Powell
Councillor Bob Collis Councillor Suzanne Prew-Smith
Councillor Cheryl Hewlett

Absent: Councillor Chris Barnfather, Councillor Denis Beeston
MBE, Councillor Ged Clarke and Councillor Andrew
Ellwood

Officers in Attendance: P Baguley, J Cole, L Parnell and F Whyley

302 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Beeston MBE, Clarke and Ellwood.

Councillor Hewson attended as substitute for Councillor Barnfather, who gave his apologies.

303 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 4 MARCH AND 11 MARCH 2015 .

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

304 DECLARATION OF INTERESTS

The Chair declared a non-pecuniary interest in application no. 2015/0051 on behalf of all members of the Committee as the application relates to a building owned by Gedling Borough Council.

305 APPLICATION NO. 2014/1159- 94 SHEEPWALK LANE, RAVENSHEAD

Proposed demolition of existing dwelling and erection of 4 no. detached dwellings with garages and private drive access.

Mr Wegner, a local resident, spoke against the application.

RESOLVED to GRANT PLANNING PERMISSION, subject to the following conditions:

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. The development hereby approved shall be built in accordance with the approved plans and application forms received on the 13th October 2014, drawing no: Existing Site Plan (VED394 01), Site Location Plan (VED394 02) and The Impact Assessment Trees, the revised plans received on 7th February 2015 drawing no: Plots 3 and 4 Elevations (VED394 31 D), and the revised plans received on 5th March 2015: drawing no's: Plots 1 and 2 Layout & Elevation (VED394 30 E), Fire Appliance Vehicle Tracking (VED394 26), Proposed Site Sections (VED394 23D), and Proposed Site Plan (VED394 22 G).
3. No part of the development hereby permitted shall be brought into use until the access has been widened to 5.25m in width and is available for use and constructed in accordance with the Highway Authority specification to the satisfaction of the Local Planning Authority.
4. No part of the development hereby permitted shall be brought into use until all drives and any parking or turning areas are surfaced in a hard bound material (not loose gravel) for a minimum of 5.5 metres behind the Highway boundary. The surfaced drives and any parking or turning areas shall then be maintained in such hard bound material for the life of the development.
5. Before development is commenced there shall be submitted to and approved by the Borough Council a landscape plan of the site showing the position, type and planting size of all trees and shrubs proposed to be planted and including where appropriate details of existing trees to be felled and retained.
6. The approved landscape scheme, approved under condition 5, shall be carried out in the first planting season following the substantial completion of the development and any planting material which becomes diseased or dies within five years of the completion of the development shall be replaced in the next planting season by the applicants or their successors in title.

7. Before development is commenced there shall be submitted to and approved by the Borough Council precise details of the materials to be used in the external elevations of the proposed development. Once approved the development shall be completed out in accordance with these details.
8. Before development is commenced there shall be submitted to and approved by the Borough Council details of the means of surfacing of the unbuilt on portions of the site. Once approved the development shall be carried out in accordance with the approved details.
9. Before development is commenced there shall be submitted to and approved by the Borough Council details of the means of enclosure of the site and for each of the individual plot boundaries. The approved means of enclosure shall be erected before the dwellings they serve are first occupied, and shall be retained thereafter unless alternative means of enclosure are agreed in writing by the Borough Council.
10. No additional windows or openings to those shown on the approved plans shall be inserted in the external elevations of the proposed dwellings at any time, unless express consent has been given by the Borough Council.
11. The proposed 1.8 metre high timber screens to the first floor balconies, shown on the plan received on 5th March 2015 drawing no: Plot 1 & 2 Layout and Elevations (VED394 30 E) shall be provided before the balconies are first brought into use and shall thereafter be retained at all times for the life of the development.
12. No works permitted under Class A, B, C and E of Part 1 Schedule 2 of the Town & Country Planning (General Permitted Development) (Amendment) (No.2) (England) Order 2008 (or in any provision equivalent to that Class in any Statutory Instrument revoking and re-enacting that Order) shall be undertaken without the express consent of the Borough Council.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt.
3. In the interests of Highway safety.
4. In the interest of Highway Safety.

5. To ensure the details of the development are satisfactory, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (2005).
6. To ensure satisfactory development, in accordance with the aims of policy ENV1 of the Gedling Borough Council Replacement Local Plan (Certain Policies Saved 2014).
7. To ensure a satisfactory development, in accordance with the aims of policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
8. To ensure a satisfactory development, in accordance with the aims of policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
9. To ensure a satisfactory development, in accordance with the aims of policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
10. To prevent the overlooking of the adjoining property, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (2014).
11. To prevent the overlooking of the adjoining property, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (2014).
12. To ensure a satisfactory development, in accordance with the aims of policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved) 2014.

Reasons for Decision

In the opinion of the Borough Council the proposed development is visually acceptable, results in no significant impact on neighbouring properties, the area in general and is acceptable from a highway safety viewpoint. The proposal therefore accords with Policy 10 of the Aligned Core Strategy (2014) and H7, H16 and ENV1 of the Gedling Borough Council Replacement Local Plan (Certain Policies Saved 2014)

Notes to Applicant

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal

Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

Your attention is brought to the fact there is a public sewer that runs through the site. The advice of Severn Trent water should be sought before development commences. You may wish to apply to Severn Trent Water to divert the sewer in accordance with Section 185 of the Water Industry Act 1991.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

Should any bat/s be found during demolition, work must stop immediately. If the bat/s does not voluntarily fly out, the aperture is to be carefully covered over to provide protection from the elements whilst leaving a small gap for the bat to escape should it so desire. The Bat Conservation Trust should be contacted immediately on (0845) 1300228 for further advice and they will provide a licensed bat worker to evaluate the situation and give advice. Failure to comply is an offence under the Wildlife and Countryside Act 1981 and the Conservation of Habitats and Species Regulations 2010 which makes it an offence to kill, injure or disturb a bat or to destroy any place used for rest or shelter by a bat (even if bats are not in residence at the time). The Countryside and Rights of Way Act 2000 strengthens the protection afforded to bats covering 'reckless' damage or disturbance to a bat roost.

Planning Statement - The Borough Council has undertaken negotiations during the consideration of the application and during Pre Application discussions to address adverse impacts identified by officers to address concerns in connection with the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and favourable recommendation. The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework (March 2012).

The proposal makes it necessary to widen the access and vehicular crossing over a footway of the public highway. These works shall be constructed to the satisfaction of the Highway Authority. You are, therefore, required to contact the County Council's Customer Services to arrange for these works on telephone 0300 500 80 80 to arrange for these works to be carried out.

306

APPLICATION NO. 2015-0051- KIOSK, ARNOT HILL PARK, ARNOLD.

Minor alterations to existing cafe building.

RESOLVED to GRANT PLANNING PERMISSION subject to the following conditions:

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. The new opening to the west shall have a profile, a reveal, a surround and shutters that shall match those within the existing openings.
3. This permission relates to the planning application, location plan (Rev 0) and existing elevations and layout plan (Rev 0) received on 20th January 2015 and the revised proposed elevations and layout plan received by email together with the additional information contained in the email both of which was received on 13th March 2015.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. To ensure a satisfactory development in accordance with the aims of Policies 10, 11 and 13 of the Aligned Core Strategy for Gedling Borough and Policies ENV 1 and R1 of the Gedling Borough Replacement Local Plan (certain policies saved) 2014
3. For the avoidance of doubt as to what is permitted

Reasons for Decision

In the opinion of the Borough Council the proposed development would not have an undue impact on the locality or a listed building and both protect a tourist facility and support its development. It would also help to protect this open space. The proposal therefore complies with ENV1 and R1 of the Gedling Borough Replacement Plan (certain policies saved) 2014 and Policies 10,11 and 13 of the Aligned Core Strategy for Gedling Borough (September 2014)

Notes to Applicant

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 and 187 of the National Planning Policy Framework

Single storey rear extension, and creation of additional first floor bedroom on top of existing ground floor footprint.

RESOLVED to GRANT PLANNING PERMISSION, subject to the following conditions:

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. The development shall be built in accordance with the details as set out within the application forms received on the 1st February 2015 and the plans received on the 1st February 2015, drawing numbers JH01, JH02, JH03, JH04 and JH05.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt.

Reasons for Decision

In the opinion of the Borough Council the proposed development is visually acceptable and results in no significant impact on neighbouring residential properties. The proposal therefore accords with policies H10 (Residential Extensions) and ENV1 (Development Criteria) of the Gedling Borough Replacement Local Plan (Certain Saved Policies 2014), the National Planning Policy Framework 2012 and Policy 10 of the Aligned Core Strategy (2014).

Notes to Applicant

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further

information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

308 PLANNING ENFORCEMENT REF. 0151/2013- UNIT 3 ALEXANDER COURT, NEWSTEAD

Unauthorised change of use from B1/B8 to car sales (sui generis).

RESOLVED:

To authorise the Corporate Director, in consultation with the Council Solicitor and Monitoring Officer, to take any necessary enforcement action including service of notices and issuing/defending legal proceedings, if required.

309 PLANNING DELEGATION PANEL ACTION SHEETS

RESOLVED:

That the information be noted.

310 FUTURE PLANNING APPLICATIONS

RESOLVED:

That the information be noted.

311 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.35 pm

Signed by Chair:
Date:

MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 7 April 2015

Councillor Marje Paling (Chair)

Present: Councillor Meredith Lawrence Councillor Cheryl Hewlett
Councillor Bruce Andrews Councillor Mike Hope
Councillor Sandra Barnes Councillor Barbara Miller
Councillor Nicki Brooks Councillor John Parr
Councillor Roxanne Ellis Councillor Carol Pepper
Councillor Tony Gillam Councillor Stephen Poole
Councillor Gary Gregory

Officers in Attendance: P Gibbs, K Nealon, S Steventon and F Whyley

201 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

No apologies for absence were received.

202 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 10 MARCH 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

203 DECLARATION OF INTERESTS.

None.

204 NOTICES SERVED

RESOLVED:

To note the report.

205 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

206 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

207 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - AN

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from AN.

AN attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To refuse AN's application for a Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not a fit and proper person.

AN was advised of his right to appeal against the decision of the Committee.

Councillor Andrews left the meeting.

208 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - TI

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from TI.

TI attended the meeting, with a friend who addressed the Committee on his behalf.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

Councillor Hewlett left the meeting during consideration of the item and abstained from the vote.

RESOLVED:

To refuse TI's application for a Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not a fit and proper person.

TI was advised of his right to appeal against the decision of the Committee.

Councillors Ellis, Parr, Pepper and Poole left the meeting.

209 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - FF

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from FF.

FF attended the meeting, with his solicitor who addressed the Committee on his behalf.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To approve FF's application for a Hackney Carriage/Private Hire Driver's Licence.

210 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - MHH

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from MHH.

MHH attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To approve MHH's application for a Hackney Carriage/Private Hire Driver's Licence.

Councillor Ellis entered the meeting.

211

**APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE
HIRE DRIVERS LICENCE - PK**

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from PK.

PK attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To approve PK's application for a Hackney Carriage/Private Hire Driver's Licence.

Signed by Chair:
Date:

MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 13 April 2015

Mike Hope (Chair)

Councillor Bruce Andrews	Councillor Lynda Pearson
Councillor Sandra Barnes	Councillor Stephen Poole
Councillor Paul Feeney	Suzanne Prew-Smith
Cheryl Hewlett	Councillor John Truscott
Paul Hughes	

Apologies for absence: Councillor Gary Gregory, Patricia Andrews, Councillor Colin Powell and Nick Quilty

Officers in Attendance: S Bray, H Lee, H Barrington and A Dubberley

Guests in Attendance Jenny Spencer (Nottinghamshire County Council)

73 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors P Andrews, G Gregory, N Quilty and C Powell.

74 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 FEBRUARY 2015

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

75 DECLARATION OF INTERESTS.

None.

76 SCRUTINY WORK PROGRAMME 2014/2015

Response to request for additional information

1) Members had requested additional information regarding:

1) Performance Indicator L1 313, the percentage of families engaged with the Supporting Families Programme who will not require further support.

The Chair welcomed Jenny Spencer, Operational Manager (Parenting and Troubled Families) Nottinghamshire County Council discussed the work of the Troubled Families Programme.

The Troubled Families Programme aims to:

- get children back into school
- reduce youth crime and anti-social behaviour
- put adults on a path back to work: and
- reduce the high cost these families place on the public sector each year

In April 2013 Nottinghamshire County Council began a proactive approach to identifying families with multiple and complex needs creating a 'Troubled Families List' which matches hitherto separate information about children and young people and their families.

For inclusion families need to meet at least 3 of the following criteria

- A child has been permanently excluded from school or had 3 or more fixed term exclusions in the last 3 terms or is not on a school roll or has 15% unauthorised absence across 3 terms
- 1 or more under 18 year old with a proven offence in the past 12 months or 1 or more household member has a ASB intervention in the last 12 months
- The family is known to social care or lives in an area of high deprivation.

The programme is funded by central government and has two elements

- An infrastructure grant – which pays for a coordination function to allow the relevant data and support to be provided to make the programme viable
- An attachment fee which is paid on a sliding scale with an element paid by results.

By February 2015 the County Council was able to claim for 116 families in Gedling and continued to work with a further 55 families, aiming for a positive outcome by May 2015. The number of families worked with in Gedling is not as high as initial deprivation figures indicate. This is affected by the profile of the Killisick estate, which highlights a high level of deprivation. Killisick has been the ward where the majority of families

identified live, and it has only been in the final year of the project that this has been reflected in identified families. Identified families are visited and invited to take part in the programme. Families who may benefit from the programme are identified from a number of sources including schools and the Department of Work and Pensions. The programme is available to households and families living in hostel accommodation are not able to be included in the programme because of difficulties in identifying their issues. In Gedling there are a high number of families who choose not to engage with the programme. Working with families in a particular way, appointing a key worker to support and concentrating services families around them can make a real difference. An enhanced programme is planned where there will be an even greater need for agencies to work together with additional criteria used to identify families. The new Family Service will be launched November 1st and will ensure that there are larger multi skilled teams providing a service to families.

- I. Performance Indicator L1314 The number of private sector households where Housing Act category 1 or 2 hazards have been remediated and data regarding the number of evictions due to enforcement to improve properties.**

- II. The feasibility of deducting Credit Union contributions from Gedling Borough employees' salaries.**

Written information was provided for these two issues.

2) Recording of Meetings

Helen Barrington, Council Solicitor and Monitoring Officer and Alec Dubberley, Service Manager Elections and Members Services attended the meeting to discuss concerns that Members had raised regarding the recording of meetings.

Members were informed that the regulations regarding the recording of meetings clarified existing arrangements and that recording can only be stopped in private meetings, those which excluded the press and public. The ethos of the regulations is to make meetings more transparent allowing people to record, video, and tweet from meetings. To date there had been no reported problems with people wanting to record meetings and there would be cost implications for the council if a system for audio, or video, recordings was implemented, currently there is no budget available for this.

Members felt that it was necessary to protect Members principally at full Council and the Planning Committee, and were concerned that snippets of meetings could be put on social media which would misinterpret what had actually been said.

It was explained that it would be difficult to stop this happening and the only way to prevent this would be to have a master tape of the whole meeting. The use of transcribers was discussed but Members concluded this would be very expensive.

It was suggested that one way to stop extracts from being uploaded on to social media anonymously would be for people wishing to make recordings registering prior to the meeting. Members were informed that because of the new regulations this would be problematic and also because of the use of mobile phones it would be very difficult to monitor.

The issue of storage and access to recordings was also discussed.

Members concluded that this was a serious issue that required more thought and considered there was a clear indication that some measures were required to protect Members from malicious/mischievous recordings being made.

3) Overview of Quarter 3 Performance

Stephen Bray, Corporate Director provided the following overview of Q3 2014/15 Performance which had been presented to Cabinet on 12th February:

- **59 out of 60 Actions are on target**
- **12 out of 27 indicators are red, this is to be expected as they were ambitious targets given the resources available**
- **recycling continues to be below target but is improving**
- **sickness absence is continuing to improve**
- **preventing homelessness is edging into the red due to the impact of budget reductions at the County Council which is reducing the number of avenues for support**
- **the number of affordable homes is below target but this will improve within this calendar year. Tenders are in place for the development of the Grove Hotel site and development of the Gedling Colliery site, Teal Close and Top Wighay will**

increase numbers and assist with meeting the target in future years.

4. In Depth Scrutiny

The response received in respect of the Homelessness and Hardship in the Borough Scrutiny Review was discussed. The responses received from the County Council were acknowledged and will be included in the 6 month update.

RESOLVED to:

- 1) Thank Jenny Spencer for attending the meeting and to note the report
- 2) Note the information relating to the additional information requested
- 3) Request further information relating to the recording of meeting, specifically:
 - a. any known cases of misuse of recorded information to ascertain if this is a widespread problem
 - b. the cost of installing a video/audio recording system
 - c. the process for storing and archiving tapes.
- 4) Note the Quarter 3 performance information
- 5) Note the responses to the Homelessness and Housing Scrutiny Review and a six month update on progress of the accepted recommendations was requested.

77 ITEMS REFERRED UNDER THE CONSTITUTION OR LAW

RESOLVED:

To note the report.

78 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.30 pm

Signed by Chair:
Date:

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. The existing detached outbuilding located to the North of the dwellinghouse, shall only be used for purposes ancillary to the main dwellinghouse.
3. The window fronting onto the public highway shall not open out over the adopted footway.
4. The development hereby permitted shall be carried out in accordance with the submitted plans, named 'Proposed plans and elevations', drawing no. 0002 deposited on the 20th January 2015.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt.
3. No opening windows/structures should open over the adopted highway/footway.
4. For the avoidance of doubt.

Reasons for Decision

In the opinion of the Borough Council the change of use to residential would not have a significant impact on community facilities in the area. The proposed renovations to the property, to maintain the fabric of the building in a prominent location within the Conservation Area would, on balance, outweigh the harm to the Community with the loss of a hairdressing salon. The proposal therefore accords with Policy ENV1, ENV15, ENV30, C4 and H11 (Development Criteria) of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2008).

Notes to Applicant

The Borough Council has worked positively and proactively with the applicant, in accordance with paragraphs 186 and 187 of the National Planning Policy Framework. Negotiations have taken place during the consideration of the application to address adverse impacts identified by officers and/or address concerns raised in letters of representation submitted in connection with the proposal. Amendments have been made to the proposal, addressing the identified adverse impacts,

thereby resulting in a more acceptable scheme and a favourable recommendation.

316 APPLICATION NO. 2015/0043- 214 OAKDALE ROAD, CARLTON

Loft conversion to form room in roofspace.

The Planning Service Manager informed the Committee that two further objections to the planning application had been received.

Mrs Iffat Iqbal, applicant, spoke in favour of the application.

RESOLVED to GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.

Conditions

1. The development hereby permitted shall be completed in accordance with the deposited details as amended by the revised plans received on the 11th March 2015 showing a reduction the size of the rear gable window, correcting an inaccuracy in the front elevation drawing and reducing the size of the side dormer by setting it further toward the rear of the roof slope.
2. The materials to be used in any exterior work shall be of a similar appearance to those used in the construction of the exterior of the existing dwelling.
3. The window on the dormer facing No. 212 Oakdale Road and within the gable end of the rear elevation shall be obscure glazed. Obscure glazed windows shall be installed within the dormer and gable end within 1 month from the date of this decision and shall be retained thereafter for the lifetime of the development. The window on the dormer shall have a single opening light only, as shown on the approved drawing received on the 11th March 2015, at all times.
4. No works permitted under Class A, B, C or E of Part 1 Schedule 2 of the Town & Country Planning (General Permitted Development) (Amendment) (No.2) (England) Order 2008 (or in any provision equivalent to that Class in any Statutory Instrument revoking and re-enacting that Order) shall be undertaken without the prior express consent of the Local Planning Authority.

Reasons

1. For the avoidance of doubt.

2. To ensure a satisfactory development, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
3. To prevent the overlooking of the adjoining properties, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
4. To protect the visual amenity of the area, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).

Reasons for Decision

In the opinion of the Borough Council the proposed development is visually acceptable, results in no significant impact on neighbouring residential properties or highway safety. The proposal therefore accords with Policy 10 (Design and Enhancing Local Identity) of the Aligned Core Strategy 2014 and saved Policies H10 (Extensions) and ENV1 (Development Criteria) of the Gedling Borough Replacement Local Plan.

Notes to Applicant

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. In particular the Council has sought revisions to try to improve the impact of the proposal on the street scene.

317

PLANNING DELEGATION PANEL SHEETS

RESOLVED:

That the information be noted.

318 FUTURE PLANNING APPLICATIONS

RESOLVED:

That the information be noted.

319 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

None.

The Chair thanked members of the committee for all that had been achieved over the past year. A special thank you was conveyed to officers from the Legal, Planning and Member Services Team.

The meeting finished at 6.30 pm

Signed by Chair:
Date:

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MINUTES CABINET

Thursday 23 April 2015

Councillor John Clarke (Chair)

Councillor Michael Payne
Councillor Peter Barnes
Councillor Kathryn Fox

Councillor Darrell Pulk
Councillor Henry Wheeler

Observers: Councillors Chris Barnfather and Paul Hughes

Officers in Attendance: J Robinson, H Barrington, S Bray, M Kimberley,
D Wakelin and L Mellors

221 APOLOGIES FOR ABSENCE.

None.

222 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 MARCH 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

223 DECLARATION OF INTERESTS.

None.

224 DOMESTIC ABUSE REFUGE PROVISION IN NOTTINGHAMSHIRE

The Chief Executive introduced a report to approve an addition to the budget and the establishment of agreements with local housing authorities in Nottinghamshire to distribute grants to strengthen domestic abuse refuge services across Nottinghamshire.

RESOLVED to:

- 1) Approve the addition to the budget as detailed.
- 2) Approve the establishment of agreements between Gedling Borough Council and Nottinghamshire local housing authorities covering both their authorisation to hold and distribute the funding and to enter into Service Level Agreements with the providers.

225

REFRESH ORGANISATIONAL DEVELOPMENT PROGRAMME

The Chief Executive presented a report giving details of the new Refresh Organisational Development Programme.

RESOLVED to:

- 1) Endorse the establishment of a new organisational development programme as outlined in the report;
- 2) Request that the Chief Executive establishes a cross party member reference group to oversee the progress and impact of the programme, the membership of which is to be determined following Annual Council.

226

PROGRESS REPORTS FROM PORTFOLIO HOLDERS.

Councillor Peter Barnes (Environment)

- A successful event marking the opening of Gedling Country Park was recently held. It was planned to add additional car parking and temporary toilet facilities.
- There had been a recent improvement in employee sickness levels.
- The Parks and Street Care Team had recently carried out planting work for a new supermarket opening in Arnold.

Councillor Darrell Pulk (Leisure and Development)

- The challenge to the Aligned Core Strategy had been heard in court. The judgment was in the Council's favour

Councillor Kathryn Fox (Community Development)

- A number of schools and Gedling Homes had been involved in the Aviary Arts Project which is due to be completed shortly.
- A feasibility study had been carried out on the former Mineral railway line and it was expected that a report would be available soon.
- Artwork from the Calverton and Gedling Art Societies was being displayed in the Reception Room and in reception areas.

Councillor Henry Wheeler (Health and Housing)

- Demolition and building work at the former Grove site is ongoing.

- The Health and Wellbeing Group are drawing up a post-election training delivery programme for new members.
- Florence Orchard has been appointed as the permanent Chair of the Youth Council until 2016.

Councillor Michael Payne (Public Protection and Communications)

- A meeting with Nottingham City Council to discuss taxi licensing administration was recently held.

227 MEMBER'S QUESTIONS TO PORTFOLIO HOLDERS.

None.

228 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 1.10 pm

Signed by Chair:
Date:

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MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 5 May 2015

Councillor Marje Paling (Chair)

Present: Councillor Meredith Lawrence Councillor Cheryl Hewlett
Councillor Bruce Andrews Councillor Mike Hope
Councillor Sandra Barnes Councillor Barbara Miller
Councillor Nicki Brooks Councillor Carol Pepper
Councillor Roxanne Ellis Councillor Stephen Poole
Councillor Tony Gillam

Absent: Councillor Gary Gregory and Councillor John Parr

Officers in Attendance: R Pentlow and D Blasdale

212 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Parr and Gregory.

213 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 07 APRIL 2015

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record, subject to the following amendments:

1. That Councillor Lawrence be marked as present.
2. That S. Steventon be recorded as an officer in attendance in place of R. Pentlow.

214 DECLARATION OF INTERESTS.

None.

215 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

216 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

217 APPLICATION FOR A HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- JDW

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from JDW.

JDW attended the meeting, accompanied by his partner who addressed Committee on his behalf.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To approve JDW's application for a Hackney Carriage/Private Hire Driver's Licence.

218 APPLICATION FOR A HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - KZP

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from KZP.

KZP attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To approve KZP's application for a Hackney Carriage/Private Hire Driver's Licence, with a warning as to the necessary consequences of failure to declare any convictions or pending prosecutions to the

Licensing Department.

219 APPLICATION FOR A HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - MMS

MMS did not attend the meeting.

RESOLVED:

To treat the application from MMS as withdrawn as a result of a failure to attend Committee on two occasions.

220 CHANGE OF CIRCUMSTANCES/APPLICATION FOR RENEWAL OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- IF

The Committee considered a report from Corporate Director, David Wakelin, regarding change of circumstances and an application for a Joint Hackney Carriage/Private Hire Driver's Licence from IF.

IF attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To revoke IF's license without immediate effect and to refuse IF's application for a Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not a fit and proper person.

IF was advised of his right to appeal against the decision of the Committee.

The meeting finished at 5.50 pm

Signed by Chair:
Date:

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MINUTES PLANNING COMMITTEE

Wednesday 3 June 2015

Councillor John Truscott (Chair)

In Attendance: Councillor Barbara Miller
Councillor Michael Adams
Councillor Pauline Allan
Councillor Peter Barnes
Councillor Sandra Barnes
Councillor Chris Barnfather
Councillor Alan Bexon
Councillor Bob Collis
Councillor Gary Gregory
Councillor Sarah Hewson
Councillor Meredith Lawrence
Councillor Marje Paling
Councillor Colin Powell
Councillor Paul Stirland
Councillor Paul Wilkinson

Officers in Attendance: S Bray, P Baguley, T Dillarstone, N Morley, L Parnell
and L Sugden

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None received.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22 APRIL 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS

None.

4 APPLICATION NO. 2012/0616 - LAND NORTH OF THE LIGHTHOUSE, CATFOOT LANE, LAMBLEY, NOTTINGHAMSHIRE.

The Service Manager, Planning and Economic Development, presented the report, which had been circulated prior to the meeting, providing background and context to the application. The Service Manager informed Members of an additional four letters of objection received following the publication of the report.

The applicant Mr Richard Evans, spoke in favour of the application. Mr Evans addressed issues relating to the appropriateness of the site, need, the anticipated number of services and traffic.

Ms. Dawn Edwards, Parish Councillor, spoke in objection on behalf of Lambley Parish Council. Ms. Edwards discussed the appropriateness of the site, the suitability of the development within the Green Belt and need.

Mr Franz Johnston, a resident objector, spoke in objection, highlighting issues of highway safety.

After discussion and on the requisition of two Members the motion was put to a named vote and the motion was carried.

For the Motion:

Councillor Pauline Allan	Councillor Sandra Barnes
Councillor Peter Barnes	Councillor Bob Collis
Councillor Gary Gregory	Councillor Meredith Lawrence
Councillor Barbara Miller	Councillor Marje Paling
Councillor John Truscott	Councillor Paul Wilkinson

Against the Motion:

Councillor Michael Adams	Councillor Chris Barnfather
Councillor Alan Bexon	Councillor Sarah Hewson
Councillor Colin Powell	Councillor Paul Stirland

RESOLVED to GRANT PLANNING PERMISSION, subject to the applicant entering into a Section 106 planning obligation with the County Council towards the provision of bus stop infrastructure; and subject to the following conditions:

Conditions

1. The development must be begun not later than three years beginning with the date of this permission.
2. The development hereby approved shall be built in accordance with the approved Elevations (04 Rev 4), Floor Plan (05), Floral Tribute Plans and Elevations (06) and Sections (M052.D.LS02) drawings, deposited on 23rd May 2012; Proposed Footway drawings (SCP/11100/D01 APPENDIX 4 Rev B), received on 31st July 2012 and Site Layout drawing (GD01_P(0)001 REV A), received on 6th October 2014.
3. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of the materials to be used in the external elevations of the proposed building. Thereafter the development shall be carried out in accordance with approved materials, unless otherwise prior agreed in writing by the Borough Council.
4. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of the

means of enclosure of the site. Thereafter the development shall be carried out in accordance with approved means of enclosure, unless otherwise prior agreed in writing by the Borough Council.

5. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of any proposed alterations to the existing ground levels of the site, other than those shown on Sections drawing (M052.D.LS02). Thereafter the development shall be carried out in accordance with approved details, unless otherwise prior agreed in writing by the Borough Council.
6. Before development is commenced there shall be submitted to and approved writing by the Borough Council details of the means of surfacing of the access road, driveways, car parking areas, turning and servicing areas and other unbuilt on portions of the site. The access road, driveways, car parking areas, turning and servicing areas and other unbuilt on portions of the site shall be provided and completed in accordance with the approved details before the development is first brought into use and the parking, turning and servicing areas shall not be used for any other purpose other than the parking, turning, loading and unloading of vehicles.
7. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of the proposed access gates, which shall open inwards only and be set back a minimum of 5.00 metres from the highway boundary. The gates shall be provided in accordance with the approved details before the development is first brought into use and shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
8. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of any means of surfacing or enclosure on the remaining land on the northern and eastern part of the site, beyond the new hedgerows. Any surfacing or enclosure shall be provided in accordance with the approved details and shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
9. Before development is commenced there shall be submitted to and approved in writing by the Borough Council, details of a surface water drainage scheme for the site, based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed and shall be retained for the lifetime of the development, unless otherwise prior agreed

in writing by the Borough Council. The scheme to be submitted shall demonstrate the utilisation of holding sustainable drainage techniques; the limitation of surface water run-off to equivalent greenfield rates; the ability to accommodate surface water run-off on-site up to the critical 1 in 100 year event plus an appropriate allowance for climate change, based upon the submission of drainage calculations; and responsibility for the future maintenance of drainage features.

10. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of all external plant, including extract units, air conditioning systems, flues, fans & vents. The external plant shall be provided in accordance with the approved details before the development is first brought into use and shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
11. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of all external lighting, including levels of illumination, to be provided on the proposed building or elsewhere within the site. The external lighting shall be provided in accordance with the approved details before the development is first brought into use and shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
12. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of cycle stands for staff and visitors. The cycle stands shall be provided in accordance with the approved details before the development is first brought into use and shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
13. Before development is commenced there shall be submitted to and approved in writing by the Borough Council a landscape plan of the whole site showing the position, type, planting size and seed mix of all trees, shrubs, grassland and meadow areas proposed to be planted and sown, including details of proportions, establishment methods and the maintenance regime and, where appropriate, details of any existing trees and hedges to be felled, removed or retained. The landscape plan shall include native species of local provenance. The approved landscape plan shall be carried out in the first planting season following the substantial completion of the development. If within a period of five years beginning with the date of the planting of any tree, hedge, shrub or seeded area, that tree, shrub, hedge or seeded area, or any tree, hedge, shrub or seeded area that is planted in replacement of it, is removed, uprooted or destroyed or dies, or becomes in the

opinion of the Borough Council seriously damaged or defective, another tree, shrub or seeded area of the same species and size as that originally planted shall be planted at the same place, unless otherwise prior agreed in writing by the Borough Council.

14. Before development is commenced there shall be submitted to and approved in writing by the Borough Council an ecological enhancement plan of the whole site showing the inclusion of badger gates within any proposed fences, the installation of bird, bat and bug boxes and the creation of a wildlife friendly pond. The ecological enhancement plan shall be implemented in accordance with the approved details and shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
15. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of a landscape and ecological management plan, detailing how habitats retained and created as part of the landscaping scheme will be managed and maintained, in order to maximise their value. The landscape management plan shall be implemented in accordance with the approved details and shall be retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
16. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of a scheme for the protection of the existing hedgerows and hedgerow trees which form the boundaries of the site. The scheme shall be implemented in accordance with the approved details and shall be retained until all construction works have been completed.
17. Before development is commenced, an updated badger survey shall be undertaken by an appropriately qualified ecologist and the outcome reported to the Borough Council. If any badgers are found to be present, details of any proposed mitigation measures shall be submitted to and approved in writing by the Borough Council before development commences. The mitigation measures shall be implemented in accordance with the approved details before development commences.
18. No part of the development hereby permitted shall be brought into use until the visibility splays shown on drawing no: SCP/11100/D01 APPENDIX 4 Rev B have been provided. The area within the visibility splays referred to in this condition shall thereafter be kept free of all obstructions, structures or erections exceeding 0.90 metres in height.

19. No operation of the use hereby permitted shall commence on any part of the application site unless or until the vehicular access and footway on the south side of Catfoot Lane has been provided between the site access point and the B684 Mapperley Plains, together with the provision of a pedestrian island on the B684, as shown for indicative purposes only on drawing no: SCP/11100/D01 APPENDIX 4 Rev B.
20. No part of the development hereby permitted shall become operational until a Travel Plan has been submitted to and approved in writing by the Borough Council. The Travel Plan shall set out proposals (including targets, a timetable and enforcement mechanism) to reduce the traffic and environmental impacts of the development and shall include arrangements for monitoring of progress of the proposals. The Travel Plan shall be implemented in accordance with the timetable set out in that plan and shall subsist for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.
21. No vegetation clearance or ground works shall take place on site during the bird nesting season (1st March to 31st August inclusive in any given year), unless pre-commencement checks for nesting birds have been undertaken by an appropriately qualified ecologist and the outcome reported to the Borough Council. If any nesting birds are found to be present, details of any proposed mitigation measures shall be submitted to and approved in writing by the Borough Council before the development commences. The mitigation measures shall be implemented in accordance with the approved details before development commences.

Reasons

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt and to allow a proportionate approach to minor material amendments.
3. To ensure that the materials to be used in the external elevations of the proposed building are satisfactory, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
4. To ensure that the means of enclosure of the development are satisfactory, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
5. To ensure that any alterations to the existing ground levels of the site are satisfactory, in accordance with the aims of Policy ENV1

of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).

6. To ensure that the means of surfacing of the development are satisfactory and to ensure a satisfactory development, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
7. To ensure that the details of the proposed access gates are satisfactory and in the interests of highway safety, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
8. To ensure that any means of surfacing or enclosure on the remaining land on the northern and eastern part of the site is satisfactory, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
9. To ensure the provision of a satisfactory surface water drainage scheme; to prevent the increased risk of flooding; to improve and protect water quality; to improve habitat and amenity; and to ensure the future maintenance of the sustainable drainage structures, in accordance with the aims of Section 10 of the National Planning Policy Framework, Policies ENV1 and ENV40 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014) and Policy 1 of the Aligned Core Strategy for Gedling Borough (September 2014).
10. To ensure that the details of external plant are satisfactory, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
11. To ensure that the details of external lighting are satisfactory in the interests of visual amenity and to ensure a satisfactory development, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
12. To ensure that cycle stands are provided and that the details are satisfactory, in accordance with the aims of Section 4 of the National Planning Policy Framework, Policy ENV1 of the Gedling Borough replacement Local Plan (Certain Policies Saved 2014).
13. To ensure the provision of an appropriate landscape plan for the whole site in the interests of visual amenity and to enhance biodiversity, in accordance with the aims of Section 11 of the National Planning Policy Framework, Policies 10 and 17 of the Aligned Core Strategy for Gedling Borough (September 2014)

and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).

14. To ensure the provision of ecological enhancements to enhance biodiversity, in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
15. To ensure the provision of a landscape management plan to maximise the value of new habitats and enhance biodiversity, in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
16. To ensure the provision of a scheme for the protection of the existing hedgerows and hedgerow trees, to minimise any potential impacts on biodiversity and the landscape in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
17. To ensure the provision of an updated badger survey to minimise any potential impacts on biodiversity, in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
18. To ensure that visibility splays are provided in the interests of highway safety, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
19. To ensure that the vehicular access and footway on the south side of Catfoot Lane are provided in the interests of highway safety, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
20. To ensure the traffic and environmental impacts of the development are mitigated and to ensure a satisfactory development, in accordance with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
21. To minimise any potential impacts on biodiversity in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 17 of the Aligned Core Strategy for Gedling Borough (September 2014).

Notes to Applicant

The Environment Agency advises that condition 9 should not be altered without its prior notification to ensure that the above requirements can be incorporated into an acceptable drainage scheme that reduces the risk of flooding.

The Environment Agency does not consider oversized pipes or box culverts as sustainable drainage. Should infiltration not be feasible at the site, alternative above ground sustainable drainage should be used.

The Environment Agency advises that surface water run-off should be controlled as near to its source as possible through a sustainable drainage approach to surface water management. Sustainable Drainage Systems (SuDS) are an approach to managing surface water run-off which seeks to mimic natural drainage systems and retain water on-site, as opposed to traditional drainage approaches which involve piping water off-site as quickly as possible.

The Environment Agency advises that there should be no siting of the package sewage treatment plant within 50 metres or upslope of any well, spring or borehole used for private water supply. It should be noted that the private treatment plants may require a separate permit from the Environment Agency. This would be additional to planning permission.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

The Borough Council has worked positively and proactively with the applicant, in accordance with paragraphs 186 and 187 of the National Planning Policy Framework, based on seeking solutions to problems arising in relation to dealing with the planning application. This has been achieved by meeting the applicant and agent to discuss consultation responses, providing details of issues raised in consultation responses; requesting clarification, additional information or drawings in response to issues raised; and providing updates on the application's progress.

5 APPLICATION NO. 2015/0212 - 34 HEREFORD ROAD, WOODTHORPE, NOTTINGHAMSHIRE.

The application was withdrawn, by the applicant, prior to the commencement of the Committee meeting.

6 PLANNING DELEGATION PANEL ACTION SHEETS.

RESOLVED:

To note the information.

7 FUTURE PLANNING APPLICATIONS

RESOLVED:

To note the information.

8 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.45 pm

Signed by Chair:
Date:

MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 9 June 2015

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor John Parr
 Councillor Bruce Andrews Councillor Carol Pepper
 Councillor Gary Gregory Councillor Alex Scroggie
 Councillor Barbara Miller Councillor Jane Walker

Absent: Councillor Sandra Barnes and Councillor Roxanne Ellis

Officers in Attendance: P Gibbs, D Blasdale, L Mellors, S Steventon and H Cash

221 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Barnes.

Councillor Collis attended the meeting as a substitute for Councillor Ellis, who had given her apologies.

222 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 5 MAY 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record subject to the following amendment:

Agenda Item 220 - The reference to "IM's" on the first line of the resolution be replaced with "IF's".

223 DECLARATION OF INTERESTS.

None.

224 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

225 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information

that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

226 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - PAC

The Committee considered a report from Corporate Director, Dave Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from PAC.

PAC attended the meeting, accompanied by his partner.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To refuse PACs application for a Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not a fit and proper person.

PAC was advised of his right to appeal against the decision of the Committee.

227 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - SMP

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from SMP.

SMP attended the meeting.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To approve SMPs application for a Hackney Carriage/Private Hire Driver's Licence.

228 APPLICATION FOR RENEWAL OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE- SAN

The Committee considered a report from Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from SAN.

SAN attended the meeting.

In making its decision, the Committee applied the Council's approved Policy and Guidelines and took into consideration the circumstances of the event. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

RESOLVED:

To approve SAN's application for a Hackney Carriage/Private Hire Driver's Licence.

229 CHANGE OF CIRCUMSTANCE OF HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE- BJS

The Committee considered a report from Corporate Director, David Wakelin, regarding a change of circumstances of a joint Hackney Carriage/Private Hire Driver's Licence from BJS.

BJS attended the meeting.

In making its decision, the Committee has applied the Council's approved Policy and Guidelines. On the basis of what it has heard, the Committee is satisfied on balance that exceptional circumstances exist which would warrant departure from this policy.

RESOLVED:

To suspend the Hackney Carriage/Private Hire Drivers Licence held by BJS for a period of 28 days, without immediate effect.

BJS was advised of his right to appeal against the decision of the Committee.

The meeting finished at 6.10 pm

Signed by Chair:
Date:

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MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE

Tuesday 16 June 2015

Councillor Alex Scroggie (Chair)

Present: Councillor Emily Bailey Councillor John Parr
 Councillor Tammy Bisset Councillor Muriel Weisz
 Councillor Paul Feeney Councillor Paul Wilkinson
Unison: Alan Green Gill Morley
 Alison Hunt

Absent: Councillor Sarah Hewson

Officers in Attendance: D Archer, J Robinson and A Dubberley

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Hewson with Councillor Bisset attending as substitute.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 24 FEBRUARY 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 CURRENT STAFFING ISSUES AND MATTERS OF INTEREST.

The Chef Executive gave the committee a brief overview of the newly established organisational refresh programme, which aims to address a number of issues including overall satisfaction with the services that the Council provides and issues around staff satisfaction and well-being.

RESOLVED:

To note the information.

5 HEALTH, SAFETY AND WELFARE

The Health and Safety Officer presented a report, which had been circulated prior to the meeting, outlining current developments in his work.

RESOLVED:

To note the information.

6 PROPOSAL TO CHANGE CHRISTMAS HOLIDAY ARRANGEMENTS.

The Service Manager for Organisational Development presented a report, which had been circulated prior to the meeting, proposing alterations to staff leave arrangements over the Christmas period.

RESOLVED to:

- 1) Note and endorse the revised draft policy statement shown at Appendix 1 to the report
- 2) Recommend that the Appointments and Conditions of Service Committee adopts the report so that it becomes part of the terms and conditions of employment.

7 CURRENT TRENDS IN SICKNESS ABSENCE

The Service Manager for Organisational Development presented a report, which had been circulated prior to the meeting, summarising current trends in sickness absence including the full year's information.

Members were pleased to note an overall decrease in absence rates across the council and thanked the Service Manager for his efforts.

RESOLVED:

To note the report.

8 MINOR CHANGES TO THE ESTABLISHMENT AGREED OUTSIDE THE FORMAL FULL JCSC PROCESS.

For the benefit of new committee members, the Service Manager, Organisational Development, explained that a standing item for this committee was a report on minor staff changes that were agreed outside of the formal committee process.

No such changes had taken place since the last meeting.

RESOLVED:

To note the information.

9 ANY OTHER ITEM WHICH THE CHAIRMAN CONSIDERS URGENT.

None.

The meeting finished at 6.25 pm

Signed by Chair:
Date:

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MINUTES PLANNING COMMITTEE

Wednesday 17 June 2015

Councillor John Truscott (Chair)

In Attendance: Councillor Barbara Miller Councillor Bob Collis
Councillor Michael Adams Councillor Gary Gregory
Councillor Pauline Allan Councillor Meredith Lawrence
Councillor Peter Barnes Councillor Marje Paling
Councillor Sandra Barnes Councillor Colin Powell
Councillor Chris Barnfather Councillor Paul Stirland
Councillor Alan Bexon Councillor Paul Wilkinson

Absent: Councillor Sarah Hewson

Officers in Attendance: P Baguley, D Gray, L Mellors and L Sugden

9 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Councillor Doyle attended as a substitute for Councillor Hewson, who gave apologies for her absence.

10 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 3 JUNE 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

11 DECLARATION OF INTERESTS

All members declared a non-pecuniary interest in application number 2014/0854 as the Council owns part of the access to the site.

Councillors Adams, Collis, Truscott and Wilkinson all declared a non-pecuniary interest as they have a right of way over the access.

Councillor Collis also advised that there was a separate issue between himself and the applicant which, although not a declarable interest, made him consider it best that he leave the meeting during the debate.

All members declared an interest in application numbers 2015/0142 and 2015/0143 as the Council owns the site which is the subject of the applications.

12 APPLICATION NO. 2014/0856- 21 ETHEL AVENUE, MAPPERLEY

Proposed demolition of 21 Ethel Avenue and erection of 3 No 4 Bedroom Detached dwellings. Proposed demolition of 21 Ethel Avenue and erection of 3 No 4 Bedroom Detached dwellings.

Councillor Collis left the meeting.

The Service Manager, Planning and Economic Development informed the Committee that Nottinghamshire County Council had not had time to make comment on the highways issues raised by the application, and recommended that the application be deferred.

The motion was moved and duly seconded and it was

RESOLVED:

To defer the application to a later meeting of the Committee.

Councillor Collis returned to the meeting.

13 APPLICATION NO. 2015/0142- 6 PARSONS MEADOW, COLWICK

Proposed Enlargement of Garden Area to the West.

Councillor Adams declared a personal interest in the application as he knows the applicant.

RESOLVED to REFUSE PLANNING PERMISSION for the following reason:

1. The proposed development by reason of its siting and scale would be detrimental to the visual appearance of the area and incongruous on the streetscene. The proposal therefore would not accord with the following local policies:- Policy 10 'Design and Enhancing Local Identity' of the Aligned Core Strategy 2014 and Policy ENV1 'Development Criteria' of the Gedling Borough Council Replacement Local Plan (Certain Saved Policies 2014). The proposed development would also fail to accord with paragraphs 56 and 79 of the National PPF which seeks to ensure that new development is of good design and provides high quality public open space.

Notes to Applicant

Planning Statement - The Borough Council has determined this application in accordance with paragraphs 185 and 186 of the National Planning Policy Framework.

14 APPLICATION NO. 2015/0143- 6 PARSONS MEADOW, COLWICK

Proposed Enlargement of Garden Area to the North.

Councillor Adams declared a personal interest in the application as he knows the applicant.

RESOLVED to REFUSE PLANNING PERMISSION for the following reason:

1. The proposed development by reason of its siting and scale would be detrimental to the visual appearance of the area and incongruous on the streetscene. The proposal therefore would not accord with the following local policies:- Policy 10 'Design and Enhancing Local Identity' of the Aligned Core Strategy 2014 and Policy ENV1 'Development Criteria' of the Gedling Borough Council Replacement Local Plan (Certain Saved Policies 2014).. The proposed development would also fail to accord with paragraphs 56 and 79 of the National PPF which seeks to ensure that new development is of good design and provides high quality public open space.

Notes to Applicant

Planning Statement - The Borough Council has determined this application in accordance with paragraphs 185 and 186 of the National Planning Policy Framework.

15 APPEAL DECISION- 21 ETHEL AVENUE, MAPPERLEY.

RESOLVED:

To note the information.

16 PLANNING DELEGATION PANEL ACTION SHEETS

RESOLVED:

To note the information.

17 FUTURE PLANNING APPLICATIONS

RESOLVED:

To note the information.

18 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.15 pm

Signed by Chair:
Date:

MINUTES AUDIT COMMITTEE

Tuesday 23 June 2015

Councillor Bob Collis (Chair)

Councillor Sandra Barnes
Councillor Boyd Elliott

Councillor Helen Greensmith
Councillor Viv McCrossen

Apologies for absence: Councillor Chris Barnfather

Officers in Attendance: H Lee, V Rimmington and C Garrett

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None received.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 MARCH 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 ANNUAL FRAUD REPORT

The, Senior Benefit Liaison Officer, Revenues Section, presented the report, which had been circulated prior to the meeting. This provided information on all investigated cases of fraud and irregularities identified during the 2014-15 financial year, informing Members of the actions taken, sanctions imposed and level of recovery achieved in identified cases of fraud and irregularities.

Members requested information regarding the recovery rate for identified overpaid Housing and Council Tax Benefit to be presented at the next committee.

RESOLVED:

To note the report.

5 THE ANNUAL INTERNAL AUDIT REPORT

Vince Rimmington, Service Manager – Audit and Asset Management, presented the report that had been circulated prior to the meeting summarising the activity of the Internal Audit section during the 2014 – 15 financial year.

RESOLVED:

To note the report.

6 RISK MANAGEMENT REVIEW

The Service Manager, Audit and Asset Management, presented the report, which has been circulated prior to the meeting, summarising the findings from the review of the Council's Risk Management arrangements undertaken by the risk management consultancy arm of the insurers Zurich Municipal.

The review undertook a health-check of the current processes and procedures identifying areas where the risk management arrangements could be improved.

Due to the technical nature of the reports Members requested training to assist them address the roles and responsibilities of Audit Committee.

RESOLVED:

To note the report.

7 FOLLOW-UP OF PREVIOUS AUDIT RECOMMENDATIONS

The Service Manager, Audit and Asset Management, presented a report, which had been circulated previously, informing Members of departmental progress in the implementation of Internal Audit recommendations and, where additional action needs to be considered in relation to any outstanding recommendations.

RESOLVED:

To note the report.

8 INTERNAL AUDIT REPORTS ISSUED APRIL - JUNE 2015

The Service Manager, Audit and Asset Management, presented the report, which had been circulated prior to the meeting informing the

committee about the outcome of the Internal Audit activity for the period April to June 2015.

RESOLVED:

To note the report

9 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.30 pm

Signed by Chair:
Date:

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MINUTES CABINET

Thursday 25 June 2015

Councillor Michael Payne (Chair)

Councillor Peter Barnes
Councillor David Ellis
Councillor Kathryn Fox

Councillor Jenny Hollingsworth
Councillor Henry Wheeler

Observers: Councillor Alan Bexon

Absent: Councillor John Clarke and Councillor Chris Barnfather

Officers in Attendance: H Barrington, S Bray, M Kimberley, D Wakelin, P Baguley, A Gibson, S Palmer and A Dubberley

1 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Clarke and Councillor Barnfather (observer) with Councillor Bexon attending in his place.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 23 APRIL 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None

4 ADOPTION OF THE GEDLING BOROUGH COMMUNITY INFRASTRUCTURE LEVY CHARGING SCHEDULE

The Service Manager Planning introduced a report proposing that Cabinet approves the Gedling Borough Council Community Infrastructure Levy Charging schedule for adoption by Council.

RESOLVED:

- 1) To agree that the Gedling Community Infrastructure Levy

Charging Schedule, as attached as Appendix B to the report, is submitted to Full Council for approval and that it should come into effect on 16 October 2015;

- 2) To recommend to that Council delegates authority to the Corporate Director and the Chairman of Planning Committee to make any minor changes (e.g. typing errors, formatting and images) necessary prior to publication (such changes will not alter the content of Appendix B): and
- 3) That subject to Council approval of the Community Infrastructure Levy Charging Schedule, agree that the Exceptional Circumstances Relief for CIL, as attached at Appendix C to the report, shall be offered and that the Corporate Director, in consultation with the relevant Portfolio Holder, be authorised to determine any applications for such relief

5 WARM HOMES ON PRESCRIPTION PILOT - REVISED PRIVATE SECTOR HOUSING GRANTS AND ASSISTANCE POLICY 2015

The Food Health and Housing Manager presented a report, which had been previously circulated, giving details of warm homes on prescription scheme that the Council was in the process of piloting.

RESOLVED to approve:

- 1) The changes described in the Private Sector Housing Grants and Assistance Policy 2015, attached as appendix A to the report, and adopt this as the new policy.
- 2) The virement of £50,000 from the Disabled Facilities Grant capital budget into the Housing Assistance capital budget.
- 3) A financial contribution of £29,100 from Fuel Poverty grant income to the contribution of £29,100 to Newark and Sherwood District Council to employ a Project Manager to co-ordinate the Nottinghamshire wide 'Warm Homes on Prescription scheme'.

6 COUNCIL PLAN AND BUDGET OUTTURN AND BUDGET CARRY FORWARDS 2014/15

The Chief Financial Officer presented a report of the Senior Leadership Team, which had been circulated prior to the meeting presenting the Council Plan and Budget Outturn and Budget Carry Forwards for 2014/15.

RESOLVED to:

- 1) Note the Council Plan Performance and Budget Outturn figures for 2014/15;

- 2) Note the revenue carry forwards approved by the Chief Financial Officer of £97,800 included in Appendix 2 to the report, amounts not in excess of £10,000 and committed schemes above £10,000;
- 3) Note the capital carry forwards approved by the Chief Financial Officer of £589,100 included in Appendix 2 to the report, being amounts not in excess of £50,000 and committed schemes above £50,000;
- 4) Refer to Council for approval:
 - a) The overall method of financing of the 2014/15 capital expenditure as set out in Appendix 7 to the report;
 - b) The capital determinations in Section 3.4 of the report.

7 ANNUAL TREASURY ACTIVITY REPORT 2014/15

The Chief Financial Officer presented a report, which had been circulated prior to the meeting, informing members of the outturn in respect of the 2014/15 Prudential Code Indicators, and advising of the outturn on treasury activity, both as required by the Treasury Management Strategy.

RESOLVED:

To note the Annual Treasury Activity Report 2014/15, together with the appendices, and refer it to Council for approval.

8 PROGRESS REPORTS FROM PORTFOLIO HOLDERS.

Councillor Kathryn Fox (Community Development)

- Both the Gedling Book Festival and the Arnold Carnival were recently held and well attended
- Play days at Papplewick and Calverton would be taking place in July.
- The induction programme following the Borough elections was now complete and well received by the members that were able to attend.
- The Early years film project would premier on 16 July at Carlton Pentecostal Church.

Councillor Jenny Hollingsworth (Growth and Regeneration)

- Work to build affordable housing on the site of the former grove pub and on land at Dunstan Street was progressing well.
- Work in economic development to engage with large businesses as an attempt to promote growth was underway.
- Work on plans to revitalise Arnold and Carlton town centres was, following the election period, beginning to take place.
- An employability audit being used in local schools was proving to be successful.

Councillor David Ellis (Public Protection)

- Statistics on crime currently painted a mixed picture due to changes in how certain crimes are recorded.
- There had been recent media coverage of a taxi driver who had overcharged a customer resulting in a complaint. The driver's license had expired and it was stressed that behaviour such as this would not be tolerated.
- A closure order using new anti-social behaviour powers was recently carried out at an address in Carlton Hill due to persistent disturbance towards neighbours.

Councillor Henry Wheeler (Housing, Health and Well-being)

- Unfortunately Arnold Swimming Pool was currently closed due to health and safety concerns with lighting and it was hoped to re-open within a couple of days.
- The floor at Calverton Leisure Centre was currently being upgraded.
- Final touches to the free swimming sessions timetable were being made
- The implementation of the universal credit system was looming and a briefing for elected members would be scheduled in the coming months.

Councillor Peter Barnes (Environment)

- Sadly there had been an instance of tree vandalism in the country park which was reported to the police.

- Extra parking capacity and temporary toilets were being installed in time for the country park's peak summer period.
- A plan to install Christmas lights across the area had been recently agreed.

Councillor Payne (Resources and Reputation)

- The Local Government Boundary Commission had recently published its draft recommendations for the County Council and it was hoped that a council response could be made to the consultation in light of some of the proposed changes.
- The Council had recently acquired the freehold for the country park land which was a good financial deal.

9 MEMBER'S QUESTIONS TO PORTFOLIO HOLDERS.

In a response to a question from Councillor Bexon, Councillor Hollingsworth advised that it was hoped that improvements could be made to Arnold market as part of the work to revitalise Arnold town Centre.

10 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 1.50 pm

Signed by Chair:
Date:

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DECISIONS MADE UNDER DELEGATED AUTHORITY

<u>Business</u>	<u>Summary</u>	<u>Ref.</u>	<u>Date</u>	<u>Portfolio</u>
Request to grant a licence for works on Gedling Country Park to enable the development of adjacent land ref: 330	To request approval to grant a licence to enable development of land adjoining Gedling Country Park	D330	15/06/2015	Resources and Reputation
Settlement of Claim ref: 316	To seek approval to enter into a settlement agreement to settle outstanding claims made by property search companies against the Council	D316	11/06/2015	Leader of the Council
Appointments to Cabinet and delegations to Cabinet Members ref: 315	To appoint members of the Cabinet and approve delegations to individual Cabinet Members.	D315	28/05/2015	Leader of the Council
Amendment to the previously approved Report to the Leader of the Council - "Obtaining ownership of Gedling Country Park and contiguous Solar Farm Land" ref: 314	To request approval to surrender a further amount of land in addition to that already approved, which will allow the Council to transfer from a position where its main interest in Gedling Country Park is by way of a 25 year lease to becoming owners of the Park	D314	28/05/2015	Leader of the Council
Repair and Renew Flood Grant Scheme ref: 300	To seek approval for arrangements relating to the Repair and Renew Flood Grant Scheme to allow residents to apply for financial assistance to improve flood defences.	D300	19/05/2015	Communications and Public Protection

Conservation evidence to inform Local Planning Document ref: 312	To seek authorisation from the Portfolio Holder to transfer funds from the Local Development Framework Reserve in order to engage a consultant to provide conservation advice to inform the preparation of the Local Planning Document	D312	05/05/2015	Leisure and Development
Development Control- Pre-Application and Post Application Advice Charges ref: 311	To seek authorisation to introduce charging for pre-application and post-application planning advice in some circumstances.	D311	05/05/2015	Leisure and Development
Financial Contribution to Gedling Homes Project Officer – Health and Wellbeing (Secondment Arrangements) ref: 309	To approve the allocation of £10,000 to contribute towards the costs of delivering health and wellbeing outcomes across the Borough by Gedling Homes	D309	05/05/2015	Leisure and Development
National Non-Domestic Rates - Charitable Relief Application ref: 306	To consider an application for discretionary charitable relief under section 47 of the Local Government Finance Act 1988.	D306	02/04/2015	Finance, Performance and Economic Development.
ERASMUS+ European Funding application to support development of apprenticeships in Small and Medium Sized Enterprises (SMEs) ref: 304	To seek approval to submit a bid for funding to share and learn from best practice in Europe on the development of apprenticeships in Small and Medium Sized Enterprises (SMEs).	D304	27/03/2015	Finance, Performance and Economic Development.
Obtaining ownership of Gedling Country Park and contiguous Solar Farm Land ref: 303	To seek approval to enter into agreements which will allow the Council to transfer from a position where its main interest in Gedling Country Park was by way of a 25 year lease to becoming owners of the Park	D303	27/03/2015	Finance, Performance and Economic Development.

National Non-Domestic
Rates - Charitable Relief
Application ref: 299

To consider an application for discretionary charitable
relief under section 47 of the Local Government
Finance Act 1988. D299

25/03/2015

Finance, Performance
and Economic
Development.

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